AGENDA
Wednesday, December 6, 2017 – 6:00 PM

CONSENT AGENDA: ALL ITEMS MARKED WITH A SINGLE ASTERISK (*) ARE PART OF THE CONSENT
AGENDA AND REQUIRE NO DELIBERATION BY THE UNITED BOARD OF HEALTH. ANY BOARD
MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

PROCEED TO BOTTOM OF THIS DOCUMENT FOR APPEARANCE & EXECUTIVE SESSION GUIDELINES

In accordance with the provisions of the Americans with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall, within three (3) days prior to any proceeding contact the Executive Office at 9850-A.108 Texas City, Texas 77591 (409) 938-2401.

ANY MEMBERS NEEDING TO BE REACHED DURING THE MEETING MAY BE CONTACTED AT 409-938-2288

REGULARLY SCHEDULED MEETING

Meeting Called to Order
Pledge of Allegiance

*Item #1ACTION ........................................ Agenda

*Item #2ACTION ........................................ Excused Absence(s)

*Item #3ACTION .......................................... Consider for Approval October 25, 2017 Minutes

*Item #4ACTION .......................................... Consider for Approval Annual Policy/Plan Review
  - Dress Code

*Item #5 ....................................................... Informational Reports
  - Morbidity Report
  - Proposed 2018 Board Meeting Dates
  - September 2017 CHW Financial Report

*Item #6ACTION .......................................... Consider for Approval Appointments to the Animal Services
  Advisory Committee

Item #7ACTION .......................................... Consider for Approval Resolution Recognizing Jim Hilton,
  STD/HIV Program Manager, and his 45 Plus Years of Service to Public Health in Galveston County

Item #8ACTION .......................................... Consider for Approval Recognition of Mark Sonnier for his
  Dedicated Service to the United Board of Health

Item #9 ....................................................... Executive Report

Item #10ACTION ......................................... Consider for Approval October 2017 Financial Report

Item #11ACTION ......................................... Consider for Approval General Fund Reserve of Fund
  Balance as of September 30, 2017
Item #12 ACTION ................................................................. Consider for Approval IGT Payment of $258,720 as Related to 1115 Waiver Project

Item #13 ACTION ................................................................. Update on GAAA Vacancies, 12 Hour Shifts and Proposed Next Steps

Item #14 ................................................................................ Discuss Communication Plan for “It's Time Texas Community Challenge”

Item #15 ................................................................................ Animal Services Strategic Plan Progress Report

Adjournment

Next Meeting: January 31, 2018

Appearances before United Board of Health

A citizen desiring to make comment to the Board shall submit a written request to the Chief Executive Officer by noon on the Wednesday preceding the Wednesday Board meeting. A statement of the nature of the matter to be considered shall accompany the request. The Chief Executive Officer shall include the requested appearance on the agenda, and the person shall be heard if he or she appears.

Executive Sessions

The United Board of Health may recess into closed meeting (Executive Session) on any item listed on this agenda if the Executive Session is authorized under the Open Meetings Act pursuant to one or more the following exceptions: Tex. Gov't Code §§ 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding a prospective gift or donation), 551.074 (personnel matters), 551.0745 (personnel matters affecting County advisory body), 551.076 (deliberation regarding security devices or security audits), and/or 551.087 (deliberations regarding economic development negotiations). The Presiding Officer of the United Board of Health shall announce the basis for the Executive Session prior to recessing into Executive Session. However, the United Board of Health may only enter into the Executive Session on any agenda item for which a separate Executive Session has not been separately posted if, prior to conducting the Executive Session, a majority of the Board votes to go into Executive Session. This motion requirement does not apply to any agenda item that has been previously noticed to constitute or include an Executive Session.

The steps for enacting this procedure shall be as follows:

1. A Board member recommends that the discussion, so long as it pertains to one of the permissible exceptions noted above, be moved to a closed forum;

2. Additional detail about the subject-matter and why it should be discussed by the Board in private be provided to citizens in attendance, and citizens be offered the opportunity to ask questions about the matter which are to be answered at the discretion of the Board; and

3. An action or vote to commence for moving into Executive Session be passed by a majority Board members.

The Galveston County Health District Boardroom is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact GCHD’s Compliance Officer at 409-938-2213, or via e-mail at hwilliams@gchd.org at least 48 hours prior to the meeting so that appropriate arrangements can be made.
United Board of Health
December 2017
Item #2
Excused Absence(s)
United Board of Health
December 2017
Item #3
Consider for Approval October 25, 2017 Minutes
Galveston County United Board of Health  
October 25, 2017

**Board Members Present:**
- Dr. Raimer
- Eric Froeschner
- Curtis Klages, DVM, DACLAM
- Jason Lawrence, PE
- Patrick McGinnis, MD
- John Hackbarth, DDS
- Vanessa Johnson, Esq.

**Staff Present:**
- Kathy Barroso
- Dr. Keiser
- Ronnie Schultz
- Randy Valcin
- Sandra Cuellar
- Lea Williams
- Scott Packard
- Nathan Jung

**Staff:**
- Mary McClure
- Andrea Cortinas
- Kenna Pruitt
- Mario Acosta
- Amanda Wolff

**Excused Absence(s):** Tripp Montalbo, Tim Rainey, and Mary Jo Godinich, MD

**Unexcused Absence(s):** None

**Guests:** Robert Booth

**Items #1, 3-6 Consent Agenda**
A motion was made by Dr. McGinnis to approve the consent agenda items one, and three through six. Dr. Hackbarth seconded the motion and the Board unanimously approved the consent agenda items.

**Item #2 Excused Absences**
Dr. Raimer asked that Tripp Montalbo, Tim Rainey, and Dr. Godinich be excused. A motion was made by Mr. Lawrence to approve the excused absences and Dr. McGinnis seconded the motion. The Board unanimously approved.

**Item #7 EXECUTIVE SESSION**
Texas Government Code Section 551.071, Consultation with Attorney: the Galveston County Health District United Board of Health will enter into an executive session as permitted under the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, pursuant to Section 551.071 of the Government Code: to seek the advice of its attorney about pending or contemplated litigation or on a matter in which the duty of the attorney to the Galveston County Health District under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act relating to 17-CV-00109, United States of America, ex rel. Tammy Lynn Babcock and Malek Bohsali v. Coastal Health & Wellness, and Galveston County Health District.

**Item #8 Reconvene Regular Open Meeting**
The Board reconvened into regular open meeting at 6:14.
Item #9 Executive Report
Kathy Barroso, Chief Executive Officer, presented the October 2017 Executive Report to the Board.

Item #10 Consider for Approval Preliminary September 2017 Financial Committee Report
Andrea Cortinas, Controller, presented the preliminary September 2017 financial report to the Board. A motion to approve the financial report as presented was made by Mr. Froeschner and seconded by Dr. Hackbarth. The Board unanimously approved the financial report.

Item #11 Consider for Approval Quarterly Compliance Report
Kathy Barroso, Chief Executive Officer, presented the quarterly compliance report to the Board. A motion to approve the report as presented was made by Mr. Froeschner and seconded by Dr. Hackbarth. The Board unanimously approved the compliance report.

Item #12 Consider for Approval Submitting a Response to the City of Friendswood Regarding RFP for Emergency Medical Services
Nathan Jung, EMS Director, advised the Board that GAAA would like to submit a response to the City of Friendswood regarding a RFP for Emergency Medical Services. A motion to proceed with the submission was made by Dr. McGinnis and seconded by Mr. Froeschner. The Board unanimously approved the motion.

Item #13 Consider for Approval Request to Update and Paint the GAAA Main Station
Nathan Jung, EMS Director, requested that the Board approve the request to update and paint the GAAA main station. Mr. Froeschner made a motion to approve the request up to $15,000. Dr. Klages seconded the motion and the Board unanimously approved the request.

Item #14 Animal Services Strategic Plan Progress Report
This item was deferred until the December 2017 Board meeting.

The meeting adjourned at 6:43 p.m.

Chair/Vice-Chairperson

Secretary/Treasurer

Date

Back to Agenda
United Board of Health
December 2017
Item #4
Consider for Approval Annual Policy/Plan Review
Dress Code

Audience
This policy applies to all Galveston County Health District, Galveston Area Ambulance Authority, Coastal Health & Wellness (collectively “the District”) employees, volunteers, temporaries, and contractors.

Policy
Employees are required to maintain a professional appearance and public image at all times and are expected to report to work neat, clean, well-groomed, and dressed in appropriate attire for their job functions. In addition, employee identification badges are to be visibly worn at all times while in the workplace and while conducting Health District business outside of the workplace.

General Staff
Most employees are considered general staff. However, due to business needs, there are more specific dress requirements in certain areas such as EMS, Animal Services, Air & Water Pollution Control Services, Environmental Services, and the Coastal Health & Wellness Medical and Dental Clinics.

General staff are required to dress in business casual attire. Business casual attire is clothing such as casual pants, skirts, or dresses and button down shirts, polo shirts, or sweaters.

Examples of Unacceptable Attire
This is not an all-inclusive list and other things may be prohibited if found to be offensive or inappropriate for the workplace. In addition, each Program Manager may have additional requirements for staff.

