



GALVESTON COUNTY HEALTH DISTRICT

UNITED BOARD OF HEALTH 9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

GALVESTON COUNTY HEALTH DISTRICT ANIMAL SERVICES ADVISORY COMMITTEE

AGENDA

Thursday, November 5, 2020 12:00 Noon

ON MARCH 16, 2020, GOVERNOR GREG ABBOTT TEMPORARILY SUSPENDED PART OF THE TEXAS OPEN MEETINGS ACT TO HELP MITIGATE THE SPREAD OF COVID-19. SPECIFICALLY, THIS AMENDMENT ALLOWS FOR LOCAL GOVERNMENTS TO CONVENE VIRTUALLY SO LONG AS MEMBERS OF THE PUBLIC ARE PROVIDED A MEANS BY WHICH THEY CAN HEAR AND PROVIDE COMMENT TO THE GOVERNING BODY.

The Galveston County Health District’s Animal Advisory Committee will convene for its regularly scheduled November meeting by utilizing Zoom, which will allow for Committee members and the public alike to partake in and/or view the meeting either online or over the phone.

CONNECTING VIA INTERNET:

1. Access the URL: <https://us02web.zoom.us/j/82340642830>
Meeting ID is 851 9357 1006# Password is 368168
2. An automated prompt should appear on your screen; when it does, click “Open Zoom Meetings”
3. If you would prefer to use your computer for audio connection, please do the following:
 - a. When prompted, select “Join Audio”
 - b. Another popup box will appear, select the tab, “Computer Audio”
 - c. Now click the box stating, “Join With Computer Audio.” Your connection to the meeting will be automatically established upon doing so.
4. If you would prefer to utilize a phone for your audio connection, please do the following:
 - a. Mute your computer’s volume;
 - b. When prompted, select “Join Audio”
 - c. Another popup box will appear, select the tab, “Phone Call”
 - d. You will be presented with a Dial-In, Audio Code, and Participant ID. Call the Dial-In number from your phone and follow the subsequent voice prompts. Your connection to the meeting will be automatically established upon doing so.

CONNECTING VIA PHONE (AUDIO ONLY):

1. Dial 346-248-7799
2. You’ll be prompted to enter the Meeting ID, which is 851 9357 1006# Password is 368168
3. Finally, you’ll be instructed to enter your Participant ID. When this occurs, merely select the pound (hashtag) key without entering any numbers. Your connection to the meeting will be automatically established upon doing so.

CONSENT AGENDA: All items marked with a single asterisk (*) are parts of the consent agenda and require no deliberation by the Animal Advisory Committee. Any Committee member may remove an item from this agenda to be considered separately.

APPEARANCE: A citizen desiring to make comment to the Committee shall submit a written request to the Director by noon on the fifth day preceding the Advisory Committee Meeting. A statement of the nature of the matter to be considered shall accompany the request. The Director shall include the requested appearance on the agenda, and the person shall be heard if he or she appears.

QUORUM: A majority of the members (7) with at least (4) City reps and (1) County rep present shall constitute a quorum

Meeting Called to Order

*Item #1 **ACTION** Agenda

*Item #2 **ACTION** Excused Absence(s)

*Item #3 **ACTION** Consider for Approval Minutes from August 12, 2020
ASAC Meeting

- Item #4 ARC Manager Report
- Item #5 **ACTION** Financial Report for September 2020 and Review of Fund Balance Reserve
- Item #6 **ACTION** Consider for Approval Purchase of Surgical Equipment for In House Spay and Neuters
- Item #7 **ACTION** Consider for Approval Offering Feral Cat Neuters to the Public
- Item #8 Update on the formation of “ARC Pet Allies”, 501c3
- Item #9..... Comparative Data Summary (2020-2019) (Intake and Dispositions)
- Item #10 Update from Animal Services Advisory Committee Members
- Item #11 Public Comments

Adjournment

Tentative Next Meeting: February 11, 2021

At the discretion of the Advisory Committee Chair, persons who have not submitted written request may be permitted to comment on posted agenda item (s) **(limit three (3) minutes per person)**. In compliance with Texas Open Meeting Act the Animal Advisory Committee may not deliberate on comments. Personal attacks will not be allowed and personnel matters should be addressed to the Animal Services Manager during normal business hours.

MEMBERS MAY BE REACHED DURING THE MEETING AT 409-938-2288
 ANY PERSON REQUIRING SPECIAL ACCOMMODATION SHOULD CONTACT
 AMANDA WOLFF AT (409) 938-2273 48 HOURS PRIOR TO THE MEETING.

Posted by: *Amanda Wolff*



GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee

November 5, 2020

Item #2

Excused Absence(s)



GALVESTON COUNTY HEALTH DISTRICT

**Animal Services Advisory Committee
November 5, 2020
Item #3
Consider for Approval Minutes from
August 12, 2020 ASAC Meeting**



GALVESTON COUNTY HEALTH DISTRICT

Protecting and promoting the optimal health and well-being of Galveston County.

Animal Services Advisory Committee

Meeting Minutes

August 12, 2020 12:00 Noon

Galveston County Health District's Animal Services Advisory Committee convened for its regularly scheduled August 12, 2020 meeting by utilizing Zoom, which allowed for Committee members and the public alike to partake in and/or view the meeting either online or over the phone.

