



GALVESTON COUNTY HEALTH DISTRICT

UNITED BOARD OF HEALTH

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

AGENDA

Wednesday, January 30, 2019 – 6:00 PM

CONSENT AGENDA: ALL ITEMS MARKED WITH A SINGLE ASTERICK (*) ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE UNITED BOARD OF HEALTH. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

PROCEED TO BOTTOM OF THIS DOCUMENT FOR APPEARANCE & EXECUTIVE SESSION GUIDELINES

In accordance with the provisions of the Americans with Disabilities Act (ADA), persons in need of a special accommodation in order to participate in this proceeding should, within two (2) days prior to the proceeding, request necessary accommodations by contacting GCHD’s Executive Office Coordinator at 409-938-2273, or via email at awolff@gchd.org.

ANY MEMBERS NEEDING TO BE REACHED DURING THE MEETING MAY BE CONTACTED AT 409-938-2288

REGULARLY SCHEDULED MEETING

**Meeting Called to Order
Pledge of Allegiance**

- *Item #1 **ACTION** Agenda
- *Item #2 **ACTION** Excused Absence(s)
- *Item #3 **ACTION** Consider for Approval Minutes from December 5, 2018 UBOH Meeting
- *Item #4 **ACTION** Consider for Approval Annual Policy/Plan Review
 - a) All Hazards Emergency Plan
 - b) Drug- Free Workplace Policy
 - c) Criminal and Motor Vehicle Record Background Checks Policy
- *Item #5 Receive and File Informational Reports
 - a) CHW October 2018 Financial Report
 - b) 2018 Morbidity Report
- *Item #6 **ACTION**.....Consider for Approval Quarterly Investment Report
- *Item #7 **ACTION** Consider for Approval Quarterly Worker’s Compensation Report
- Item #8 **EXECUTIVE SESSION**.....**Convene into Executive Session Pursuant to Texas Government Code, Section 551.074 (Personnel Matters). The United Board of Health will enter into executive session as permitted under the Open Meetings Act, Chapter 551 of the Texas Government Code, pursuant to Section 551.074 of the Texas Government Code, Personnel Matters: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, respectively the Coastal Health & Wellness Executive Director**

- Item #9.....Reconvene Regular Open Meeting
- Item #10 **ACTION** Possible Action from Executive Session
- Item #11.....Executive Report
- Item #12 **ACTION** Consider for Approval Monthly Financial Reports
 - a) November 2018
 - b) December 2018
- Item #13 **ACTION**.....Consider for Approval FY19 Budget Amendment for the Galveston Area Ambulance Authority
- Item #14 **ACTION**.....Consider for Approval the Request to Waive the On-site Sewage Facility Fees for the County of Galveston at Runge Park in Santa Fe
- Item #15 **ACTION**.....Consider for Approval Request to Reallocate Funding for FY19 IT Expenditures Based on IT Security Assessment
- Item #16 **ACTION** Consider for Approval the Addition of Della Brown to the UBOH Finance Committee
- Item #17 **ACTION** Consider for Approval Quarterly Compliance Report
- Item #18..... Discussion Regarding Recent Concerns Related to Food Service Establishment Inspections
- Item #19..... Presentation Regarding Annual Morbidity Report Trends

Adjournment

Next Meeting: February 27, 2019

Appearances before United Board of Health

A citizen desiring to make comment to the Board shall submit a written request to the Chief Executive Officer by noon on the Wednesday preceding the Wednesday Board meeting. A statement of the nature of the matter to be considered shall accompany the request. The Chief Executive Officer shall include the requested appearance on the agenda, and the person shall be heard if he or she appears.

Executive Sessions

The United Board of Health may recess into closed meeting (Executive Session) on any item listed on this agenda if the Executive Session is authorized under the Open Meetings Act pursuant to one or more the following exceptions: Tex. Gov't Code §§ 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding a prospective gift or donation), 551.074 (personnel matters), 551.0745 (personnel matters affecting County advisory body), 551.076 (deliberation regarding security devices or security audits), and/or 551.087 (deliberations regarding economic development negotiations). The Presiding Officer of the United Board of Health shall announce the basis for the Executive Session prior to recessing into Executive Session. However, the United Board of Health may only enter into the Executive Session on any agenda item for which a separate Executive Session has not been separately posted if, prior to

conducting the Executive Session, a majority of the Board votes to go into Executive Session. This motion requirement does not apply to any agenda item that has been previously noticed to constitute or include an Executive Session.

The steps for enacting this procedure shall be as follows:

1. *A Board member recommends that the discussion, so long as it pertains to one of the permissible exceptions noted above, be moved to a closed forum;*
2. *Additional detail about the subject-matter and why it should be discussed by the Board in private be provided to citizens in attendance, and citizens be offered the opportunity to ask questions about the matter which are to be answered at the discretion of the Board; and*
3. *An action or vote to commence for moving into Executive Session be passed by a majority Board members.*