



GALVESTON COUNTY HEALTH DISTRICT

Protecting and promoting the optimal health and well-being of Galveston County.

Galveston County Health District United Board of Health Meeting Minutes December 5, 2022

Board Members

Present:

Zach Davidson
Annette Jenkins, PharmD
Della Brown, RN
Donna B. Weaver, MD, FAAFP
Philip Keiser, MD, Ex -Officio
CEO, Local Health Authority

Meeting was called to order at 3:31 pm by Mr. Davidson.

Items #1 Comments from the Public

There were no comments from the public.

Item #2-9 Consent Agenda

Mrs. Brown made a motion to approve consent agenda items two through eight and table item nine until the January meeting. Dr. Jenkins seconded the motion, and the board unanimously approved the consent agenda items two through eight.

Item #10 Executive Report, COVID-19 Submitted by the Chief Executive Officer

Philip Keiser, MD, Chief Executive Officer, and Local Health Authority, presented the Executive Report and provided an update on COVID-19 and the flu.

Item #11 Consider for Approval October 2022 Financial Report Submitted by the Chief Financial Officer

Trish Bailey, Chief Financial Officer, presented the October 2022 financial report. A motion to approve the financial report as presented was made by Mrs. Brown. Dr. Jenkins seconded the motion, and the board unanimously approved the financial report.

Item #12 Consider for Approval Annual Fund Balance Reserve of the General Fund as of September 30, 2022, Submitted by the Chief Financial Officer

Trish Bailey, Chief Financial Officer, presented the annual Fund Balance Reserve of the General Fund as of September 30, 2022. A motion to approve the report as presented was made by Mrs. Brown. Dr. Weaver seconded the motion, and the board unanimously approved the Fund Balance Reserve report.

Item #13 Consider for Approval the Use of a Recruitment Firm not to Exceed the Amount of \$20,000 to be Taken out of Fund Balance Submitted by the Chief Financial Officer

Trish Bailey, Chief Financial Officer, asked the board for approval to use of a Recruitment Firm, not to exceed the amount of \$20,000 to be taken out of Fund Balance, for the Chief of Staff search. A motion to approve the request was made by Mrs. Brown. Dr. Weaver seconded the motion, and the board unanimously approved the request.

Item #14 Consider for Approval the Use of Robert Half Employment Agency Company not to Exceed the Amount of \$50,000 for 2 New Hires to be Taken out of Fund Balance Submitted by the Chief Financial Officer

Trish Bailey, Chief Financial Officer, asked the board for approval to use Robert Half Employment Agency Company, not to exceed the amount of \$50,000 to be taken out of Fund Balance, for two new hires for the accounting department. A motion to approve the request was made by Mrs. Brown. Dr. Jenkins seconded the motion, and the board unanimously approved the request.

Item #15 Consider for Approval the Use of Funds from Fund Balance Not to Exceed \$135,000 for 2023 Employee Benefits Submitted by the Chief Financial Officer

Trish Bailey, Chief Financial Officer, asked the Board for approval to use funds from the fund balance, not to exceed \$135,000, for 2023 employee benefits. A motion to approve the request was made by Dr. Jenkins. Mrs. Brown seconded the motion, and the board unanimously approved the request.

Item #16 Consider for Approval 2023 UBOH Meeting Dates Submitted by the Chief Executive Officer

The board members were presented with the proposed 2023 Board meeting dates. A motion to approve the dates presented was made by Mrs. Brown. Dr. Jenkins seconded the motion, and the board unanimously approved the Board meeting dates.

Item #17 Executive Session

Texas Government Code Section 551.071, Consultation with Attorney: the Galveston County Health District United Board of Health will enter into an executive session as permitted under the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, pursuant to Section 551.071 of the Government Code: to seek the advice of its attorney about pending or contemplated litigation or on a matter in which the duty of the attorney to the Galveston County Health District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act relating to 20-CV-1656; Dr. Abdul-Aziz Alhassan v. Galveston County Health District pending in the 405th District Court of Galveston County, Texas

Item #18 Reconvene into Regular Scheduled Meeting

The board reconvened into the regular meeting at 4:09 pm.

Item #19 Possible Action from Executive Session

Mrs. Brown made a motion for the Chief Financial Officer to provide the settlement check relating to 20-CV-1656; Dr. Abdul-Aziz Alhassan v. Galveston County Health District pending in the 405th District Court of Galveston County, Texas. Dr. Jenkins seconded the motion, and the board unanimously approved the motion.

Item #20 Comments from Board Members

The board wished everyone a happy holiday.

The meeting was adjourned at 4:12 pm.



Chair/Vice-Chairperson

2/1/2023

Date