The following is a list of items which are considered unacceptable (not all-inclusive) for general staff:

- Torn, dirty, or frayed clothing
- Any clothing that has unapproved and unofficial words, terms, pictures, or logos
- Sweatpants, exercise pants, shorts, overalls, leggings, and any spandex or other form-fitting pants such as people wear for biking
- Excessively tight or short skirts, sun dresses, beach dresses, and spaghetti-strap dresses
- Tank tops or t-shirts (unless worn under another blouse, shirt, jacket, or dress). A t-shirt is defined as collarless short-sleeved or sleeveless usually cotton undershirt or outer shirt of similar design.
- Midriff tops and sweatshirts
- Dress or casual shirts that are see-through or excessively low cut
- Thongs, flip-flops, slippers, athletic shoes (i.e. running or tennis shoes), Crocs
- Hats
- Jeans of any color
**Personal Appearance**
Jewelry, piercings, make-up, perfume, and cologne should be worn in good taste and moderation. Some employees and clients may be allergic to chemicals in perfumes and make-up, so wear these substances with restraint. Body modification that may be offensive to the public including excessive visible body piercing and tattoos may have to be covered. Please contact your supervisor, for specific departmental expectations or if you have questions.

**Fridays**
Each program or service area may designate an alternate dress policy on Friday as long as it is professional, uniform, and submitted in writing to Human Resources for executive management consideration.

**Alternate Dress Code for Business Purposes**
Programs or service areas may require an alternate Monday through Friday dress code due to safety reasons, business need, or the nature of job functions. Alternate dress codes must be submitted in writing to Human Resources for executive management consideration. Once approved by executive management, the approved alternate dress code will be posted on the employee intranet site.

**Exceptions**
Employees needing to request an exception to the Dress Code policy for any reason are to put their request in writing to the Human Resource Director for executive management consideration.

**Supervisor Responsibilities**
Supervisors are responsible for:

- communicating program specific expectations to assigned employees;
- providing feedback (which may include corrective action) to employees who fail to adhere to the approved dress code; and
- developing and submitting a request for an alternate dress code that meets the business needs of the program or service area (if needed).

**Violation**
Violation of this policy may result in appropriate corrective disciplinary action, up to and including termination of employment.
United Board of Health
December 2017
Item #5
Informational Reports
<table>
<thead>
<tr>
<th>Disease</th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
<th>2016</th>
<th>10/2017</th>
</tr>
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<td>Amebiasis</td>
<td>1</td>
<td>1</td>
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<td>1</td>
<td>1</td>
</tr>
<tr>
<td>AIDS*</td>
<td>30</td>
<td>21</td>
<td>*15</td>
<td>*</td>
<td>*</td>
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<td>Botulism</td>
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<td>25</td>
<td>41</td>
<td>31</td>
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<td><em>Chlamydia trachomatis</em></td>
<td>1163</td>
<td>1332</td>
<td>1439</td>
<td>1579</td>
<td>1391</td>
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<tr>
<td>Chikungunya</td>
<td>1</td>
<td>2</td>
<td></td>
<td></td>
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<tr>
<td>Creutzfeldt-Jakob Disease</td>
<td>0</td>
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<td>0</td>
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<tr>
<td>Cryptosporidiosis</td>
<td>3</td>
<td>2</td>
<td>2</td>
<td>8</td>
<td>2</td>
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<tr>
<td>Cyclosporiasis</td>
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<td>1</td>
<td>2</td>
<td>3</td>
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<td>Dengue</td>
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<td>Elevated Blood Lead</td>
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<td>32</td>
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<td>E.coli, enterohemorrhagic</td>
<td>7</td>
<td>8</td>
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<td>13</td>
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<td>Gonorrhea</td>
<td>298</td>
<td>244</td>
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<td>370</td>
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<td>Haemophilus Influenzae</td>
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<td></td>
<td>7</td>
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<tr>
<td>Hepatitis, type A</td>
<td>1</td>
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<td>5</td>
<td>5</td>
<td>3</td>
</tr>
<tr>
<td>Hepatitis, type B (acute)</td>
<td>4</td>
<td>6</td>
<td>3</td>
<td>4</td>
<td>3</td>
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<tr>
<td>Hepatitis, type C (acute)**</td>
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<tr>
<td>Hepatitis, type E (acute)</td>
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<td>HIV infection*</td>
<td>54</td>
<td>26</td>
<td>*32</td>
<td>*</td>
<td>*</td>
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<tr>
<td>Influenza associated Pedi death</td>
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<td>Influenza isolate</td>
<td>1252</td>
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<td>653</td>
<td>2340</td>
<td>1797</td>
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<tr>
<td>Legionellosis</td>
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<td>1</td>
<td>3</td>
<td>4</td>
<td>4</td>
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<td>Leishmaniasis</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
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<tr>
<td>Listeriosis</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>1</td>
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<tr>
<td>Lyme Disease</td>
<td>0</td>
<td>2</td>
<td>2</td>
<td>3</td>
<td>0</td>
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<tr>
<td>Malaria</td>
<td>4</td>
<td>1</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Meningococcal infection</td>
<td>0</td>
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<td>0</td>
<td>1</td>
<td>2</td>
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<tr>
<td>Multi-Drug Resistance Organism</td>
<td>0</td>
<td>49</td>
<td>77</td>
<td>61</td>
<td>56</td>
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<tr>
<td>Mumps</td>
<td>0</td>
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<td>0</td>
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<td>Pertussis</td>
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<td>16</td>
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<td>5</td>
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<tr>
<td>Q Fever</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Salmonellosis</td>
<td>71</td>
<td>73</td>
<td>90</td>
<td>125</td>
<td>43</td>
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<td>Shigellosis</td>
<td>84</td>
<td>12</td>
<td>139</td>
<td>224</td>
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<tr>
<td>Spotted Fever Rickettsioses</td>
<td>5</td>
<td>1</td>
<td>0</td>
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<tr>
<td>Strep. Infection, invasive group A</td>
<td>11</td>
<td>9</td>
<td>35</td>
<td>34</td>
<td>11</td>
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<tr>
<td>Strep. Infection, invasive group B</td>
<td>10</td>
<td>18</td>
<td>20</td>
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<tr>
<td>Strep. Infection, invasive pneumo.</td>
<td>16</td>
<td>9</td>
<td>23</td>
<td>28</td>
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<tr>
<td>Syphilis</td>
<td>47</td>
<td>39</td>
<td>50</td>
<td>37</td>
<td>37</td>
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<tr>
<td>Tuberculosis</td>
<td>10</td>
<td>16</td>
<td>6</td>
<td>13</td>
<td>5</td>
</tr>
<tr>
<td>Typhoid Fever</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Typhus Fever</td>
<td>5</td>
<td>1</td>
<td>8</td>
<td>2</td>
<td>16</td>
</tr>
<tr>
<td>Varicella (Chickenpox)</td>
<td>20</td>
<td>19</td>
<td>13</td>
<td>21</td>
<td>18</td>
</tr>
<tr>
<td>Vibrio infection</td>
<td>9</td>
<td>9</td>
<td>8</td>
<td>5</td>
<td>6</td>
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<tr>
<td>West Nile Virus Infection</td>
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<tr>
<td>Yersiniosis</td>
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<tr>
<td>Foodborne illness complaints</td>
<td>47</td>
<td>47</td>
<td>51</td>
<td>71</td>
<td>36</td>
</tr>
<tr>
<td>Rabies in animals</td>
<td>8</td>
<td>10</td>
<td>7</td>
<td>3</td>
<td>5</td>
</tr>
</tbody>
</table>

Data subject to change; reflecting most current information received from reporting sources.

* We can no longer provide HIV and AIDS case by month. **We excluded cases from 10/19. ***From 1/2015 onward, all Invasive Haemophilus influenzae cases will be counted. ****From 1/2016 onward, all Invasive Neisseria meningitides cases will be counted.
United Board of Health
2018 Meeting Dates at 6:00 pm

January 31, 2018
February 28, 2018
March 28, 2018
April 25, 2018
May 30, 2018
June 27, 2018
July 25, 2018
August 29, 2018
September 26, 2018
October 31, 2018
December 5, 2018
(November & December meeting combined)
COASTAL HEALTH & WELLNESS

Governing Board

FINANCIAL SUMMARY
For the Period Ending September 30, 2017

PRELIMINARY

October 26, 2017

GCHD Board Room | 9850-A Emmett F. Lowry Expwy. | Texas City, TX 77591
### CHW - BALANCE SHEET  as of  September 30, 2017

<table>
<thead>
<tr>
<th></th>
<th>Current Month Sep-17</th>
<th>Prior Month Aug-17</th>
<th>Increase (Decrease)</th>
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</thead>
<tbody>
<tr>
<td><strong>ASSETS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash &amp; Cash Equivalents</td>
<td>$5,146,655</td>
<td>$4,799,088</td>
<td>$347,567</td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td>2,497,535</td>
<td>1,544,375</td>
<td>953,161</td>
</tr>
<tr>
<td>Allowance For Bad Debt</td>
<td>(2,136,701)</td>
<td>(1,028,819)</td>
<td>(1,107,882)</td>
</tr>
<tr>
<td>Pre-Paid Expenses</td>
<td>82,133</td>
<td>187,184</td>
<td>(105,053)</td>
</tr>
<tr>
<td>Due To / From</td>
<td>(49,742)</td>
<td>173,403</td>
<td>(223,145)</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>$5,539,879</td>
<td>$5,675,231</td>
<td>($135,352)</td>
</tr>
</tbody>
</table>

| **LIABILITIES**        |                       |                    |                     |
| Accounts Payable       | $73,183               | $90,565            | ($17,382)           |
| Accrued Salaries       | 200,934               | 229,667            | (28,733)            |
| Deferred Revenues      | 559,328               | 692,426            | (133,097)           |
| **Total Liabilities**  | $833,445              | $1,012,658         | ($179,213)          |

| **FUND BALANCE**       |                       |                    |                     |
| Prior Year Fund Balance| $4,419,277            | $4,419,277         | $0                  |
| Current Change         | 287,156               | 243,296            | 43,860              |
| **Total Fund Balance** | $4,706,434            | $4,662,573         | $43,860             |

