



GALVESTON COUNTY HEALTH DISTRICT

UNITED BOARD OF HEALTH

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

AGENDA

Wednesday, April 25, 2018 – 6:00 PM

CONSENT AGENDA: ALL ITEMS MARKED WITH A SINGLE ASTERICK (*) ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE UNITED BOARD OF HEALTH. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

PROCEED TO BOTTOM OF THIS DOCUMENT FOR APPEARANCE & EXECUTIVE SESSION GUIDELINES

In accordance with the provisions of the Americans with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall, within three (3) days prior to any proceeding contact the Executive Office at 9850-A.108 Texas City, Texas 77591 (409) 938-2401.

ANY MEMBERS NEEDING TO BE REACHED DURING THE MEETING MAY BE CONTACTED AT 409-938-2288

REGULARLY SCHEDULED MEETING

Meeting Called to Order

Pledge of Allegiance

- *Item #1 **ACTION** Agenda
- *Item #2 **ACTION** Excused Absence(s)
- *Item #3 **ACTION** Consider for Approval March 28, 2018 Minutes
- *Item #4 **ACTION** Consider for Approval Annual Policy Review
 - a) Open Records and Notary Fees
 - b) Employee Use of Coastal Health & Wellness Clinic
 - c) New Employee Orientation & Training
- *Item #5 **ACTION** Consider for Approval Quarterly Investment Report
- *Item #6 **ACTION** Consider for Approval Quarterly Worker’s Compensation Report
- *Item #7 Informational Items
 - a) Morbidity Report
 - b) CHW February 2018 Financial Report
 - c) Letter to HRSA Regarding Coastal Health & Wellness Interim Executive Director
 - d) Letter of Support- Sealy Center for Environmental Health and Medicine
 - e) Order from Galveston County Commissioners Court Restricting Representation To or For the Galveston County Health District
 - f) Letter from Governing Board Chair Person Regarding Additional Responsibilities for Kathy Barroso, Interim Executive Director for CHW

- Item #8 Executive Report
- Item #9 **ACTION** Consider for Approval March 2018 Financial Report
- Item #10 **ACTION**..... CEO Emergency Approvals Due to Operation Coastal for Ratification by the United Board of Health:
 - a. Hourly Employees Emergency and Overtime Pay for Operation Coastal Response (3/23/18 to 4/14/18)
 - b. Exempt Employees Straight Time Pay for Operation Coastal Response (3/23/18 to 4/14/18)
 - c. Other Associated Costs to Date for Operation Coastal
- Item #11 **ACTION** Consider for Approval Quarterly Compliance Report
- Item #12 **ACTION** Consider for Approval Request for an Additional Shared Service Position Due to Realignment of Duties and Business Need (Chief Compliance Officer)

Adjournment

Next Meeting: May 30, 2018

Appearances before United Board of Health

A citizen desiring to make comment to the Board shall submit a written request to the Chief Executive Officer by noon on the Wednesday preceding the Wednesday Board meeting. A statement of the nature of the matter to be considered shall accompany the request. The Chief Executive Officer shall include the requested appearance on the agenda, and the person shall be heard if he or she appears.

Executive Sessions

The United Board of Health may recess into closed meeting (Executive Session) on any item listed on this agenda if the Executive Session is authorized under the Open Meetings Act pursuant to one or more the following exceptions: Tex. Gov't Code §§ 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding a prospective gift or donation), 551.074 (personnel matters), 551.0745 (personnel matters affecting County advisory body), 551.076 (deliberation regarding security devices or security audits), and/or 551.087 (deliberations regarding economic development negotiations). The Presiding Officer of the United Board of Health shall announce the basis for the Executive Session prior to recessing into Executive Session. However, the United Board of Health may only enter into the Executive Session on any agenda item for which a separate Executive Session has not been separately posted if, prior to conducting the Executive Session, a majority of the Board votes to go into Executive Session. This motion requirement does not apply to any agenda item that has been previously noticed to constitute or include an Executive Session.

The steps for enacting this procedure shall be as follows:

1. *A Board member recommends that the discussion, so long as it pertains to one of the permissible exceptions noted above, be moved to a closed forum;*
2. *Additional detail about the subject-matter and why it should be discussed by the Board in private be provided to citizens in attendance, and citizens be offered the opportunity to ask questions about the matter which are to be answered at the discretion of the Board; and*
3. *An action or vote to commence for moving into Executive Session be passed by a majority Board members.*