AGENDA
Wednesday, January 29, 2020 – 6:00 PM

CONSENT AGENDA: ALL ITEMS MARKED WITH A SINGLE ASTERICK (*) ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE UNITED BOARD OF HEALTH. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

PROCEED TO BOTTOM OF THIS DOCUMENT FOR APPEARANCE & EXECUTIVE SESSION GUIDELINES

In accordance with the provisions of the Americans with Disabilities Act (ADA), persons in need of a special accommodation in order to participate in this proceeding should, within two (2) days prior to the proceeding, request necessary accommodations by contacting GCHD’s Executive Office Coordinator at 409-938-2273, or via email at awolff@gchd.org.

ANY MEMBERS NEEDING TO BE REACHED DURING THE MEETING MAY BE CONTACTED AT 409-938-2288

REGULARLY SCHEDULED MEETING

Meeting Called to Order
Pledge of Allegiance

*Item #1 ACTION ................................................ Agenda

*Item #2 ACTION ................................................ Excused Absence(s)

*Item #3 ACTION ................................................ Consider for Approval Minutes from December 11, 2019 UBOH Meeting

*Item #4 ACTION ................................................ Consider for Approval Annual Policy/Plan Review
  a) All Hazards Emergency Plan
  b) Criminal and Motor Vehicle Record Background Checks Policy

*Item #5 ACTION ................................................ Receive and File Informational Reports
  a) CHW October 2019 Financial Report
  b) 2019 Morbidity Report
  c) Letter from BKD Regarding Scope of FY2019 Audit

*Item #6 ACTION ................................................ Consider for Approval Quarterly Investment Report for the Period Ending 12/31/19

*Item #7 ACTION ................................................ Consider for Approval Quarterly Worker’s Compensation Report for the Period Ending 12/31/19

Item #8 ............................................................. Comments from the Public

Item #9 ............................................................. Executive Report

Item #10 ACTION ............................................... Consider for Approval Monthly Financial Reports
  a) November 2019
  b) December 2019

Item #11 ACTION ............................................... Consider for Approval Revisions to the Purchasing Policy in Follow-up to Board Action on December 11, 2019
Item #12 ACTION. Consider for Approval Revision to the UBOH Bylaws based on Changes to the Purchasing Policy

Item #13 ACTION. Consider for Approval Revision to Fee Charged for Inspection of Farmer’s Market

Item #14 ACTION. Consider for Approval Quarterly Compliance Report for the Period Ending 12/31/19

Item #15 ACTION. Consider for Approval Purchase of MedTrainer Learning Management System to be Split Between GCHD and CHW in the Amount of $5,994 From Each Fund

Item #16 ACTION. Consider for Approval Waiving the Permitting Fee of $550 Requested by the County of Galveston for Restrooms at Carbide Park

Item #17 ACTION. Consider for Approval New CEO Evaluation Documents

Item #18 ACTION. Consider for Approval Sending United Board of Health Members to National Association of Local Boards of Health 2020 Annual Conference in Grand Rapids, MI from August 18-20, 2020

Item #19. Presentation Regarding Annual Morbidity Report Trends and Healthy Concepts Clinic Utilization

Item #20. Comments from Board Members

Adjournment

Next Meeting: February 26, 2020

Appearances Before United Board of Health

The Galveston County United Board of Health meetings are conducted under the provisions of the Texas Open Meetings Act, and members of the public that wish to address the Board about an item presented on the agenda shall be offered three minutes to do so. The Board cordially requests that individuals desiring to make such a statement notify the Board of their intention by writing their name on the sign-in sheet located at the Boardroom’s main entrance.

A citizen desiring to make comment to the Board regarding an item not listed on the agenda shall submit a written request to the Chief Executive Officer by noon on the Wednesday immediately preceding the Wednesday of the Board meeting. A statement of the nature of the matter to be considered shall accompany the request. The Chief Executive Officer shall include the requested appearance on the agenda, and the person shall be heard if he or she appears.

Executive Sessions

The United Board of Health may recess into a closed meeting (Executive Session) for any item listed on this agenda if the Executive Session is authorized under the Texas Open Meetings Act, pursuant to one or more the following exceptions: Tex. Gov’t Code §§551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding a prospective gift or donation), 551.074 (personnel matters), 551.0745 (personnel matters affecting County advisory body), 551.076 (deliberation regarding security devices or security audits), and/or
The steps for enacting this procedure shall be as follows:

1. *A Board member recommends that the discussion, so long as it pertains to one of the permissible exceptions noted above, be moved to a closed forum;*

2. *Additional detail about the subject-matter and why it should be discussed by the Board in private be provided to citizens in attendance, and citizens be offered the opportunity to ask questions about the matter which are to be answered at the discretion of the Board; and*

3. *A vote to commence for moving into Executive Session be passed by a majority of Board members.*