



GALVESTON COUNTY HEALTH DISTRICT

UNITED BOARD OF HEALTH

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

AGENDA

Wednesday, August 29, 2018 – 6:00 PM

CONSENT AGENDA: ALL ITEMS MARKED WITH A SINGLE ASTERICK (*) ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE UNITED BOARD OF HEALTH. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

PROCEED TO BOTTOM OF THIS DOCUMENT FOR APPEARANCE & EXECUTIVE SESSION GUIDELINES

In accordance with the provisions of the Americans with Disabilities Act (ADA), persons in need of a special accommodation in order to participate in this proceeding should, within two (2) days prior to the proceeding, request necessary accommodations by contacting GCHD’s Executive Office Coordinator at 409-938-2273, or via email at awolff@gchd.org.

ANY MEMBERS NEEDING TO BE REACHED DURING THE MEETING MAY BE CONTACTED AT 409-938-2288

REGULARLY SCHEDULED MEETING

Meeting Called to Order

Pledge of Allegiance

- *Item #1 **ACTION**Agenda
- *Item #2 **ACTION**..... Excused Absence(s)
- *Item #3 **ACTION**Consider for Approval Minutes from July 25, 2018
- *Item #4 **ACTION**.....Annual Policy/Plan Reviews
 - a) Fiscal Management Policy
 - b) Records Management Plan
 - c) Anti-Fraud Policy
 - d) Drug-Free Workplace Policy
 - e) Employee Assistance Program Policy
 - f) Employee Corrective Action Policy
 - g) Performance Evaluations Policy
 - h) Separation of Employment Policy
 - i) Sexual Harassment Policy
 - j) Vehicular Accidents/Incidents Policy
 - k) Volunteer Policy
 - l) Infection Control Plan Policy
- *Item #5 **ACTION**Consider for Approval Appointments and Re appointments to the Animal Services Advisory Committee
- *Item #6 **ACTION**Consider for Approval Revision to Appendix A in Purchasing Policy
- *Item #7 **ACTION**Receive and File Amended Quarterly Compliance Report (approved at the United Board of Health meeting on July 25, 2018)
- *Item #8.....Informational Reports
 - a) CHW June 2018 Financial Report
 - b) Morbidity Report
 - c) Letter of Support for Alliance for Community Solutions
 - d) Letter from Judge Henry Regarding Board Appointments and Re-Appointments
 - e) Letter to Cities Regarding Board Appointments and Re-Appointments

Item #9 **EXECUTIVE SESSION**.....**Texas Government Code Section 551.071, Consultation with Attorney: the Galveston County Health District United Board of Health will enter into an executive session as permitted under the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, pursuant to Section 551.071 of the Government Code: to seek the advice of its attorney about pending or contemplated litigation or on a matter in which the duty of the attorney to the Galveston County Health District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act relating to 18- CV-1123; ex rel. Timothy Burton v. The Galveston County Health District.**

Item #10.....Reconvene Regular Open Meeting

Item #11 **ACTION**.....Possible Action from Executive Session

Item #12.....Executive Report

Item #13 **ACTION**.....Consider for Approval July 2018 Financial Report

Item #14 **ACTION**.....Consideration of Proposed Fees
a) Vital Statistics
b) Environmental Fees

Item #15.....Follow Up to Discussion Regarding Marinas and Water Quality

Item #16.....Update on Proposed Electronic Sign at the Animal Resource Center

Item #17.....Update from the Bylaws Sub Committee

Adjournment

Next Meeting: September 26, 2018

Appearances before United Board of Health

A citizen desiring to make comment to the Board shall submit a written request to the Chief Executive Officer by noon on the Wednesday preceding the Wednesday Board meeting. A statement of the nature of the matter to be considered shall accompany the request. The Chief Executive Officer shall include the requested appearance on the agenda, and the person shall be heard if he or she appears.

Executive Sessions

The United Board of Health may recess into closed meeting (Executive Session) on any item listed on this agenda if the Executive Session is authorized under the Open Meetings Act pursuant to one or more the following exceptions: Tex. Gov't Code §§ 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding a prospective gift or donation), 551.074 (personnel matters), 551.0745 (personnel matters affecting County advisory body), 551.076 (deliberation regarding security devices or security audits), and/or 551.087 (deliberations regarding economic development negotiations). The Presiding Officer of the United Board of Health shall announce the basis for the Executive Session prior to recessing into Executive Session. However, the United Board of Health may only enter into the Executive Session on any agenda item for which a separate Executive Session has not been separately posted if, prior to conducting the Executive Session, a majority of the Board votes to go into Executive Session. This motion requirement does not apply to any agenda item that has been previously noticed to constitute or include an Executive Session.



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The steps for enacting this procedure shall be as follows:

1. *A Board member recommends that the discussion, so long as it pertains to one of the permissible exceptions noted above, be moved to a closed forum;*
2. *Additional detail about the subject-matter and why it should be discussed by the Board in private be provided to citizens in attendance, and citizens be offered the opportunity to ask questions about the matter which are to be answered at the discretion of the Board; and*
3. *An action or vote to commence for moving into Executive Session be passed by a majority Board members.*