



# GALVESTON COUNTY HEALTH DISTRICT

UNITED BOARD OF HEALTH

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

## AGENDA

Friday March 1, 2019 – 5:00 PM

**CONSENT AGENDA:** ALL ITEMS MARKED WITH A SINGLE ASTERICK (\*) ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE UNITED BOARD OF HEALTH. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

### *PROCEED TO BOTTOM OF THIS DOCUMENT FOR APPEARANCE & EXECUTIVE SESSION GUIDELINES*

In accordance with the provisions of the Americans with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall, within three (3) days prior to any proceeding contact the Executive Office at 9850-A.108 Texas City, Texas 77591 (409) 938-2401.

ANY MEMBERS NEEDING TO BE REACHED DURING THE MEETING MAY BE CONTACTED AT 409-938-2288

## SPECIAL MEETING

### Meeting Called to Order

### Pledge of Allegiance

- \*Item #1 **ACTION** ..... Agenda
- \*Item #2 **ACTION** ..... Excused Absence(s)
- \*Item #3 **ACTION** ..... Consider for Approval Minutes from January 30, 2019 UBOH Meeting
- \*Item #4 **ACTION** ..... Consider for Approval Annual Policy/Plan Review
  - a) Emergency Operations Plan
  - b) Dress Code Policy
  - c) Employee and Pre-Hire Immunizations Policy
  - d) Limited English Proficiency Policy
  - e) Safety & Risk Management Policy
  - f) Workers' Compensation Policy
  - g) Work Environment Policy
  - h) Fund Balance Policy
- \*Item #5 ..... Receive and File Informational Reports
  - a) Morbidity Report
  - b) CHW November and December 2018 Financial Report
- Item #6 **EXECUTIVE SESSION**.....**Texas Government Code Section 551.071, Consultation with Attorney: the Galveston County Health District United Board of Health will enter into an executive session as permitted under the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, pursuant to Section 551.071 of the Government Code: to seek the advice of its attorney about pending or contemplated litigation or on a matter in which the duty of the attorney to the Galveston County Health District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act relating to 17-CV-00109, United States of America, ex rel. Tammy Lynn**

**Babcock and Malek Bohsali v. Coastal Health & Wellness,  
and Galveston County Health District; and**

- Item #7 **EXECUTIVE SESSION**..... **Texas Government Code Section 551.074, *Personnel Matters*. The United Board of Health will enter into executive session as permitted under the Open Meetings Act, Chapter 551 of the Texas Government Code, pursuant to Section 551.074 of the Texas Government Code, *Personnel Matters*: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, respectively the Chief Executive Officer.**
  
- Item #8.....Reconvene into Regularly Scheduled Meeting
  
- Item #9 **ACTION** ..... Possible Action from Executive Session Item #7 (*Consultation with an Attorney*)
  
- Item #10 **ACTION** ..... Possible Action from Executive Session Item #8 (*Personnel Matters*)
  
- Item #11.....Executive Report
  
- Item #12 **ACTION** ..... Consider for Approval FY2018 Independent Auditor’s Report and Financial Statements and Single Audit Reports
  
- Item #13 **ACTION** ..... Annual Progress Report on the 2017-2022 Strategic Health Plan
  
- Item #14 **ACTION** ..... Consider for Approval January 2019 Financial Report
  
- Item #15 **ACTION**.....Consider for Approval Authorization to Remit Payment to Management Advisory Group (MAG) in the Amount of \$22,633 for the Galveston County Health District’s Portion of the Compensation and Benefit Study
  
- Item #16 **ACTION** ..... Introduction of Proposed Change to Animal Services Policy as Recommended by the Animal Services Advisory Committee (Step 1 of 3)
  
- Item #17..... Survey of Board Members Whose Terms Expire April 30, 2019 and Their Willingness to Serve Another 2 Years

**Adjournment**

**Next Meeting: March 27, 2019**

### **Appearances before United Board of Health**

A citizen desiring to make comment to the Board shall submit a written request to the Chief Executive Officer by noon on the Wednesday preceding the Wednesday Board meeting. A statement of the nature of the matter to be considered shall accompany the request. The Chief Executive Officer shall include the requested appearance on the agenda, and the person shall be heard if he or she appears.

### **Executive Sessions**

The United Board of Health may recess into closed meeting (Executive Session) on any item listed on this agenda if the Executive Session is authorized under the Open Meetings Act pursuant to one or more the following exceptions: Tex. Gov't Code §§ 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding a prospective gift or donation), 551.074 (personnel matters), 551.0745 (personnel matters affecting County advisory body), 551.076 (deliberation regarding security devices or security audits), and/or 551.087 (deliberations regarding economic development negotiations). The Presiding Officer of the United Board of Health shall announce the basis for the Executive Session prior to recessing into Executive Session. However, the United Board of Health may only enter into the Executive Session on any agenda item for which a separate Executive Session has not been separately posted if, prior to conducting the Executive Session, a majority of the Board votes to go into Executive Session. This motion requirement does not apply to any agenda item that has been previously noticed to constitute or include an Executive Session.

The steps for enacting this procedure shall be as follows:

- 1. A Board member recommends that the discussion, so long as it pertains to one of the permissible exceptions noted above, be moved to a closed forum;*
- 2. Additional detail about the subject-matter and why it should be discussed by the Board in private be provided to citizens in attendance, and citizens be offered the opportunity to ask questions about the matter which are to be answered at the discretion of the Board; and*
- 3. An action or vote to commence for moving into Executive Session be passed by a majority Board member.*