| **TOTAL LIABILITIES & FUND BALANCE** | $5,539,879 | $5,675,231 | ($135,352) |

### CHW - REVENUE & EXPENSES  as of  September 30, 2017

<table>
<thead>
<tr>
<th></th>
<th>Actual Sep-17</th>
<th>Budgeted Sep-17</th>
<th>PTD Budget Variance</th>
<th>YTD Budget Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUE</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>County Revenue</td>
<td>$475,792</td>
<td>$307,896</td>
<td>$167,896</td>
<td>$167,896</td>
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<tr>
<td>DOSRIP Revenue</td>
<td>0</td>
<td>22,995</td>
<td>(22,995)</td>
<td>212,031</td>
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<tr>
<td>HHS Grant Revenue</td>
<td>12,622</td>
<td>260,617</td>
<td>(247,995)</td>
<td>(247,995)</td>
</tr>
<tr>
<td>Patient Revenue</td>
<td>1,405,070</td>
<td>277,192</td>
<td>1,127,878</td>
<td>3,211,461</td>
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<tr>
<td>Other Revenue</td>
<td>16,131</td>
<td>5,918</td>
<td>10,214</td>
<td>38,966</td>
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<tr>
<td><strong>Total Revenue</strong></td>
<td>$1,909,615</td>
<td>$874,617</td>
<td>$1,034,998</td>
<td>$3,382,360</td>
</tr>
</tbody>
</table>

| **EXPENSES**           |              |                 |                     |                     |
| Personnel              | $527,135     | $636,952        | $109,817            | $587,202            |
| Contractual            | 48,017       | 58,751          | 10,733              | 38,572              |
| IGT Reimbursement      | 0            | 0               | 0                   | (154,945)           |
| Supplies               | 102,049      | 98,190          | (3,859)             | (16,539)            |
| Travel                 | 1,030        | 2,265           | 1,235               | 7,060               |
| Equipment/Capital      | 0            | 0               | 0                   | 0                   |
| Bad Debt Expense       | 1,135,365    |                 | (1,107,882)         | (3,299,272)         |
| Other                  | 79,641       | 78,459          | (1,182)             | (54,186)            |
| **Total Expenses**     | $1,865,755   | $874,617        | ($991,138)          | ($2,892,107)        |

| **CHANGE IN NET ASSETS** | $43,860 | 0 | $43,860 | $490,253 |

### HIGHLIGHTS

- MTD Increase in Fund Balance of $43,860.
- Revenues were $1,034,998 higher than budgeted this month. MTD revenues related to Self Pay, Private Insurance, Medicaid, Medicare and Contract Revenue were all higher than budgeted due to recording Receivables.
- HHS Grant revenue is underbudgeted MTD $247,995 because there was no draw for September 2017.
- YTD revenues are $3,382,360 higher than budgeted due to recording of AR balances. Private Insurance, Self Pay, Medicaid, Medicare and Contract Revenue are higher than budgeted, while Title V is on target for new contract effective 9/1/17.
- Expenses were ($991,138) higher MTD than budgeted due to recording of Bad Debt Expense, and are ($2,892,107) higher YTD than budgeted, but are offset by savings in personnel.
- YTD Increase in fund balance of $287,156. Total fund balance $4,706,434 as of 9/30/17.

Premilinary Financials
Patient Self Pay Revenue with Budget Line Comparison

Title V Revenue with Budget Line Comparison

Pharmacy Revenue with Budget Line Comparison

Private Insurance Revenue with Budget Line Comparison

Premlinarv Financials
### Coastal Health & Wellness

**Statement of Revenue and Expenses for the Period Ending September 30, 2017**

<table>
<thead>
<tr>
<th>Description</th>
<th>Period Ending</th>
<th>YTD</th>
<th>YTD Budget</th>
<th>Month-to-Date</th>
<th>YTD Budget</th>
<th>Annual</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenue</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hospital Revenue - Federal</td>
<td>$12,032</td>
<td>$3,060</td>
<td>$2,017</td>
<td>$1,047,656</td>
<td>$3,060</td>
<td>$2,017</td>
</tr>
<tr>
<td>Hospital Revenue - 4016 V</td>
<td>$3,045</td>
<td>$787</td>
<td>$2,017</td>
<td>$1,047,656</td>
<td>$3,045</td>
<td>$2,017</td>
</tr>
<tr>
<td><strong>Patient Revenue</strong></td>
<td></td>
<td>$3,045</td>
<td>$2,017</td>
<td>$1,047,656</td>
<td>$3,045</td>
<td>$2,017</td>
</tr>
<tr>
<td><strong>Revenue</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Expenses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Personnel</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Salaries</strong></td>
<td>$424,549</td>
<td>$200</td>
<td>$450,475</td>
<td>$372,000</td>
<td>$200</td>
<td>$450,475</td>
</tr>
<tr>
<td><strong>Supplies</strong></td>
<td>$50,000</td>
<td>$300</td>
<td>$50,000</td>
<td>$300</td>
<td>$300</td>
<td>$50,000</td>
</tr>
<tr>
<td><strong>Advertising</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Travel</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Telephone</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Printing</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Postage</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Personnel</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Medical Equipment</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Office Supplies</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Other Supplies</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Material</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>General Expense</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Miscellaneous</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>$1,055,725</td>
<td>$374,017</td>
<td>$1,047,656</td>
<td>$1,047,656</td>
<td>$374,017</td>
<td>$1,047,656</td>
</tr>
</tbody>
</table>

**Net Change in Fund Balance**                    | $374,017      | $374,017 | $1,047,656 | $1,047,656   | $374,017 | $1,047,656 |
### Vists by Financial Class - Actual vs. Budget
As of September 30, 2017 (Grant Year 4/1/17-3/31/18)

<table>
<thead>
<tr>
<th></th>
<th>Annual Budget</th>
<th>MTD Actual</th>
<th>MTD Budget</th>
<th>Over/(Under) MTD Budget</th>
<th>YTD Actual</th>
<th>YTD Budget</th>
<th>Over/(Under) YTD Budget</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medicaid</td>
<td>4,810</td>
<td>395</td>
<td>401</td>
<td>(6)</td>
<td>2,223</td>
<td>2,405</td>
<td>(182)</td>
<td>-8%</td>
</tr>
<tr>
<td>Medicare</td>
<td>5,086</td>
<td>320</td>
<td>424</td>
<td>(104)</td>
<td>2,065</td>
<td>2,543</td>
<td>(478)</td>
<td>-19%</td>
</tr>
<tr>
<td>Other Public (Title V, Contract)</td>
<td>1,364</td>
<td>125</td>
<td>114</td>
<td>11</td>
<td>759</td>
<td>682</td>
<td>77</td>
<td>11%</td>
</tr>
<tr>
<td>Private Insurance</td>
<td>2,187</td>
<td>285</td>
<td>182</td>
<td>103</td>
<td>1,446</td>
<td>1,094</td>
<td>353</td>
<td>32%</td>
</tr>
<tr>
<td>Self Pay</td>
<td>35,801</td>
<td>2,530</td>
<td>2,983</td>
<td>(453)</td>
<td>14,836</td>
<td>17,901</td>
<td>(3,065)</td>
<td>-17%</td>
</tr>
<tr>
<td></td>
<td>49,248</td>
<td>3,655</td>
<td>4,104</td>
<td>(449)</td>
<td>21,329</td>
<td>24,624</td>
<td>(3,295)</td>
<td>-13%</td>
</tr>
</tbody>
</table>

### Unduplicated Patients - Current vs. Prior Year
January through September

<table>
<thead>
<tr>
<th></th>
<th>Current Year</th>
<th>2016 Actual</th>
<th>2017 Actual</th>
<th>Increase/ (Decrease)</th>
<th>% Increase/ (Decrease)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unduplicated Patients</td>
<td>18,748</td>
<td>11,659</td>
<td>11,721</td>
<td>62</td>
<td>1%</td>
</tr>
</tbody>
</table>

* Note - The clinic was closed for 5.5 days during Hurricane Harvey, but was open to walk-in patients on 8/31.

### Number of Unduplicated Patients

- **Annual Budget**: 18,748
- **HRSA Goal**: 16,345
- **Jan-Sept 2017 Actual**: 11,721
### Medical Visits

<table>
<thead>
<tr>
<th>Month</th>
<th>2016</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan</td>
<td>2,599</td>
<td>2,353</td>
</tr>
<tr>
<td>Feb</td>
<td>2,485</td>
<td>2,390</td>
</tr>
<tr>
<td>Mar</td>
<td>2,756</td>
<td>2,943</td>
</tr>
<tr>
<td>Apr</td>
<td>2,673</td>
<td>2,417</td>
</tr>
<tr>
<td>May</td>
<td>2,435</td>
<td>2,939</td>
</tr>
<tr>
<td>June</td>
<td>2,450</td>
<td>2,850</td>
</tr>
<tr>
<td>July</td>
<td>2,395</td>
<td>2,696</td>
</tr>
<tr>
<td>Aug</td>
<td>2,693</td>
<td>2,267</td>
</tr>
<tr>
<td>Sept</td>
<td>2,267</td>
<td>2,720</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>22,753</strong></td>
<td><strong>23,575</strong></td>
</tr>
</tbody>
</table>

### Dental Visits

<table>
<thead>
<tr>
<th>Month</th>
<th>2016</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan</td>
<td>925</td>
<td>931</td>
</tr>
<tr>
<td>Feb</td>
<td>1042</td>
<td>913</td>
</tr>
<tr>
<td>Mar</td>
<td>1120</td>
<td>1111</td>
</tr>
<tr>
<td>Apr</td>
<td>921</td>
<td>851</td>
</tr>
<tr>
<td>May</td>
<td>900</td>
<td>858</td>
</tr>
<tr>
<td>June</td>
<td>974</td>
<td>841</td>
</tr>
<tr>
<td>July</td>
<td>950</td>
<td>899</td>
</tr>
<tr>
<td>Aug</td>
<td>998</td>
<td>820</td>
</tr>
<tr>
<td>Sept</td>
<td>964</td>
<td>903</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>8,794</strong></td>
<td><strong>8,127</strong></td>
</tr>
</tbody>
</table>