In Attendance:

Commissioner Stephen Holmes, Galveston County
Curtis Klages, DVM, DACLAM, UBOH
Eric Froeschner, UBOH
James Osteen, City of La Marque
Kirk Jackson, City of La Marque
Able Garza, City of Texas City
Nick Finan, City of Texas City
Mayor Gale, City of Kemah
Jonathon Given, DVM
Chris Armacost, City of Hitchcock
Karen Hearing, City of Tiki Island
Amber Adams, Daily Operator of an Animal Shelter
Monique Ryans, Daily Operator of an Animal Shelter

Absent:

Cynthia Kelley, Animal Welfare
Lark Tedesco, Animal Welfare
Mayor Konyha, City of Bayou Vista

GCHD Staff:

Kathy Barroso, Chief Executive Officer
Andrea Cortinas, Chief Financial Officer
Kenna Pruitt, Budget & Grant Manager
Amanda Wolff, Executive Office Coordinator/Assistant to CEO

Consent Agenda Item #1-4

Mr. Osteen, Chair, asked the Committee to approve the consent agenda items one through four. Dr. Klages made a motion to approve the consent agenda and Mr. Garza seconded the motion. The Committee unanimously approved consent agenda items one through four.

Item #5 Animal Services Manager Report

Monique Ryans, Manager of Animal Services, presented the management report to the Committee.

Item #6 Consider for Approval June 2020 Financial Report

Andrea Cortinas, Chief Financial Officer, presented the June 2020 financial report to the Committee. A motion to approve the report as presented was made by Mr. Garza and seconded by Ms. Hearing. The Committee unanimously approved the June 2020 financial report.

Item #7 Update on FY21 Budget Process

Andrea Cortinas, Chief Financial Officer, advised the Committee the budget the Committee approved at the last meeting will be sent to the County for approval.

Item #8 Update on 501c3 ARC Pet Allies

Andrea Cortinas, Chief Financial Officer, provided an update on the formation of ARC Pet Allies to the Committee. Ms. Cortinas informed the Committee the Articles of Incorporation have been filed with the State of Texas and the formation documents have been received. The next step will be to have the initial board meeting on Friday, August 21st.

Item #9 Update on the Texas A&M Veterinary Emergency Team (VET) Animal Disaster Emergency Preparedness Program

Amber Adams, Director of Animal Services, advised the Committee that due to COVID-19 this program has been put on hold. Once school starts and when COVID-19 settles down this program will resume.

Item #10 Comparative Data Summary (FY2020-2019) (Intake and Dispositions)

Andrea Cortinas, Chief Financial Officer, presented the comparative data summary 2020-2019 (intake and disposition).

Item #11 Update from Animal Services Advisory Committee Members

No updates were given by Committee members.

Item #12 Public Comments

No comments were made from the public.

Chair

Secretary/Treasurer

Date

Date



GALVESTON COUNTY HEALTH DISTRICT

**Animal Services Advisory Committee
November 5, 2020
Item #4
ARC Manager Report**

Animal Services: Management Report

November 5, 2020

1) Vacancies:

- 2 Animal Care Technicians
- 1 Rescue/Foster Coordinator

GCHD Vacancies are posted at:

GCHD's website: <https://www.gchd.org/about-us/career-opportunities>

The Work Source (TWC): <https://www.twc.texas.gov/>

ZipRecruiter: <https://www.ziprecruiter.com>

Craigslist (Galveston): <https://galveston.craigslist.org>

NACA: <https://nacanet.site-ym.com/networking/>

TACA: <https://taca.wildapricot.org/>

Indeed: <https://www.indeed.com/>

Surrounding Community Colleges

Social Media: Facebook, Instagram

2) Rabies Cases:

There have been no reported cases of rabies.

3) Events/Programs:

- a. August 14-15: Low Cost Pet Vaccine Clinics
- b. August 25: Hurricane Laura Evacuation: 28 cats and 24 dogs transferred to Houston Humane Society for temporary housing
- c. September 5 & 8 – The ARC had an adoption Special: Under 6 months = \$20, Over 6 months = \$10 dogs and cats
- d. September 11-12: ARC Low Cost Pet Vaccine Clinics
- e. September 19: The ARC had an adoption special \$10 cats and kittens
- f. September 21: Tropical Storm Beta Evacuation: 10 cats and 33 dogs were transferred to the Houston Humane Society for temporary housing
- g. October 9 & 10: The ARC had an adoption special- Dogs/Cats \$10, Puppies/Kittens \$20
- h. October 16-17: ARC Low Cost Vaccine Clinics
- i. October 31: The ARC had an adoption event at the Fetching Dog Brewery in Texas City

4) Media Releases:

- a) Videos of the Pets of the Week can be viewed on www.facebook.com/garcpets and www.youtube.com.
- b) October 3, 10, 17, and 24th: ARC Pets of the Week appear in the Galveston County Daily News and in The Post in a weekly rotation
- c) October 7: Bulletin Board / Galveston Daily News – ARC was offering free microchips
- d) October 9: Dog and Cats available at reduced adoption fees, Galveston Daily News

