



GALVESTON COUNTY HEALTH DISTRICT

UNITED BOARD OF HEALTH

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

AGENDA

Monday, December 5, 2022 – 3:30 PM

CONSENT AGENDA: ALL ITEMS MARKED WITH A SINGLE ASTERISK (*) ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE UNITED BOARD OF HEALTH. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

PROCEED TO BOTTOM OF THIS DOCUMENT FOR APPEARANCE & EXECUTIVE SESSION GUIDELINES

In accordance with the provisions of the Americans with Disabilities Act (ADA), persons in need of a special accommodation in order to participate in this proceeding should, within two (2) days prior to the proceeding, request necessary accommodations by contacting GCHD’s Executive Office Manager at 409-938-2273, or via email at awolff@gchd.org.

ANY MEMBERS NEEDING TO BE REACHED DURING THE MEETING MAY BE CONTACTED AT 409-938-2288

REGULARLY SCHEDULED MEETING

Meeting Called to Order
Pledge of Allegiance
Prayer

- Item #1Comments from the Public
- *Item #2 **ACTION**.....Agenda
- *Item #3 **ACTION**.....Excused Absence(s)
- *Item #4 **ACTION**.....Consider for Approval Minutes from November 9, 2022
UBOH Meeting
- *Item #5.....Receive and File Informational Reports
 - a) Morbidity Report
 - b) CHW Preliminary September 2022 Financial Report
- *Item #6 **ACTION**.....Consider for Approval Quarterly Investment Report for the Period
Ending September 30, 2022 Submitted by the Chief Financial
Officer
- *Item #7 **ACTION**.....Consider for Approval Quarterly Worker’s Compensation Report
for the Period Ending September 30, 2022 Submitted by the Chief
Compliance Officer
- *Item #8 **ACTION**.....Consider for Approval Changes to the Employee Leave Policy and
Hours Worked and Compensatory/Overtime Policy Submitted by
HR Manager
- *Item #9 **ACTION**.....Consider for Approval Addendum to the Employee and Pre-Hire
Immunizations and Screening Policy Submitted by Director of
Community Health Services
- Item #10.....Executive Report and COVID-19 Update Submitted By
Chief Executive Officer/Local Health Authority

- Item #11 **ACTION**.....Consider for Approval October 2022 Financial Report Submitted by the Chief Financial Officer
- Item #12 **ACTION**.....Consider for Approval Annual Fund Balance Reserve of the General Fund as of September 30, 2022, Submitted by the Chief Financial Officer
- Item #13 **ACTION**.....Consider for Approval the Use of a Recruitment Firm not to Exceed the Amount of \$20,000 to be Taken out of Fund Balance Submitted by the Chief Financial Officer
- Item #14 **ACTION**.....Consider for Approval the Use of Robert Half Employment Agency Company not to Exceed the Amount of \$50,000 for 2 New Hires to be Taken out of Fund Balance Submitted by the Chief Financial Officer
- Item #15 **ACTION**.....Consider for Approval the Use of Funds from Fund Balance Not to Exceed \$135,000 for 2023 Employee Benefits Submitted by the Chief Financial Officer
- Item #16 **ACTION**.....Consider for Approval 2023 UBOH Meeting Dates Submitted by the Chief Executive Officer
- Item #17 **EXECUTIVE SESSION**Texas Government Code Section 551.071, Consultation with Attorney: the Galveston County Health District United Board of Health will enter into an executive session as permitted under the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, pursuant to Section 551.071 of the Government Code: to seek the advice of its attorney about pending or contemplated litigation or on a matter in which the duty of the attorney to the Galveston County Health District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act relating to 20-CV-1656; Dr. Abdul-Aziz Alhassan v. Galveston County Health District pending in the 405th District Court of Galveston County, Texas
- Item #18.....Reconvene into Regular Scheduled Meeting
- Item #19 **ACTION**.....Possible Action from Executive Session
- Item #20.....Comments from Board Members

Adjournment

Next Meeting: January 25, 2023

Appearances Before United Board of Health

The Galveston County United Board of Health meetings are conducted under the provisions of the Texas Open Meetings Act, and members of the public that wish to address the Board about an item presented on the agenda shall be offered three minutes to do so. The Board cordially requests that individuals desiring to make a such a statement notify the Board of their intention by writing their name on the sign-in sheet located at the Boardroom’s main entrance.

A citizen desiring to make comment to the Board regarding an item not listed on the agenda shall submit a written



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request to the Chief Executive Officer by noon on the Wednesday immediately preceding the Wednesday of the Board meeting. A statement of the nature of the matter to be considered shall accompany the request. The Chief Executive Officer shall include the requested appearance on the agenda, and the person shall be heard if he or she appears.

Executive Sessions

When listed, an Executive Session may be held by the United Board of Health in accordance with the Texas Open Meetings Act. An Executive Session is authorized under the Open Meetings Act pursuant to one or more the following exceptions: Tex. Gov't Code §§ 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding a prospective gift or donation), 551.074 (personnel matters), 551.0745 (personnel matters affecting Coastal Health & Wellness advisory body), 551.076 (deliberation regarding security devices or security audits), and/or 551.087 (deliberations regarding economic development negotiations). The Presiding Officer of the United Board of Health shall announce the basis for the Executive Session prior to recessing into Executive Session. The United Board of Health may only enter into Executive Session if such action is specifically noted on the posted agenda.