### Counseling Visits

<table>
<thead>
<tr>
<th>Month</th>
<th>2016</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan</td>
<td>80</td>
<td>66</td>
</tr>
<tr>
<td>Feb</td>
<td>81</td>
<td>63</td>
</tr>
<tr>
<td>Mar</td>
<td>91</td>
<td>40</td>
</tr>
<tr>
<td>Apr</td>
<td>77</td>
<td>66</td>
</tr>
<tr>
<td>May</td>
<td>68</td>
<td>46</td>
</tr>
<tr>
<td>June</td>
<td>64</td>
<td>41</td>
</tr>
<tr>
<td>July</td>
<td>51</td>
<td>45</td>
</tr>
<tr>
<td>Aug</td>
<td>80</td>
<td>38</td>
</tr>
<tr>
<td>Sept</td>
<td>66</td>
<td>32</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>658</strong></td>
<td><strong>437</strong></td>
</tr>
</tbody>
</table>

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Back to Agenda
United Board of Health
December 2017
Item #6
Consider for Approval Appointments to the Animal Services Advisory Committee

New Representatives for the City of Bayou Vista

Representative- Mayor Daniel Konyha
Alternate Representative- Alderman Robert “Bob” Althaus

Back to Agenda
United Board of Health
December 2017
Item #7
Consider for Approval Resolution Recognizing Jim Hilton, STD/HIV Program Manager, and his 45 Plus Years of Service to Public Health in Galveston County
Resolution Recognizing
Jimmie Lee Hilton Sr., STD/HIV Manager
Contributions to Public Health in Galveston County

WHEREAS, Jimmie Lee Hilton Sr., was hired by the Texas Department of Health in 1972, with an assignment to work for the Galveston County Health District (GCHD);

WHEREAS, In February 1986, he was promoted to the position of Public Health Technician III;

WHEREAS, In November 1992, he was promoted to the position of Public Health Technician IV;

WHEREAS, In March 1997, he was promoted to the position of Program Specialist I;

WHEREAS, In July 1997, he was promoted to the position of Program Administrator III;

WHEREAS, In September 2004, he retired from Texas Department of Health and was transferred to 4C’s Payroll and promoted to Program Manager of STD/HIV;

WHEREAS, In December 2004, he was transferred to Galveston County Health District Payroll as Program Manager of STD/HIV;

WHEREAS, Over 45 years until October 2017, Jimmie Lee Hilton, Sr. has been instrumental in protecting and monitoring the health and well-being of Galveston, Brazoria and Chambers County residents, assuring quality prevention education & counseling, passive and active surveillance and finally excellent support and management of the HIV/STD program;

THEREFORE, Be it resolved by action of the United Board of Health on December 6, 2017, that Jimmie Lee Hilton, Sr., has contributed significantly to improving the public's health in Galveston, Brazoria and Chambers Counties for over 45 years and is commended for exceptional public service.

_________________________ _________________________
Ben G. Raimer, MD  Kathy Barroso, CPA
Chair, United Board of Health  Chief Executive Officer

Back to Agenda
United Board of Health
December 2017
Item #8
Consider for Approval Recognition of Mark Sonnier for his Dedicated Service to the United Board of Health
United Board of Health
December 2017
Item #9
Executive Report
Early Season Spike in Flu Cases Prompts Concern

An early season spike in confirmed cases of the flu is prompting the Galveston County Health District (GCHD) to reiterate its call for people to get their seasonal vaccination as soon as possible.

Since September of this year, 268 lab-confirmed cases of flu have been reported to GCHD, compared to just 32 cases during the same period last year. Although the flu is not a condition healthcare providers are required to report to their local health department, reported cases are a good indication of the overall trend.

“We’re becoming concerned people are not taking the flu threat as seriously as they should,” said Dr. Philip Keiser, Galveston County Local Health Authority. “Based on the surge in early season cases, this flu season could be very active.”

People 6-months and older should be vaccinated for the flu. Vaccination is especially important for certain high-risk groups. People 65 and older, pregnant women, young children and those with chronic health conditions are at higher risk for serious complications or even death if they get the flu.

Symptoms of the flu include fever, chills, cough, sore throat, runny nose, body aches, headaches and fatigue.

FLU continues on pg. 3
Remembering Jim Hilton

Everyone at the Galveston County Health District is absolutely heartbroken at the loss of our long-time friend, Jim Hilton.

During his 45+ years at the Galveston County Health District, Jim exemplified the true meaning of public service. His authentic passion for the communities he served was obvious every day.

Through his work with our STD-HIV program, Jim touched thousands of lives and saved many along the way.

Words can not express the magnitude of his loss to our community.

Dozens Tested by GCHD on World AIDS Day

Dozens of people in the community now know their HIV status after a free testing event on World AIDS Day. The event, hosted by GCHD HIV-STD Services, also offered free syphilis testing as well as information about public health services and Coastal Health & Wellness.

In all, 45 people were tested during the December 1 event. Testing was available from 10 a.m. to 6 p.m. in the mobile clinic in the parking lot of the Mid-County Annex in Texas City.
The Pulse of the District

GCHD Dickinson WIC Clinic Moves Following Significant Damage from Harvey Flooding

The Women, Infants and Children (WIC) division of the Galveston County Health District (GCHD) is proud to announce the opening of its new Dickinson clinic.

Located in the former Amegy Bank building at 2401 Termini Street in Dickinson, the clinic replaces the Gulf Freeway location that was heavily damaged by Hurricane Harvey.

“We are so happy to welcome our families into the new Dickinson clinic,” said Tiffany Rice, manager of GCHD WIC. “We were able to continue services at temporary locations in the aftermath of Harvey, but it’s nice to be back in a permanent location for the convenience of our families.”

During the transition to the new location, families who used the former Dickinson location were offered services at the Dickinson Kroger and the GCHD Texas City WIC clinic.

The Dickinson WIC clinic is one of three operated by GCHD. There are also clinics in the Mid-County Annex in Texas City and Island Community Center in Galveston.

To learn more about GCHD WIC, visit gchd.org/wic or call 409-949-3471.

FLU continued from pg. 1

“If you have a combination of flu symptoms, you need to see your medical provider as soon as possible,” Keiser continued. “A person who has symptoms may not have the flu, but it’s important to know so proper care can occur.”

In addition to vaccination, people should help stop the spread of the flu and other illness by covering all coughs and sneezes, washing their hands frequently, disinfecting commonly touched surfaces and staying at home when sick.

The flu vaccine is available at the GCHD Immunization Clinic located at 9850-B Emmett F. Lowry Expressway in Texas City. The clinic is walk-in and open Monday through Friday from 8 a.m. until 5 p.m. with hours extended until 7 p.m. on Tuesdays. Flu shots are $34 each. Medicare and Blue Cross Blue Shield, cash, check, debit and credit cards are accepted. Cash prices are available for self-pay. More information is available by calling 409-949-3459.

The vaccine is also available by appointment to registered patients at the Texas City and Galveston Coastal Health & Wellness clinics. For registration or appointment information, please call 409-938-2234.

“No matter if you get it at one of our clinics, your private physician or a pharmacy, you just need to make sure you actually go and do it,” Keiser continued. “The flu shot is the best protection against the virus. Period.”

While flu spreads every year, the timing, severity, and length of the season varies from one year to another. Flu outbreaks typically happen as early as October and can last as late as May.
‘Tis the season for family, festivity, and food—lots of food. Temptations are everywhere, and parties and travel disrupt daily routines. What’s more, it all goes on for weeks. How do you stick to your meal plan when everyone around you seems to be splurging? Here are five tips that can help:

1. Holiday-Proof Your Plan
You may not be able to control what food you’re served, and you’re bound to see other people eating a lot of tempting treats. Meet the challenges armed with a plan:
- Eat close to your usual times to keep your blood sugar steady. If your meal is served later than normal, eat a small snack at your usual mealtime and eat a little less when dinner is served.
- Invited to a party? Offer to bring a healthy dish along. If you have a sweet treat, cut back on other carbs (like potatoes and bread) during the meal.
- Don’t skip meals to save up for a feast. It will be harder to keep your blood sugar in control, and you’ll be really hungry and more likely to overeat.
- If you slip up, get right back to healthy eating with your next meal.

2. Outsmart the Buffet
When you face a spread of delicious holiday food, make healthy choices easier:
- Have a small plate of the foods you like best and then move away from the buffet table.
- Start with vegetables to take the edge off your appetite.
- Eat slowly. It takes at least 20 minutes for your brain to realize you’re full.
- Avoid or limit alcohol. If you do have an alcoholic drink, have it with food. Alcohol can lower blood sugar and interact with diabetes medicines.
- Also plan to stay on top of your blood sugar. Check it more often during the holidays, and if you take medicine, ask your doctor if the amount needs to be adjusted.

3. Fit in Favorites
No food is on the naughty list. Choose the dishes you really love and can’t get any other time of year, like Aunt Edna’s pumpkin pie. Slow down and savor a small serving, and make sure to count it in your meal plan.

4. Keep Moving
You’ve got a lot on your plate this time of year, and physical activity can get crowded out. But being active is your secret holiday weapon; it can help make up for eating more than usual and reduce stress during this most stressful time of year. Get moving with friends and family, such as taking a walk after a holiday meal.