- e) October 10: ARC adoption special, The Post Newspaper
- f) October 12 and 13: Two low-cost pet vaccination clinics available in October, The Post Newspaper, Bay Area Entertainer, and The Galveston Daily News
- g) October 14, 16, and 17: ARC to host low cost pet vaccine clinic, The Daily News

5) Live Release Programs:

- a) Heal A Heart Program
- b) Sponsor A Heart Program
- c) Senior Animal Program – Supported by Bingo funds
- d) Black Animal Program – Supported by Bingo funds
- e) Pets of the Week: Offered for half price
- f) Pre - Altered Pets (altered upon intake): Offered for half price
- g) Working Cat Program – Non-social / Semi social cats
- h) Borrow A Dog Program
- i) Cuddle Shuttle
- j) Virtual Meet and Greets and adoptions
- k) Intake Diversion

6) Cremation Update: The project has begun, and the crematory laptop was shipped to Florida for a software update. Currently the status of the software update is still pending, and we are waiting a response from them.

7) COVID-19 Update: The ARC is still operating with all recommended COVID precautions.

- a. Social distancing, hand washing, hand sanitizer, wearing masks, working by appointment, utilizing foster homes, intake diversion, pet pantry, daily health surveys for all staff, and continual communication with volunteers.



GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee

November 5, 2020

Item #5

**Financial Report for September 2020 and
Review of Fund Balance Reserve**

**Revenue and Expenses Actual verses Budget with Variance Annual
Galveston County Health District - General Fund**

Run: 10/28/2020 at 2:59 PM

For 9/30/2020

ARC Field (project 410-530)

Annual Budget	PTD Actual 9/30/2020	PTD Budget 9/30/2020			YTD Actual 9/30/2020	YTD Budget 9/30/2020	Variance
Revenue							
270,434.00	22,536.16	22,536.00	0.16	County Revenue	270,434.00	270,434.00	0.00
88,986.00	7,415.51	7,415.00	0.51	Animal Control / City Contract	88,986.04	88,986.00	0.04
1,500.00	120.00	125.00	(5.00)	Animal Services/Other Contracts	1,560.00	1,500.00	60.00
360,920.00	30,071.67	30,076.00	(4.33)	Total Revenue	360,980.04	360,920.00	60.04
Expenses							
242,488.00	19,851.77	20,207.00	355.23	Hourly Pay	235,339.86	242,488.00	7,148.14
6,300.00	799.08	525.00	(274.08)	Overtime	6,261.89	6,300.00	38.11
19,032.00	1,541.49	1,586.00	44.51	FiCA Expense	17,719.47	19,032.00	1,312.53
727.00	0.00	61.00	61.00	SUTA	894.47	727.00	(167.47)
660.00	71.86	55.00	(16.86)	Life Insurance Expense	841.19	660.00	(181.19)
582.00	49.10	49.00	(0.10)	Long Term Disab Coverage	573.71	582.00	8.29
28,560.00	2,330.01	2,380.00	49.99	Employer Paid Health Insurance	27,330.21	28,560.00	1,229.79
9,205.00	854.23	767.00	(87.23)	Worker's Compensation Insurance	9,937.68	9,205.00	(732.68)
4,602.00	507.60	384.00	(123.60)	Employer Sponsored Healthcare	5,435.17	4,602.00	(833.17)
5,274.00	455.27	439.00	(16.27)	Pension / Retirement	5,290.15	5,274.00	(16.15)
576.00	0.00	48.00	48.00	Misc. Contract Services	0.00	576.00	576.00
0.00	0.00	0.00	0.00	Temporary Staffing	471.70	0.00	(471.70)
750.00	0.00	62.00	62.00	Office Supplies (Field)	329.78	750.00	420.22
6,800.00	326.70	300.00	(26.70)	Operating Supplies (Field)	5,640.61	6,800.00	1,159.39
3,220.00	0.00	268.00	268.00	Uniform Supplies (Field)	1,638.00	3,220.00	1,582.00
0.00	0.00	0.00	0.00	Postage	0.50	0.00	(0.50)
5,208.00	322.85	434.00	111.15	Telecommunications	5,221.35	5,208.00	(13.35)
250.00	0.00	21.00	21.00	Travel, Local	0.00	250.00	250.00
600.00	0.00	50.00	50.00	Training, Local	261.90	600.00	338.10
3,834.00	0.00	319.00	319.00	Training, Out of Town	886.61	3,834.00	2,947.39
240.00	0.00	20.00	20.00	Maint/Repair, Equipment	0.00	240.00	240.00
3,300.00	2,206.02	275.00	(1,931.02)	Maint/Repair, Auto	5,890.20	3,300.00	(2,590.20)
12,000.00	478.06	1,000.00	521.94	Fuel	8,782.40	12,000.00	3,217.60
960.00	183.99	80.00	(103.99)	Maint/Repair, Preventative, Auto	1,210.15	960.00	(250.15)
4,290.00	554.75	357.00	(197.75)	Insurance, Auto/Truck	6,657.01	4,290.00	(2,367.01)
500.00	0.00	42.00	42.00	Newspaper Ads/Advertising	0.00	500.00	500.00
250.00	100.00	21.00	(79.00)	Association Dues	200.00	250.00	50.00
3,840.00	316.00	320.00	4.00	IT Software, Licenses, Intangibles	3,832.00	3,840.00	8.00
72.00	0.00	6.00	6.00	Professional Services	0.00	72.00	72.00
364,120.00	30,948.78	30,076.00	(872.78)	Total Expenses	350,646.01	364,120.00	13,473.99
(3,200.00)	(877.11)	0.00	(877.11)	Change in Net Assets	10,334.03	(3,200.00)	13,534.03

