



GALVESTON COUNTY HEALTH DISTRICT

Protecting and promoting the optimal health and well-being of Galveston County.

Galveston County Health District United Board of Health Meeting Minutes August 10, 2022

Board Members

Present:

Zach Davidson
Annette Jenkins, PharmD
Della Brown, RN
Donna B. Weaver, MD, FAAFP
Philip Keiser, MD, Ex -Officio
CEO, Local Health Authority

Meeting was called to order at 12:30 pm by Mr Davidson.

Items #1 Comments from the Public

There were no comments from the public.

Item #2-6 Consent Agenda

Dr. Jenkins made a motion to approve consent agenda items two through six. Mrs. Brown seconded the motion, and the board unanimously approved the consent agenda items two through six.

Item #7 Executive Report and COVID-19 Update Submitted by Chief Executive Officer

Philip Keiser, MD, Chief Executive Officer, and Local Health Authority, presented the Executive Report and provided an update on COVID-19.

Item #8 Consider for Approval May 2022 and June 2022 Financial Report Submitted by the Chief Financial Officer

Trish Bailey, Chief Financial Officer, presented the May and June 2022 financial report. A motion to approve the financial reports as presented was made by Mrs. Brown. Dr. Weaver seconded the motion, and the board unanimously approved the financial reports.

Item #9 Consider for Approval Proposed Fees for Community Health Services Fees, GAAA Fees and Vital Statistics Fees Submitted by Chief Financial Officer

Trish Bailey, Chief Financial Officer presented the proposed Community Health Services Fees, GAAA Fees and Vital Statistics Fees. Mrs. Brown made a motion to approve the fees as presented. Dr. Jenkins seconded the motion, and the Board unanimously approved the fees.

Item#10 Consider for Approval Annual Policies Review

Amanda Wolff, Executive Office Manager and Executive Assistant to the CEO, presented the proposed policy changes for Alternate Work Schedule Policy, Communications Policy, Employee Assistance Program Policy, Employee and Pre-Hire Immunizations, Fiscal Management Policy, Sexual Harassment Policy, Vehicular Incidents Policy, and Volunteer Policy to the Board. A motion to approve all policies as presented was made by Mrs. Brown and seconded by Dr. Weaver. The Board unanimously approved the policies.

Item #11 Discussion on Board Approved Policy Process

The Board discussed how they would like policies brought to them in the future. GCHD Staff will develop a plan and bring it back to the Board for review. No action was taken on this item.

Item #12 EXECUTIVE SESSION

Texas Government Code Section 551.074, Personnel Matters, the United Board of Health will enter into an executive session as permitted under the Open Meetings Act, Chapter 551 of the Texas Government Code, pursuant to Section 551.074 of the Government Code, Personnel Matters: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; specifically the Chief Executive Officer, Chief People Officer, Director of HR, IT Manager and HR Manager

Item #13 Reconvene into Regularly Scheduled Meeting

The Board reconvened into the regularly scheduled meeting at 1:41 pm.

Item #14 Possible Action from Executive Session

The Board took no action after executive session.

Item #15 Comments from Board Members

Mrs. Brown thanked everyone for their hard work on the Back to School Block Party. She was impressed at how organized the event was and how we started the event early due to the rain.

Zach Davidson introduced himself to the Board and Staff.

The meeting was adjourned at 1:44 pm.



Chair/Vice-Chairperson

7/28/2022

Date