5. Get Your Zzz’s
Going out more and staying out later often means cutting back on sleep. Sleep loss can make it harder to control your blood sugar, and when you’re sleep deprived you’ll tend to eat more and prefer high-fat, high-sugar food. Aim for 7 to 8 hours per night to guard against mindless eating.

Merry Christmas and Happy Holidays from our family to yours!
GAAA Maximizes Resources with Unit Remounts

The Galveston Area Ambulance Authority (GAAA) continues to maximize resources by remounting existing units.

Unit H1472 was converted from type III to a type I ambulance with a new Dodge Ram chassis equipped with the 6.4L Hemi gas V8 and a liquid spring suspension.

The suspension system is a new feature that will be installed on all new builds and remounts to offer a smoother ride, more responsive handling and less likelihood of corrosion than a typical air ride setup.

The Galveston County Health District (GCHD) was recently honored to deliver 50 United Way of Galveston County-Mainland Thanksgiving Meal Kits to families in our community.

In all, 258 people benefited from the kits, including 113 adults and 145 children.

GCHD will provide much more information about the challenge leading up to the January 8 kickoff.

Be sure to also check GCHD platforms, including gchd.org, facebook.com/gchdinfo and twitter.com/gchdinfo during the competition for weekly point totals by community!
Coastal Health & Wellness Selects Mary McClure as Executive Director

Coastal Health & Wellness (CHW) is happy to announce Mary McClure as executive director. Mary, a long-time member of the CHW management team, was selected for the position by the clinic’s board at its November meeting.

“Mary is a proven leader and her institutional knowledge of Coastal Health & Wellness makes her an outstanding choice for this role,” said Dr. Milton Howard, chair of the CHW Governing Board. “I look forward to the future of Coastal Health & Wellness with Mary as the leader.”

Mary, who served as interim executive director since December 2016, has been with CHW and the Galveston County Health District since January 2006.

“I’m honored to be selected for this position,” McClure said. “I very much look forward to contributing to continued strides in Coastal Health & Wellness’ mission of providing high-quality primary care to everyone, regardless of ability to pay.”

As executive director, Mary is responsible for all aspects of CHW operations at both its Texas City and Galveston clinics.

Marketplace Open Enrollment Deadline is Dec. 15

Coastal Health & Wellness certified application counselors submitted 316 Federal Health Insurance Marketplace applications in just the first 30 days of 2018 open enrollment.

Of those, 219 were accepted for coverage in the Marketplace.

In all, 1,347 people looking for help or guidance were assisted by CHW during the same timeframe.

The first month statistics at CHW are outpacing previous years, likely due to the significant reduction in the open enrollment window.

The 2018 open enrollment window was cut roughly half compared to previous years. The timeframe is just November 1 to December 15, 2017.

In addition, the federal outreach budget was slashed by approximately 90%.

Depending on income, applicants may qualify for assistance paying monthly health care premiums.

Applicants may also qualify for exemptions from paying a penalty on tax returns.

Galveston County residents with questions about the Federal Health Insurance Marketplace can call CHW at 409-978-4225 or visit the clinic at 9850-C Emmett F. Lowry Expressway in Texas City to speak with a certified application counselors.
Public Health Programs
October 18-November 28, 2017

Animal Services
  • Rabies – There were no reported case of rabies during this reporting period.

Community Health Services
  • Women’s Health Services
    o Provided 133 screening mammograms to women of Galveston County who met the requirements of the D’Feet Breast Cancer and Breast and Cervical Cancer Screening Services (BCCS) programs.
    o Processed 24 referrals to have patients undergo diagnostic work-up for breast cancer evaluation.
    o There have been ten cases of breast cancer diagnosed though the programs so far in 2017. Of those, five registered with Medicaid to start treatment, two have been referred to Medicaid and are pending review and three who were ineligible for Medicaid were referred to MD Anderson for treatment.

Immunization Services
  o Focusing on education, outreach and linking clients with primary medical home, in addition to providing shots.
  o Administered 203 tetanus shots at outreach events.
  o Administered 248 flu shots to GCHD and Galveston County employees, compared to 289 during the same period last year.
  o Continued annual audits of school and daycare immunization records, with five completed during this reporting period.
  o Conducted Texas Vaccine for Children activities, including four private provider follow-ups, seven recruitment packets, two new provider orientations and six re-enrollments.
  o Conducted 15 ImmTrac user trainings for school nurses, daycare staff and private providers.
  o The immunization clinic administered 1,407 shots during this period, compared to 988 shots during the same period last year.

  • HIV/STD Services
    o Conducted 105 HIV and syphilis tests with one new syphilis case and two new HIV cases discovered. Four previous syphilis cases and two previous HIV cases were noted. There are no major trends in these statistics as they are fairly even each month.

  • Tuberculosis (TB) Control Services
    o There are currently five confirmed cases of TB so far this year, including one new case during this reporting period.
    o Currently treating three TB cases and two suspected cases.
    o Delivered 134 doses of DOT (directly observed therapy) and DOPT (directly observed preventive therapy) to patients.
    o 45 clients were seen in chest clinics and 13 home visits performed.

  • Public Health Nursing
GCHD Executive Report  December 2017

- Conducted three elevated blood lead level home visits in **Galveston** and one in **Texas City**.

**Women, Infants and Children (WIC)**
- Served an estimated 4,873 participants for the month of October 2017, down 914 participants from October 2016. Much of the reduction in participants was at the Dickinson clinic, likely due to a temporary closure, temporary relocation and eventual permanent relocation due to damage from Hurricane Harvey flooding.

**Environmental Health Services**

- **Food Establishment Fires** - Consumer Health Services occasionally receives reports of fires in food establishments, typically associated with cooking equipment. Recently, however, two fires were reported outside of restaurants. In these cases, employees were apparently out smoking in the landscaped area of these restaurants and lit the mulch on fire from their dropped cigarettes. No damage was sustained to these restaurants except for some singed flowers.

- **Outdoor Burning** - Air and Water Pollution Service experienced a slight increase in outdoor burning complaints in the unincorporated portions of Galveston County during the fall season. This is likely related to property owners burning Hurricane Harvey debris. As part of GCHD’s contract with TCEQ, environmental investigators investigate these complaints for compliance with the Outdoor Burning Rule, which prohibits outdoor burning in Texas with the specific exceptions where it does not pose a threat. Investigators’ main purpose is to educate the property owners. Burning items such as electrical wire, plastics, and construction materials releases contaminants into the air.

**Epidemiology/Public Health Emergency Preparedness**

- **Hurricane Harvey Associated Death** – Epidemiology investigated media inquiry about a 31-year-old male from Galveston who died on October 16 at UTMB. The patient died from a bacterial infection called necrotizing fasciitis, which was likely acquired while repairing homes damaged from the Hurricane Harvey. This is the second bacterial infection reported to GCHD linked to the storm. To date, there have been seven Harvey-associated deaths in Galveston County.

- **Ecoli Cases** - Epidemiology is conducting an ongoing investigation into three E. coli shiga toxin cases involving two to four year-olds, two of whom are hospitalized. E. coli shiga toxin is a reportable condition in Texas and is often associated with beef products.

- **Flu Outbreak**- Epidemiology investigated a flu outbreak at an elementary school in **Hitchcock**. A total of five cases were identified, including both students and staff. Four of the cases tested positive for flu A. The school was given precautionary measures and a letter to send home to parents.

- **Galveston Hydrofluoric Acid Symposium** – Public Health Emergency Preparedness attended the Galveston Hydrofluoric Acid Symposium, hosted by UTMB. The session included three panel discussions related to HF release characteristics/modeling, communication considerations and medical response efforts. The event concluded with a tabletop discussion outlining Galveston’s County’s emergency response vision for 2025.

- **Regional Epi/Bt Workgroup Meeting**- Epidemiology attended the DSHS HSR6/SS Regional Epi/BT Workgroup Meeting. The meeting included a recent Cyclospora outbreak linked to a
Houston area restaurant, as well as Hurricane Harvey surveillance and a panel discussion of local health department activities after the storm. Epidemiology gave a presentation on Harvey flood related deaths due to infections.


### EMS Updates

- **GETAC EMS Committee Appointment** – Director of EMS Nathan Jung was appointed to the EMS Committee for the Governor’s EMS & Trauma Advisory Council. The committees within GETAC are tasked with researching and developing recommendations to submit to the council that align with GETAC’s mission to promote, develop and advance an accountable, patient-centered Trauma and Emergency Healthcare System. The committees are comprised of representatives of those fields from across Texas and meet quarterly. Jung will serve a two-year term.

- **Lone Star Rally** – Responded to 34 accidents during the 2017 Lone Star Rally, resulting in three fatalities. A fourth death, which did not require EMS assistance was discovered after the rally. Only ten of the patients encountered were using helmets. Although the Rally occurs in Galveston, GAAA responds to related calls along I-45, Highway 6, FM 2004 and SH 146. At peak staffing, 13 ambulances were operating system wide with two dedicated supervisors, one additional response squad. Despite the volume, GAAA was able to maintain response, scene and turnaround times that exceeded national standards.

### Community Outreach

- **Animal Services**
  - October 27-28: Offered half price adoptions, resulting in ten adoptions.
  - October 28: Hosted Pet Vaccination Services (PVS) at the shelter with 28 pets serviced.
  - October 28: Pet Vaccination Services (PVS) donated 11 rabies vaccines to ARC dogs
  - November: Recognized National Adopt a Senior Dog Month
  - November 4: Attended Touch A Truck in Texas City with an animal control truck and table for education.
  - November 5: Attended Mutt Mesh Bash at the Arms Room in League City.
  - November 12: Attended Connect Church Veteran’s Fall Festival in the Mid-County Annex parking lot in Texas City, resulting in one adoption.
  - November 25: Hosted Pet Vaccination Services (PVS) at the shelter with 28 pets serviced.
  - November 25: Pet Vaccination Services (PVS) donated 11 rabies vaccines to ARC dogs
  - December 5: Attended College of the Mainland adoption event in Texas City.