**Revenue and Expenses Actual verses Budget with Variance Annual
Galveston County Health District - General Fund**

Run: 10/28/2020 at 2:59 PM

For 9/30/2020

ARC Shelter (project 410-531)

Annual Budget	PTD Actual 9/30/2020	PTD Budget 9/30/2020			YTD Actual 9/30/2020	YTD Budget 9/30/2020	Variance
Revenue							
2,161.00	184.22	180.00	4.22	Convenience Fee	1,755.46	2,161.00	(405.54)
529,158.00	44,096.50	44,096.00	0.50	County Revenue	529,158.00	529,158.00	0.00
0.00	0.00	0.00	0.00	Miscellaneous Revenue	25.00	0.00	25.00
0.00	0.00	0.00	0.00	Gain on Fixed Asset Disposals	36.75	0.00	36.75
0.00	300.00	0.00	300.00	Animal Shelter/Microchips	2,755.00	0.00	2,755.00
3,900.00	60.00	325.00	(265.00)	Dog Tag, License, Retrieval	335.00	3,900.00	(3,565.00)
40,000.00	9,355.00	3,333.00	6,022.00	Animal Shelter/Redemption Fees	41,629.72	40,000.00	1,629.72
35,000.00	3,585.00	2,917.00	668.00	Animal Shelter/Fees - Fines	30,165.00	35,000.00	(4,835.00)
7,200.00	225.00	600.00	(375.00)	Animal Shelter/Euthansia	6,550.00	7,200.00	(650.00)
4,500.00	0.00	375.00	(375.00)	Animal Shelter/Cat Cadaver Program	2,517.40	4,500.00	(1,982.60)
69,800.00	4,717.50	5,817.00	(1,099.50)	Animal Shelter/Adoptions	60,217.50	69,800.00	(9,582.50)
6,500.00	25.00	542.00	(517.00)	Cremation Services	685.20	6,500.00	(5,814.80)
308,407.00	25,700.58	25,700.00	0.58	Animal Shelter/City Contracts	308,406.97	308,407.00	(0.03)
1,006,626.00	88,248.80	83,885.00	4,363.80	Total Revenue	984,237.00	1,006,626.00	(22,389.00)
Expenses							
411,042.00	26,592.64	34,253.00	7,660.36	Hourly Pay	359,820.81	411,042.00	51,221.19
71,135.00	4,564.98	5,928.00	1,363.02	Part-Time Hourly Pay	33,409.12	71,135.00	37,725.88
36,887.00	2,239.12	3,074.00	834.88	FICA Expense	28,402.29	36,887.00	8,484.71
1,780.00	51.72	148.00	96.28	SUTA	2,106.08	1,780.00	(326.08)
1,165.00	98.99	97.00	(1.99)	Life Insurance Expense	1,285.96	1,165.00	(120.96)
987.00	66.78	82.00	15.22	Long Term Disab Coverage	866.31	987.00	120.69
58,455.00	3,272.50	4,871.00	1,598.50	Employer Paid Health Insurance	44,823.84	58,455.00	13,631.16
17,841.00	1,315.36	1,486.00	170.64	Worker's Compensation Insurance	16,434.79	17,841.00	1,406.21
9,418.00	712.91	785.00	72.09	Employer Sponsored Healthcare	8,929.37	9,418.00	488.63
10,222.00	688.57	852.00	163.43	Pension / Retirement	8,605.79	10,222.00	1,616.21
1,500.00	78.95	125.00	46.05	Misc. Contract Services	531.95	1,500.00	968.05
0.00	1,054.69	0.00	(1,054.69)	Temporary Staffing	50,041.72	0.00	(50,041.72)
32,400.00	3,786.70	2,700.00	(1,086.70)	Neuter / Spay Contract	26,319.52	32,400.00	6,080.48
18,000.00	1,500.00	1,500.00	0.00	Veterinarian Contract	18,000.00	18,000.00	0.00
5,000.00	12.65	417.00	404.35	Office Supplies (Shelter)	9,096.01	5,000.00	(4,096.01)
47,700.00	702.35	3,750.00	3,047.65	Operating Supplies (Shelter)	35,394.46	47,700.00	12,305.54
28,000.00	0.00	2,333.00	2,333.00	Pharmaceuticals - Animal Shelter	25,352.49	28,000.00	2,647.51
300.00	0.00	25.00	25.00	Printing Supplies (Shelter)	0.00	300.00	300.00
1,980.00	0.00	165.00	165.00	Uniform Supplies (Shelter)	474.80	1,980.00	1,505.20
26,000.00	0.00	2,167.00	2,167.00	Pet Food	16,500.00	26,000.00	9,500.00
0.00	0.00	0.00	0.00	In-House Neuter Supplies	1,131.05	0.00	(1,131.05)
780.00	23.45	65.00	41.55	Postage	352.30	780.00	427.70
8,880.00	645.51	740.00	94.49	Telecommunications	8,558.45	8,880.00	321.55
250.00	0.00	21.00	21.00	Travel, Local	0.00	250.00	250.00
500.00	0.00	42.00	42.00	Training, Local	105.00	500.00	395.00
3,408.00	0.00	284.00	284.00	Training, Out of Town	3,484.64	3,408.00	(76.64)
2,100.00	185.69	175.00	(10.69)	Rentals	2,404.73	2,100.00	(304.73)
199,699.00	16,641.59	16,642.00	0.41	Leases	199,699.00	199,699.00	0.00
4,740.00	0.00	395.00	395.00	Maint/Repair, Equipment	2,943.14	4,740.00	1,796.86
0.00	0.00	0.00	0.00	Maint/ Repair, Bldg.	165.00	0.00	(165.00)
192.00	164.02	16.00	(148.02)	Insurance, Bldg. / Contents	1,978.94	192.00	(1,786.94)

