

**Animal Services Advisory Committee Meeting Minutes  
November 9, 2017 12:00 Noon**

**In Attendance:**

Curtis Klages DVM, UBOH  
Eric Froeschner, UBOH  
Jonathon Givens, DVM  
Commissioner Stephen Holmes, Galveston County  
Sherlyn Linton, Galveston County  
James Osteen, City of La Marque  
Dee Ann Haney, City of Texas City  
Nick Finan, City of Texas City  
Mark Johnston, City of Bayou Vista  
Fard Abdullah, City of Hitchcock  
Lark Tedesco, Animal Welfare  
Cynthia Kelley, Animal Welfare  
Amber Adams, Daily Operator of an Animal Shelter  
Monique Ryans, Daily Operator of an Animal Shelter

**Absent:**

Karen Hearing, City of Tiki Island  
Kyle Burks, City of Kemah

**GCHD Staff:**

Kathy Barroso, Chief Executive Officer  
Scott Packard, Director of Communications  
Andrea Cortinas, Controller  
Lea Williams, Director of Director of Contracts and Compliance, General Counsel  
Marissa Worsham, Staff Accountant  
Amanda Wolff, Executive Assistant III

**Guest:**

None

**Unexcused Absences:**

None

**Item #1 Agenda**

James Osteen, Chair, asked for a motion to approve the November 2017 agenda. A motion was made by Ms. Haney, seconded by Ms. Tedesco and unanimously approved by the Committee.

**Item #2 Excused Absences**

James Osteen, Chair, asked for a motion to approve the excused absence for the City of Tiki Island and City of Kemah. A motion was made by Ms. Haney, seconded by Dr. Givens and unanimously approved by the Committee.

**Item #3 Approval of Minutes**

James Osteen, Chair, asked for a motion to approve the August 10, 2017 minutes. A motion was made by Ms. Haney, seconded by Dr. Klages and unanimously approved by the Committee.

**Item #4 Animal Services Manager Report**

Amber Adams, Director of Animal Services, presented the manager's report.

**Item #5 Financial Report for September 2017 and Review of Fund Balance Reserve**

Kathy Barroso, Chief Executive Officer, presented the September 2017 financial report and reviewed the fund balance reserve with the Committee. A motion to accept the financial report and fund balance reserve as presented was made by Ms. Haney and seconded by Mr. Froeschner. The Committee unanimously approved.

**Item #6 Update on Status of Spay/Neuter Contracts and Discussion of Next Steps**

Amber Adams, Director of Animal Services updated the Committee on the spay/neuter contracts and asked the Committee to consider forming a subcommittee to develop a plan for the spay/neuter issues the ARC is currently facing. A motion was made by Ms. Tedesco to form a subcommittee and the motion was seconded by Ms. Haney. The Committee unanimously approved the motion. The subcommittee members will be Dr. Klages, Ms. Tedesco, Ms. Haney and Dr. Givens.

**Item #7 Comparative Data Summary (FY2017-2016) (Intake and Dispositions)**

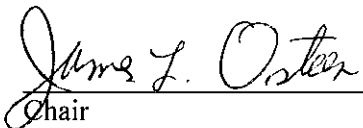
Kathy Barroso, Chief Executive Officer presented the comparative data summary 2017-2016 (intake and disposition).

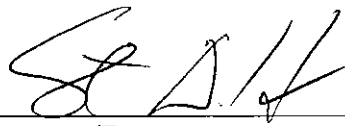
**Item #8 Update from Animal Services Advisory Committee Members**

Updates from the Animal Service Advisory Committee members were given by each member city.

**Item #9 Public Comments**

There were no comments made by the public.

  
Chair

  
Secretary/Treasurer  
BOARD member

02/09/2018  
Date

2/9/18  
Date