- **Epidemiology/Public Health Emergency Preparedness**
  - **Zika Classes** – Increases Zika classes for WIC families from twice weekly to four times a week. An average of ten pregnant clients in attended each class.
- **Zika Information Session** – Participated in DSHS Zika informational session at Helen Hall Library in **League City** and supplied mosquito repellent, condoms, literature to 60 participants.

- **Executive Office**
  - **Galveston County Long Term Recovery Group** - Weekly meetings continue with the Galveston County Long Term Recovery Group (LTRG) to assist in the county’s recovery efforts related to Hurricane Harvey. The Public and Behavioral Health committee is currently focusing on developing informational materials regarding stress management, identifying training needs for case managers and a resource directory of services provided by committee members.
  - **Obesity Survey** – Sorting and documenting hundreds of surveys from the community and stakeholders about eating habits and physical activity. The information will be used to develop a healthy eating and physical activity initiative as part of the strategic health plan.

- **Immunizations Services**
  - Provided flu shot clinic on Bolivar Peninsula
  - Nurse spoke on being a breast cancer survivor at a outreach events at churches in **Galveston** and **Houston**.

- **Public Health Nursing**
  - Participated in a total of eight health fairs and outreach events.
    - Provided GCHD info and health education to more than 620 participants.
    - Conducted blood pressure and blood glucose screenings for 76 participants.
      - 15 elevated blood pressures
      - Three elevated blood glucose readings
      - Seven elevated Hgb A1C readings
        - Referred to CHW, private medical provider or the ER, depending on circumstances.

- **Tuberculosis Services**
  - Conducted outreach at Our Daily Bread and Salvation Army in **Galveston**.

- **Women, Infants and Children (WIC)**
  - Dickinson Mother’s Milk Club attendance and requests have increased since the new clinic opened.
  - Providing literature and breastfeeding counselor support to St. Johns Hospital in **Clear Lake**. The hospital is also interested in partnering for breastfeeding classes.
  - Participated in Community in School for Galveston County event at the Island Community Center in **Galveston**.
  - WIC and Immunization programs and Coastal Health & Wellness met with representatives from DePelchin Children’s Center about referring clients to the Triple P (Positive Parenting Program). This program is designed to give parents the skills they need to raise confident, healthy children and teenagers and to build stronger family relationships. In addition to these services, we also plan to explore administering the Safe Environment for Every Kid (SEEK) program. SEEK is an evidence-based model used...
by health care providers to screen families for, among other things, risk factors for child abuse and neglect.

- **Women’s Health Services**
  - Conducted outreach at two community events and the annual D’Feet walk.

**Communications Office**

- **News Releases/Website News Posts**
  - GCHD Offers Wound Care Tips Following Death Related to Rare Infection
  - Free Microchips, Half-Price Adoptions and Low-Cost Vaccines Available at Animal Resource Center Last Weekend of October 2017
  - Free Tire Recycling Event on November 3
  - GCHD EMS Featured In Journal of Emergency Medical Services
  - Motorcycle Safety Tips for Lone Star Rally
  - The Clock is Ticking for 2018 Coverage in the Health Insurance Marketplace
  - Remembering Jim Hilton (Arrangement Information Updated)
  - Great American Smokeout is Perfect Opportunity to Quit Tobacco
  - A Healthy Lifestyle Can Reduce Risk and Impact of Diabetes
  - Galveston County Health District Moves Dickinson WIC Clinic
  - Low-Cost Vaccines, Free Microchips Available Nov. 25 at Animal Resource Center
  - Health District Offering Free HIV, Syphilis and TB Testing on World AIDS Day, Dec. 1
  - Early Season Spike in Flu Cases Prompts Health District to Reiterate Call for Vaccination
  - Five Healthy Eating Tips for the Holidays
  - Coastal Health & Wellness Selects Mary McClure as Executive Director

- **Earned Media** (resulting from effort: news releases, guest columns, story pitches, etc.)
  - A healthy lifestyle can reduce risk and impact of diabetes, Galveston County Daily News, 10/31/17
  - Mother’s Milk Club in Bulletin Board section, Galveston County Daily News, 11/14/17
  - The Great American Smokeout is perfect opportunity to quit tobacco use, Galveston County Daily News, 11/14/17
  - MRC in Volunteers Needed section, Galveston County Daily News, 11/26/17, 11/30/17
  - Galveston County Animal Resource Center pets of the week, Galveston County Daily News, 10/29/17, 11/08/17, 11/12/17, 11/19/17, 11/26/17, 12/03/17
  - Adopt a Pet from Galveston County Animal Resource Center, The Post Newspaper, 10/29/17, 11/08/17, 11/12/17, 11/19/17, 11/26/17, 12/03/17
  - Sharp spike in flu cases has health officials worried, Galveston County Daily News, 11/30/17
  - Galveston County Reports 8 Times As Many Flu Cases As Last Year. Is That Accurate?, Houston Public Radio, 12/01/15
  - Early indicators show flu season could be bad, experts warn, KTRK Channel 13
• World AIDS Day in bulletin board section, Galveston County Daily News, 12/01/17
• Affordable Care Act enrollment outpacing last year, Galveston County Daily News, 12/02/17

November Campaigns
• World AIDS Day
• PrEP Program
• Healthy Holiday Eating
• Flu Season (continued from last month)

December Campaigns
• It’s Time Texas Community Challenge

Videos
• Weekly Pet of the Week Videos
• Employees of GCHD
• Facebook Live on World AIDS Day

Human Resources Updates

GCHD and GAAA Career Opportunities:

Employee Onboarding - Conducted new employee orientation for the following employees:
• Kaleb Howard – EMT Advanced
• Guadalupe Gutierrez – Environmental Clerk

Job Offers – The following candidates were extended job offers and have future start dates:
• Mickey Bear – EMT Basic
• Veronica Gomez – EMT Basic
• Payton King – EMT Advanced
• Brittany Flores – Consumer Health Inspector/Sanitarian

Current Vacancies:
• Galveston County Health District vacancies:
  • Animal Services – Animal Control Officer, Animal Care Technician part-time (2), Shelter Coordinator, ARC part-time Clerk/Dispatcher
  • Accounting – Billing & Grants Coordinator, Staff Accountant
  • Executive Office – Director of IT
  • HIV/STD – HIV/AIDS Surveillance Specialist (internal)
  • Human Resources – Human Resources Administrative Assistant
  • Purchasing – Receiving & Inventory Clerk
  • WIC - Nutritionist
• GAAA Admin vacancy:
  • Logistics Coordinator
• GAAA Field vacancies:
  • EMT Basic full-time (4*) (*4-2018 new EMS positions)
  • EMT Basic part-time (1)
  • EMT Advanced full-time (8*) (*8-2018 new EMS positions)
  • Paramedic (2*) (*2-2018 new EMS positions)
- EMS Supervisor (1*) (*1-2018 new EMS positions)
- Team Captain (internal upper level posting) (9*) (*5-2018 new EMS positions)

CHW Career Opportunities
- **Job Offers** – The following candidates were extended job offers and have future start dates:
  - Erica Ocejo – Medical Aide
  - Ruby Santos – Patient Services Specialist
- **Current Vacancies:**
  - CHW Clinical vacancies:
    - Case Management – Patient Care Technician
    - Dental – Dentist, Full-time Dental Assistant (2), Part-time Dental Assistant
    - Medical – Behavioral Health Counselor
    - Lab & X-Ray – Lab & X-Ray Technician
    - Nursing – Medical Aide (2), LVN (2)

Employee Activities
- **Employee Wellness Committee/Public Health Nurses**
  - Diabetes Awareness Month
    - Provided A1Cs/blood glucose checks to 15 employees
    - Provided educational materials in breakroom
  - Great American Smokeout
    - Provided educational materials in breakroom
    - Offered display of diseased lung vs. healthy lung
  - Holiday Healthy Eating recipes and tasting provided to 20 employees
  - Guided relaxation sessions offered weekly to employees.
  - “Choose to Lose” weight loss challenge kicked off October 16 with eight participants
  - Weekly MCA parking lot cleanup launched
**UBOH Contract Report: November 2017**

**Galveston Area Ambulance Authority**

1. The Galveston Area Ambulance Authority entered into a Medical Director Agreement with Dr. Kent Harkey for medical services through November 1, 2018. Dr. Harkey’s compensation is $36,000.00 per year--distributed in twelve $3,000.00 monthly installments.

2. The Galveston Area Ambulance Authority entered into a short term Ambulance Service Agreement with Grand Sport Speedway. Galveston Area Ambulance Authority provided stand by emergency services for $400.00. The negotiated rate included 1 EMT for 8 hours.

3. The Galveston Area Ambulance Authority entered into a short term Ambulance Service Agreement with Cheer USA. Galveston Area Ambulance Authority provided stand by emergency services for $400.00. The negotiated rate included 1 EMT for 8 hours.

4. The Galveston Area Ambulance Authority entered into a Grant Agreement with the Federal Emergency Management Agency (FEMA). The Grant Agreement covers damage/loss incurred by Hurricane Harvey. The Ambulance Authority is currently working with FEMA to determine the specific reimbursable grant amount. The deadline to submit the Damage/Loss Inventory is December 30, 2017. While FEMA has advised that the Ambulance Authority can amend this list to remove items, we are unable to make any additions past the deadline.

5. The Galveston Area Ambulance Authority accepted a Request For Proposal (RFP) from Stryker to provide Medical Equipment for one year (November 17, 2017-November 16, 2018). Specifically, Stryker will provide stretchers and any maintenance services in exchange for $16,190.00.