Revenue and Expenses Actual verses Budget with Variance Annual Galveston County Health District - General Fund

For 9/30/2020

ARC Shelter (project 410-531)

Annual Budget	PTD Actual 9/30/2020	PTD Budget 9/30/2020			YTD Actual 9/30/2020	YTD Budget 9/30/2020	Variance
732.00	60.00	61.00	1.00	Newspaper Ads/Advertising	700.00	732.00	32.00
5,256.00	442.00	438.00	(4.00)	IT Software, Licenses, Intangibles	5,264.00	5,256.00	(8.00)
96.00	0.00	8.00	8.00	Professional Services	316.93	96.00	(220.93)
0.00	0.00	0.00	0.00	Animal Carcus Removal	1,765.72	0.00	(1,765.72)
2,881.00	128.89	240.00	111.11	Service Charge - Credit Cards	1,905.03	2,881.00	975.97
0.00	(7.00)	0.00	7.00	Cashier Over/Short	38.20	0.00	(38.20)
0.00	20.00	0.00	(20.00)	Bad Debt Expense	20.00	0.00	(20.00)
1,009,326.00	65,043.06	83,885.00	18,841.94	Total Expenses	917,227.44	1,009,326.00	92,098.56
(2,700.00)	23,205.74	0.00	23,205.74	Change in Net Assets	67,009.56	(2,700.00)	69,709.56

PRELIMINARY

**Revenue and Expenses Actual versus Budget with Variance Annual
Galveston County Health District - General Fund**

Run: 10/28/2020 at 2:59 PM

For 9/30/2020

ARC Vaccinations (project 410-532)

Annual Budget	PTD Actual 9/30/2020	PTD Budget 9/30/2020			YTD Actual 9/30/2020	YTD Budget 9/30/2020	Variance
				Revenue			
1,440.00	0.00	120.00	(120.00)	ARC Vaccination Clinic/Microchips	2,960.00	1,440.00	1,520.00
14,400.00	1,421.10	1,200.00	221.10	ARC Vaccination Clinic/Vaccines	15,797.10	14,400.00	1,397.10
3,348.00	185.00	279.00	(94.00)	ARC Vaccination Clinic/Misc Services	3,150.00	3,348.00	(198.00)
6,000.00	257.82	500.00	(242.18)	ARC Vaccination Clinic/Medicines	5,947.71	6,000.00	(52.29)
25,188.00	1,863.92	2,099.00	(235.08)	Total Revenue	27,854.81	25,188.00	2,666.81
				Expenses			
6,000.00	500.00	500.00	0.00	Veterinarian Contract (Vaccinations)	6,000.00	6,000.00	0.00
540.00	0.74	45.00	44.26	Operating Supplies (Vaccinations)	888.19	540.00	(348.19)
6,420.00	23.60	535.00	511.40	Pharmaceuticals (Vaccinations)	7,327.74	6,420.00	(907.74)
12,960.00	524.34	1,080.00	555.66	Total Expenses	14,215.93	12,960.00	(1,255.93)
12,228.00	1,339.58	1,019.00	320.58	Change in Net Assets	13,638.88	12,228.00	1,410.88

PRELIMINARY

**Revenue and Expenses Actual verses Budget with Variance Annual
Galveston County Health District - General Fund**

Run: 10/28/2020 at 2:59 PM

For 9/30/2020

ARC Donations (project 410-533)