**Galveston County Health District**

1. The Galveston County Health District entered into a Grant Agreement with the Federal Emergency Management Agency (FEMA). The Grant Agreement covers damage/loss incurred by Hurricane Harvey. The District is currently working with FEMA to determine the specific reimbursable grant amount. The deadline to submit our Damage/Loss Inventory is December 30, 2017. While FEMA has advised that the District can amend this list to remove items, we are unable to make any additions past the deadline.

2. The Galveston County Health District entered into a Grant Agreement with the Department of State Health Services (DSHS). DSHS authorized a $63,180.00 grant to provide Tuberculosis Prevention/Control for one year—beginning January 1, 2018. The Grant Agreement terminates on December 31, 2018.

**Back to Agenda**
United Board of Health
December 2017
Item #10
Consider for Approval October 2017 Financial Report
**GF - BALANCE SHEET**  as of October 31, 2017

### ASSETS

<table>
<thead>
<tr>
<th>Asset Type</th>
<th>Actual Oct-17</th>
<th>Budgeted Oct-17</th>
<th>Increase (Decrease)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash &amp; Cash Equivalents</td>
<td>3,231,423</td>
<td>3,570,540</td>
<td>(339,117)</td>
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<tr>
<td>Accounts Receivable</td>
<td>2,779,386</td>
<td>989,295</td>
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<tr>
<td>Pre-Paid Expenses</td>
<td>87,193</td>
<td>33,818</td>
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<td>Other</td>
<td>30,552</td>
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<tr>
<td>Due To / From</td>
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<td>52,087</td>
<td>(82,391)</td>
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<tr>
<td><strong>Total Assets</strong></td>
<td><strong>$6,098,250</strong></td>
<td><strong>$4,689,136</strong></td>
<td><strong>$1,409,114</strong></td>
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</tbody>
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### LIABILITIES

<table>
<thead>
<tr>
<th>Liability Type</th>
<th>Actual Oct-17</th>
<th>Budgeted Oct-17</th>
<th>Increase (Decrease)</th>
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<tbody>
<tr>
<td>Accounts Payable</td>
<td>159,425</td>
<td>174,766</td>
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<td>Personnel</td>
<td>225,326</td>
<td>179,027</td>
<td>46,299</td>
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<tr>
<td>Deferred Revenues</td>
<td>1,322,365</td>
<td>48,794</td>
<td>1,273,571</td>
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<tr>
<td>Other</td>
<td>2,786</td>
<td>2,468</td>
<td>318</td>
</tr>
<tr>
<td>Due to Galveston County</td>
<td>91,214</td>
<td>0</td>
<td>91,214</td>
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<tr>
<td><strong>Total Liabilities</strong></td>
<td><strong>$1,801,117</strong></td>
<td><strong>$405,056</strong></td>
<td><strong>$1,396,061</strong></td>
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### FUND BALANCE

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<thead>
<tr>
<th>Fund Balance Type</th>
<th>Actual Oct-17</th>
<th>Budgeted Oct-17</th>
<th>Increase (Decrease)</th>
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</thead>
<tbody>
<tr>
<td>Prior Year Fund Balance</td>
<td>4,284,080</td>
<td>3,897,092</td>
<td>386,988</td>
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<tr>
<td><strong>Total Fund Balance</strong></td>
<td><strong>$4,297,133</strong></td>
<td><strong>$4,284,080</strong></td>
<td><strong>$13,053</strong></td>
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</table>

### TOTAL LIABILITIES & FUND BALANCE

<table>
<thead>
<tr>
<th>Total</th>
<th>Actual Oct-17</th>
<th>Budgeted Oct-17</th>
<th>Increase (Decrease)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td><strong>$6,098,250</strong></td>
<td><strong>$4,689,136</strong></td>
<td><strong>$1,409,114</strong></td>
</tr>
</tbody>
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**GF - REVENUE & EXPENSES**  as of October 31, 2017

<table>
<thead>
<tr>
<th>Revenue/Expense Type</th>
<th>Actual Oct-17</th>
<th>Budgeted Oct-17</th>
<th>PTD Budget Variance</th>
<th>YTD Budget Variance</th>
</tr>
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<tbody>
<tr>
<td>County Revenue</td>
<td>593,757</td>
<td>593,759</td>
<td>(2)</td>
<td>(2)</td>
</tr>
<tr>
<td>Grant Revenue</td>
<td>256,517</td>
<td>274,573</td>
<td>(18,056)</td>
<td>(18,056)</td>
</tr>
<tr>
<td>Contract Revenue</td>
<td>42,900</td>
<td>43,039</td>
<td>(139)</td>
<td>(139)</td>
</tr>
<tr>
<td>Program Revenue</td>
<td>103,290</td>
<td>104,430</td>
<td>(1,140)</td>
<td>(1,140)</td>
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<tr>
<td>Interest Revenue</td>
<td>1,474</td>
<td>1,250</td>
<td>224</td>
<td>224</td>
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<tr>
<td>Other Revenue</td>
<td>32,884</td>
<td>35,648</td>
<td>(2,764)</td>
<td>(2,764)</td>
</tr>
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<td><strong>Total Revenue</strong></td>
<td><strong>$1,030,822</strong></td>
<td><strong>$1,052,699</strong></td>
<td><strong>($21,877)</strong></td>
<td><strong>($21,877)</strong></td>
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<table>
<thead>
<tr>
<th>Expenses Type</th>
<th>Actual Oct-17</th>
<th>Budgeted Oct-17</th>
<th>Variance</th>
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<tbody>
<tr>
<td>Personnel</td>
<td>486,587</td>
<td>534,354</td>
<td>47,767</td>
</tr>
<tr>
<td>Contractual</td>
<td>354,003</td>
<td>370,971</td>
<td>16,968</td>
</tr>
<tr>
<td>Supplies</td>
<td>22,729</td>
<td>30,772</td>
<td>8,043</td>
</tr>
<tr>
<td>Travel</td>
<td>7,083</td>
<td>11,343</td>
<td>4,260</td>
</tr>
<tr>
<td>Equipment/Capital</td>
<td>30,885</td>
<td>39,568</td>
<td>8,683</td>
</tr>
<tr>
<td>Other</td>
<td>116,481</td>
<td>124,222</td>
<td>7,741</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td><strong>$1,017,768</strong></td>
<td><strong>$1,111,230</strong></td>
<td><strong>$93,462</strong></td>
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</tbody>
</table>

**CHANGE IN NET ASSETS**  

<table>
<thead>
<tr>
<th>Change</th>
<th>Actual Oct-17</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Change</strong></td>
<td><strong>$13,053</strong></td>
<td>($58,531)</td>
</tr>
</tbody>
</table>

**HIGHLIGHTS**

- MTD net increase in fund balance of $13,053.
- Revenues were $22k lower than budgeted this month. Lower revenues were due mostly to decreased grant revenue ($18k) and septic tank revenue ($7k), while vital statistics revenue was higher than budgeted by $5k.
- MTD expenses were $93k lower than budgeted this month. Lower MTD expenses were due mostly to lower personnel and contract services expenses.
- Total fund balance of $4.3M as of 10/31/17.
### ASSETS

- **Cash & Cash Equivalents**: \$4,781,251 \(\text{Oct-17}\), \$4,342,775 \(\text{Sep-17}\), increase \(\text{Oct-17} - \text{Sep-17}\) = \$438,475
- **Accounts Receivable**: \$602,303 \(\text{Oct-17}\), \$916,751 \(\text{Sep-17}\), decrease \(\text{Oct-17} - \text{Sep-17}\) = \(\text{-314,448}\)
- **Pre-Paid Expenses**: \$153,063 \(\text{Oct-17}\), \$5,732 \(\text{Sep-17}\), increase \(\text{Oct-17} - \text{Sep-17}\) = \$147,331
- **Other Due To / From**: \$656 \(\text{Oct-17}\), \$148 \(\text{Sep-17}\), increase \(\text{Oct-17} - \text{Sep-17}\) = \$508
- **Total Assets**: \$5,509,884 \(\text{Oct-17}\), \$5,263,062 \(\text{Sep-17}\), increase \(\text{Oct-17} - \text{Sep-17}\) = \$246,822

### LIABILITIES

- **Accounts Payable**: \$164,995 \(\text{Oct-17}\), \$232,053 \(\text{Sep-17}\), decrease \(\text{Oct-17} - \text{Sep-17}\) = \(\text{-67,058}\)
- **Personnel**: \$166,140 \(\text{Oct-17}\), \$130,240 \(\text{Sep-17}\), increase \(\text{Oct-17} - \text{Sep-17}\) = \$35,901
- **Deferred Revenues**: \$229,491 \(\text{Oct-17}\), \$10,417 \(\text{Sep-17}\), increase \(\text{Oct-17} - \text{Sep-17}\) = \$219,074
- **Total Liabilities**: \$560,626 \(\text{Oct-17}\), \$372,710 \(\text{Sep-17}\), increase \(\text{Oct-17} - \text{Sep-17}\) = \$187,917

### FUND BALANCE

- **Prior Year Fund Balance**: \$4,890,352 \(\text{Oct-17}\), \$4,545,911 \(\text{Sep-17}\), increase \(\text{Oct-17} - \text{Sep-17}\) = \$344,441
- **Current Change**: \$58,906 \(\text{Oct-17}\), \$344,441 \(\text{Sep-17}\), increase \(\text{Oct-17} - \text{Sep-17}\) = \(\text{-285,536}\)
- **Total Fund Balance**: \$4,949,258 \(\text{Oct-17}\), \$4,890,352 \(\text{Sep-17}\), increase \(\text{Oct-17} - \text{Sep-17}\) = \$58,906