Annual Budget	PTD Actual 9/30/2020	PTD Budget 9/30/2020			YTD Actual 9/30/2020	YTD Budget 9/30/2020	Variance
				Revenue			
0.00	0.00	0.00	0.00	ARC Donations	577.12	0.00	577.12
0.00	(730.70)	0.00	(730.70)	ARC Donations - Sponsor a Heart	(1,049.76)	0.00	(1,049.76)
0.00	3,019.26	0.00	3,019.26	ARC Donations - Heal a Heart	13,509.00	0.00	13,509.00
0.00	100.00	0.00	100.00	ARC Donations - Promotional Items	1,835.00	0.00	1,835.00
0.00	2,388.56	0.00	2,388.56	Total Revenue	14,871.36	0.00	14,871.36
				Expenses			
0.00	854.03	0.00	(854.03)	Misc. Contract Services	23,486.16	0.00	(23,486.16)
2,000.00	0.00	167.00	167.00	Pharmaceuticals	0.00	2,000.00	2,000.00
4,000.00	0.00	333.00	333.00	Pet Food	0.00	4,000.00	4,000.00
0.00	0.00	0.00	0.00	Tangible Reinforcements, Outreach, Incentives, etc.	1,182.25	0.00	(1,182.25)
0.00	275.00	0.00	(275.00)	Prof Fees/License/Inspections	300.00	0.00	(300.00)
6,000.00	1,129.03	500.00	(629.03)	Total Expenses	24,968.41	6,000.00	(18,968.41)
(6,000.00)	1,259.53	(500.00)	1,759.53	Change in Net Assets	(10,097.05)	(6,000.00)	(4,097.05)

PRELIMINARY

**Animal Services
Fund Balance Reserve
as of September 30, 2020**

Field Services	
Beginning Fund Balance @ 9/30/19	\$242,765
FY20 YTD Surplus / (Loss)	\$10,334
Total Field Services Fund Balance @ September 30, 2020	\$253,099

Shelter Services	
Beginning Fund Balance @ 9/30/19	\$213,317
FY20 YTD Surplus / (Loss)	\$67,010
Total Shelter Services Fund Balance @ September 30, 2020	\$280,327

Donations	
Beginning Fund Balance @ 9/30/19	\$75,278
FY20 YTD Surplus / (Loss)	(\$10,097)
Total Donations Fund Balance @ September 30, 2020	\$65,181

Vaccination Clinic	
Beginning Fund Balance @ 9/30/19	\$19,080
FY20 YTD Surplus / (Loss)	\$13,639
Total Vaccination Clinic Fund Balance @ September 30, 2020	\$32,719

Summary	
Field	\$253,099
Shelter	\$280,327
Donations	\$65,181
Vaccination Clinic	\$32,719
Total Summary Fund Balance @ September 30, 2020	\$631,325



GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee

November 5, 2020

Item #6

**Consider for Approval Purchase of Surgical Equipment
for In House Spay and Neuters**

ARC Surgery Equipment Purchase Proposal

Purpose:

The ARC would like to use the funds raised from the low-cost vaccine clinics to start purchasing surgical equipment to expedite the surgical start up. Galveston County has a serious need for more availability to spay/neuter options. Citizens are waiting months for appointments at Animal Alliance. Animals are adopted out from the ARC, send out into the community unaltered. Months go by and the animals go missing, people move, people forget, miss appointments, etc. It has been a huge burden on the ARC to keep track of all of the animals, for months after they've left the facility. The ARC has the opportunity to play a part in addressing the pet overpopulation in our community. There is a great need for our help.

Hours Spent Scheduling Appointments, Phone Call / Email Reminders, Follow Up with Missed Appointments, Rescheduling, Communication Back and Forth with the Vet Clinics and ACO's Transporting Dogs to Appointments:

ACO's – 4.25 hours a week

Admin Staff – 12-15 hours a week

Pet Overpopulation: Each year, approximately 1.5 million shelter animals are euthanized (670,000 dogs and 860,000 cats). The number of dogs and cats euthanized in U.S. shelters annually has declined from approximately 2.6 million in 2011. This decline can be partially explained by an increase in the percentage of animals adopted and an increase in the number of stray animals successfully returned to their owners. Also, the spay/neuter initiatives are key to addressing this issue at the core.

Available Funds Allocated for Surgical Equipment:

\$32,719

Suggested to Spend Now:

\$16,398 (plus or minus any shipping charges or taxes)

Suggested Start Up Items

- Autoclave
 - Transferred from Galveston CHW Clinic
- Anesthesia Machine w/Oxygen Concentrator
 - J-0558X Top Line Anesthesia Machine with Concentrator Setup @ \$3,950.00
 - J-0744EMB 5 Liter Oxygen Concentrator @ \$989.00
 - J-0562M Isoflurane Vaporizer @ \$1,200.00
 - Shipping – estimated \$300
- Surgery Table
 - Shor-Line V-Top Heated = \$4,229.00
 - Shor-Line Flat Top Heated = 3,559.00
 - Shor-Line Flat Top Regular / Hydraulic = \$2,964.00 (calculated this one)
- Floor Weight Scale
 - J-0825QM 42" Walk On Floor Scale @ \$860.00
- Surgical Light w/wheels
 - \$3,200 + \$185 shipping
- Spay and Neuter Instrument Packs
 - Jorvet estimate is \$275 each (calculated 4 packs in the total)
- Surgical Monitor
 - Jorvet Vital Signs Monitor
 - \$335 – Pulse Ox
 - \$500 – Pulse Ox, Blood pressure, Temperature (calculated this one)
- Laryngoscope
 - Jorvet @ ~\$150
- Miscellaneous Items:
 - Suture Material (\$30-\$50), Sterile Gloves (\$25), Gowns, Masks, Blades (\$15/100 blades) Needles (\$5-\$7), Isoflurane (\$25), Anesthesia drugs, Trach tubes (\$5-\$7), Regular Gloves, Gauze (\$5), Gauze rolls (\$5), Eye lubricant (\$5), Heating pads (\$15), Instrument Milk (\$30), Chlorhexidine (\$20), Iodine (\$20)
 - Calculated \$1,000 for general items



GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee

November 5, 2020

Item #7

Consider for Approval Offering Feral Cat Neuters to the Public

ARC Public Feral Cat Neuter Proposal

Purpose:

The ARC would like to begin offering feral cat neuters to the public. Galveston County has a serious need for more availability to spay/neuter options. Since we are already neutering the ARC cats in house, we feel that we are ready for the next step. We would like to be able to help fill a gap in the need for more feral cat surgery appointments. Citizens dedicated to saving the lives of Galveston County cats have expressed concern about 1) not being able to get appointments, 2) not having enough traps and 3) funding. The ARC can help with offering appointments at a low cost.

Revenue:

The funds raised would go into the Clinic fund to help build the spay/neuter suite.

Compensation for Veterinarian:

Dr. Scott Johnson has agreed to do the feral cat neuters at the ARC. With surgery equipment, we could do females also. A new contract with increased compensation should be discussed.

The current in house cat neuter cost at ARC is \$2.72 per cat. (Drugs and supplies)

	Office Fee	Cat Neuter	Rabies	Ear Tip	Tattoo	Total Cost	FVRCP (Optional)
Houston Humane (FERAL)	Feral Package	\$60	Included	Included	Included	\$60	\$18
Animal Alliance (OWNED)	\$27	\$47	\$14	No	No	\$88	\$20
Emancipet Monroe (OWNED)	\$9	\$69	\$15	No	No	\$93	\$15
SNIP League City (OWNED)	\$25	\$45	Unknown	No	No	~\$85	\$18
ARC Suggestion	Feral Package	\$50 or \$60	Included (Normal Fee is \$15)	Included	No	\$50 or \$60	\$20



GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee

November 5, 2020

Item #8

Update on the formation of "ARC Pet Allies", 501c3



GALVESTON COUNTY HEALTH DISTRICT

**Animal Services Advisory Committee
November 5, 2020
Item #9
Comparative Data Summary (2020-2019)
(Intake and Dispositions)**

Galveston County Animal Resource Center
Comparative Data Summary FY 2020

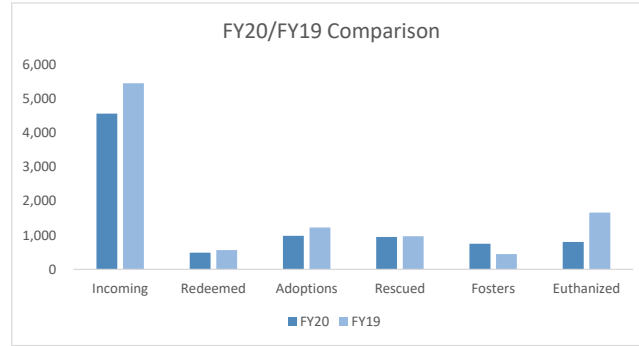
FY 2020

	Oct	%	Nov	%	Dec	%	Jan	%	Feb	%	Mar	%	Apr	%	May	%	Jun	%	Jul	%	Aug	%	Sep	%
Incoming	527		455		410		435		439		394		263		274		411		260		269		424	
Redeemed	56	11%	45	10%	42	10%	61	14%	58	13%	41	10%	23	6%	32	8%	18	5%	29	7%	19	5%	67	17%
Adoptions	102	19%	90	20%	88	21%	85	20%	69	16%	94	24%	83	21%	55	14%	82	21%	79	20%	77	20%	77	20%
Rescued	72	14%	67	15%	104	25%	151	35%	104	24%	93	24%	84	21%	71	18%	42	11%	49	12%	53	13%	60	15%
Fosters	59	11%	22	5%	54	13%	29	7%	52	12%	83	21%	68	17%	55	14%	95	24%	53	13%	90	23%	88	22%
Euthanized	149	28%	154	34%	124	30%	88	20%	83	19%	72	18%	21	5%	19	5%	29	7%	25	6%	22	6%	14	4%

Summary FY20		
Incoming	4,561	
Redeemed	491	11%
Adoptions	981	22%
Rescued	950	21%
Fosters	748	16%
Euthanized	800	18%

Summary FY19		
Incoming	5,448	
Redeemed	564	10%
Adoptions	1,224	22%
Rescued	970	18%
Fosters	448	8%
Euthanized	1,663	31%

Net Change		
Incoming	(887)	-19%
Redeemed	(73)	-13%
Adoptions	(243)	-20%
Rescued	(20)	-2%
Fosters	300	67%
Euthanized	(863)	-52%



Galveston County Health District



Animal Services Division
Animal Resource Center - Monthly Report by Jurisdiction
YTD Report October 2019 - September 2020

Jurisdiction	Incoming Animals		Outgoing Animals-Disposition Method									
	Incoming Field	Incoming Shelter	Adoptions	Foster	Rescued by Group	Returned to Owner	Escaped	Euthanized	Euthanasia Request by Owner	Disposal Request by Owner	Quarantine Return	Died in Care
Bayou Vista	11	5	3	0	4	7	0	2	1	0	0	1
Dickinson	10	27	12	6	10	2	0	1	6	3	0	0
Hitchcock	117	105	55	47	51	20	0	50	6	4	0	4
Kemah	29	22	14	8	7	8	0	11	2	0	0	1
La Marque	328	250	117	110	118	88	0	82	15	73	0	4
Santa Fe	1	11	6	2	4	0	0	0	0	0	0	0
Texas City	1464	1093	545	410	449	242	0	437	27	455	0	69
Tiki Island	2	0	1	0	0	0	0	1	0	0	0	0
Unincorporated	463	623	228	165	307	124	0	216	34	15	0	34
Totals	2425	2136	981	748	950	491	0	800	91	550	0	113

Euthanasia Breakdown

Jurisdiction	Aggressive			Behavior Issue			Private Cremation			Health Condition			Illness			Injured			Time/Space			Feral Cat
	Dog	Cat	Other	Dog	Cat	Other	Dog	Cat	Other	Dog	Cat	Other	Dog	Cat	Other	Dog	Cat	Other	Dog	Cat	Other	
Bayou Vista	0	1	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	0	0	0	0
Dickinson	2	2	0	0	0	0	0	0	0	3	0	0	6	0	0	0	0	0	0	0	0	1
Hitchcock	11	0	0	8	2	0	0	0	0	10	8	2	7	4	1	0	1	1	0	0	0	10
Kemah	0	0	0	0	1	0	0	0	0	2	4	0	2	1	0	0	0	2	0	0	0	4
La Marque	17	5	0	18	2	0	0	0	0	15	6	5	5	9	0	3	2	4	3	0	0	12
Santa Fe	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Texas City	28	8	0	48	16	0	0	0	0	33	51	1	18	84	2	10	18	20	1	2	0	87
Tiki Island	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0
Unincorporated	25	3	1	25	17	0	0	0	0	32	14	3	16	54	0	6	11	3	2	1	0	46
Totals	83	19	1	99	38	0	0	0	0	95	83	12	55	152	3	19	32	31	6	3	0	160

Euthanasia Totals	
Dogs	357
Cats	487
Other	47
Grand Total	891

ACO Activities with Reasons

Jurisdiction	Calls Received	Avg Response Time	Assist Law Enforcement	Bite Reports	Carcass Retrieval	Contained by Citizen or Trap	Court	Other	Sick or Injured	Stray	Transport	Trap Drop off/Pick up	Unrestrain/Property	Welfare Check or Neglect	Wildlife Assist
Bayou Vista	17	:19	2	0	0	0	1	0	0	11	0	0	0	0	3
Hitchcock	325	:31	21	7	0	0	16	0	0	173	30	0	0	58	20
Kemah	64	:60	1	1	0	0	0	0	0	20	3	0	0	4	35
La Marque	817	:25	34	33	66	0	47	0	0	420	60	0	0	95	62
Santa Fe	10	:09	0	0	0	0	6	0	0	0	4	0	0	0	0
Texas City	130	:09	0	1	0	0	2	0	0	1	126	0	0	0	0
Tiki Island	17	:30	0	0	0	0	0	0	0	0	3	0	0	1	13
Unincorporated	1,232	:34	46	52	1	0	56	0	0	741	73	0	0	203	60
Totals	2,612	:27	104	94	67	0	128	0	0	1,366	299	0	0	361	193

Additional Information

Jurisdiction	Quarantines	Citations Issued	Notices Issued	Registration
Bayou Vista	0	1	0	3
Dickinson	2	0	0	4
Hitchcock	8	61	34	25
Kemah	1	1	2	1
La Marque	20	59	84	42
Texas City	44	11	0	150
Tiki Island	0	0	0	0
Unincorporated	62	67	136	78
Totals	137	200	256	303

Notes:

1st Q: Physical Count of animals at ARC on 10/31/19: 266 Physical Count of animals at ARC on 11/30/19: 301 Physical Count of animals at ARC on 12/31/19: 233	2nd Q: Physical Count of animals at ARC on 1/31/20: 172 Physical Count of animals at ARC on 2/29/20: 208 Physical Count of animals at ARC on 3/31/20: 111	3rd Q: Physical Count of animals at ARC on 4/30/20: 56 Physical Count of animals at ARC on 5/31/20: 44 Physical Count of animals at ARC on 6/30/20: 82	4th Q: Physical Count of animals at ARC on 7/31/20: 56 Physical Count of animals at ARC on 8/31/20: 44 Physical Count of animals at ARC on 9/30/20: 82 131
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GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee

November 5, 2020

Item #10

Update from Animal Services Advisory Committee Members



GALVESTON COUNTY HEALTH DISTRICT

Animal Services Advisory Committee

November 5, 2020

Item #11

Public Comments