### GAAA - REVENUE & EXPENSES

- **Actual Oct-17**: \$520,435
- **Budgeted Oct-17**: \$532,917
- **YTD Budget Variance**: \(\text{-12,482}\)
- **Total Revenue**: \$520,435
- **Program Revenue**: \$328,034 \(\text{Oct-17}\), \$360,635 \(\text{Sep-17}\), decrease \(\text{Oct-17} - \text{Sep-17}\) = \(\text{-32,601}\)
- **Contract Revenue**: \$104,529 \(\text{Oct-17}\), \$99,870 \(\text{Sep-17}\), increase \(\text{Oct-17} - \text{Sep-17}\) = \$4,659
- **County Revenue**: \$52,037 \(\text{Oct-17}\), \$52,037 \(\text{Sep-17}\), increase \(\text{Oct-17} - \text{Sep-17}\) = \(\text{0}\)
- **Interest Income**: \$2,120 \(\text{Oct-17}\), \$1,625 \(\text{Sep-17}\), increase \(\text{Oct-17} - \text{Sep-17}\) = \$495
- **Total Revenue**: \$520,435
- **Total Expense**: \$461,529
- **Program Expense**: \$356,738 \(\text{Oct-17}\), \$421,410 \(\text{Sep-17}\), decrease \(\text{Oct-17} - \text{Sep-17}\) = \(\text{-64,672}\)
- **Contract Expense**: \$21,787 \(\text{Oct-17}\), \$21,382 \(\text{Sep-17}\), increase \(\text{Oct-17} - \text{Sep-17}\) = \(\text{-405}\)
- **Supplies Expense**: \$30,035 \(\text{Oct-17}\), \$26,646 \(\text{Sep-17}\), decrease \(\text{Oct-17} - \text{Sep-17}\) = \(\text{-3,389}\)
- **Travel Expense**: \$64 \(\text{Oct-17}\), \$920 \(\text{Sep-17}\), decrease \(\text{Oct-17} - \text{Sep-17}\) = \$856
- **Equipment/Capital Expense**: \$0 \(\text{Oct-17}\), \$0 \(\text{Sep-17}\), increase \(\text{Oct-17} - \text{Sep-17}\) = \$0
- **Other Expense**: \$52,905 \(\text{Oct-17}\), \$68,265 \(\text{Sep-17}\), decrease \(\text{Oct-17} - \text{Sep-17}\) = \$15,360
- **Total Expenses**: \$461,529

### CHANGE IN NET ASSETS

- **Actual Oct-17**: \$58,906
- **Budgeted Oct-17**: \(\text{-5,706}\)
- **YTD Budget Variance**: \$64,612
- **Total Change in Net Assets**: \$58,906

### HIGHLIGHTS

- MTD net increase in fund balance of \$58,906.
- Revenues were \$12k lower than budgeted this month due to lower Medicare (\$13k), Private Insurance (\$9k), Patient Fees (\$4k) and Medicaid (\$3k) revenue which offset higher than budgeted sale of fixed assets (\$14k) and GAAA contract revenue (\$4k).
- Expenses were \$77k lower than budgeted this month due to lower personnel expense and due to the receipt of insurance payments for auto damage claims.
- Total fund balance of \$4.9M as of 10/31/17.
GAAA Actual Revenue & Expense Trends with Change in Net Assets

GAAA Actual Revenue vs Budget Trends with Variance

GAAA Actual Expenses vs Budget Trends with Variance
Fund Balance Trends
Oct 2015 to Oct 2017

Fund Balance Change by Period
Oct 2015 to Oct 2017

Back to Agenda
United Board of Health
December 2017
Item #11
Consider for Approval General Fund Reserve of Fund Balance as of September 30, 2017
## General Fund - Proposed Annual Board Approved Reserve

**FY2018**

<table>
<thead>
<tr>
<th>Item</th>
<th>Board Approved Reserve @ 9/30/2016</th>
<th>Increase / (Decrease)</th>
<th>Reserve Balance @ 9/30/2017</th>
<th>FY2018</th>
<th>FY2019</th>
<th>FY2020</th>
<th>Proposed Board Approved Reserve @ 9/30/2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT Equipment / Software / Consulting</td>
<td>$285,310</td>
<td>($52,831)</td>
<td>$232,479</td>
<td>$216,425</td>
<td>$13,900</td>
<td>$44,550</td>
<td>$274,875</td>
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<tr>
<td>Public Health Emergencies</td>
<td>250,000</td>
<td>0</td>
<td>250,000</td>
<td>250,000</td>
<td>0</td>
<td>0</td>
<td>250,000</td>
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<tr>
<td>CHW Clinic Operations</td>
<td>600,000</td>
<td>0</td>
<td>600,000</td>
<td>600,000</td>
<td>0</td>
<td>0</td>
<td>600,000</td>
</tr>
<tr>
<td>Leave Payouts</td>
<td>60,000</td>
<td>0</td>
<td>60,000</td>
<td>165,000</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Animal Services</td>
<td>260,203</td>
<td>101,404</td>
<td>361,607</td>
<td>361,608</td>
<td>0</td>
<td>0</td>
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<tr>
<td><strong>Total Fund Balance Reserve Expenditures</strong></td>
<td>$1,455,513</td>
<td>$48,573</td>
<td>$1,504,086</td>
<td>$1,593,033</td>
<td>$13,900</td>
<td>$44,550</td>
<td>$1,651,483</td>
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<tr>
<td><strong>Total Operating Reserve</strong></td>
<td>$2,200,000</td>
<td>0</td>
<td>$2,200,000</td>
<td>$2,400,000</td>
<td>0</td>
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<tr>
<td><strong>Total Board-Approved Reserve</strong></td>
<td>$3,655,513</td>
<td>$48,573</td>
<td>$3,704,086</td>
<td>$3,993,033</td>
<td>$13,900</td>
<td>$44,550</td>
<td>$4,051,483</td>
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<tr>
<td>Unreserved</td>
<td>$241,578</td>
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<td>$579,995</td>
<td>$232,597</td>
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<td>0</td>
<td>$232,597</td>
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<tr>
<td><strong>Total Reserve + Unreserved Balance</strong></td>
<td>$3,897,091</td>
<td>$386,989</td>
<td>$4,284,080</td>
<td>$4,225,630</td>
<td>$13,900</td>
<td>$44,550</td>
<td>$4,284,080</td>
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</tbody>
</table>

### FY2018 Reserve

- Reserve for Expenditures: $1,651,483
- **Operating Reserve:** 2,400,000
- **Total Board Approved Reserve:** 4,051,483

- Proposed Reserve Balance: $4,051,483
- Total Unreserved: 232,597

**Proposed Board Approved Reserve @ 9/30/2017:** $4,284,080

**Operating reserve represents ~19% of the FY2018 operating budget or ~2.3 months of budgeted operating expenditures.**
Proposed FY2018

<table>
<thead>
<tr>
<th>Item</th>
<th>FY2018</th>
<th>FY2019</th>
<th>FY2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Microsoft Licensing (does not include any true-up or additions)</td>
<td>$34,103</td>
<td>$34,103</td>
<td>$34,103</td>
</tr>
<tr>
<td>Server 2016 Upgrades (add 4 new DataCenter Server licenses as a true-up)</td>
<td>$25,901</td>
<td>$25,901</td>
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<tr>
<td>Intel Solid-State Drive DC P4600 Series (#SSPDDEKE020T701); 6 x $1,534.39 (CDW item 4611574)</td>
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<td>$4,605</td>
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</tr>
<tr>
<td>Intel Storage System (#JBD23125SSP); 3 x $925.57 (CDW item 4564753)</td>
<td>$1,389</td>
<td>$1,389</td>
<td>$1,389</td>
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<tr>
<td>HPE ProLiant DL380 Gen9 (#859085-S01); 3 x $6,984.09 (CDW item 4092889)</td>
<td>$10,476</td>
<td>$10,476</td>
<td>$10,476</td>
</tr>
<tr>
<td>HP H241 2-Port Smart Host Bus Adapter (#726911-B21); 3 x $203.95 (CDW item 385075)</td>
<td>$306</td>
<td>$306</td>
<td>$306</td>
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<tr>
<td>HPE SAS External Cable (#716197-B21); 3 x 97.80 (cdw item 385075)</td>
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<tr>
<td>HPE Midline Hard Drive 1TB (#665710-B21); 6 x $220.29 (CDW item 2637128)</td>
<td>$663</td>
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<td>Intel Common Redundant Power Supply (#FDX460GCRPS); 3 x $168.17 (CDW item 3104657)</td>
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<td>AMD FirePro W7100 Accelerator Kit Graphics Card (#OH10A); 3 x $730.48 (CDW item 4295021)</td>
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<td>HPE 640FLR-SFP28 Network Adapter (#817749-B21); 3 x $519.46 (CDW item 4578603)</td>
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<td>Samsung DDR4 32 GB DIMM 288-Pin (#M393A4K0BB1-CRC); 72 x $301.57 (CDW item 4529050)</td>
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<tr>
<td>HGST 10TB Ultra 4KN ISE HE10 20 PK (#0F27502-20PK); 2 x $9,001.08 (CDW item 4699990)</td>
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<td>Switch Upgrades (ARC, Dickinson WIC, Galveston Clinic)</td>
<td>$10,084</td>
<td>$10,084</td>
<td>$10,084</td>
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<tr>
<td>Storage Upgrades (replace old SSD drives in one DATA center SAN)</td>
<td>$11,400</td>
<td>$11,400</td>
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<tr>
<td>SignalStar (hardware/software solution to boost all cell carrier signals internally)</td>
<td>$14,782</td>
<td>$14,782</td>
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<tr>
<td>Bomgar Update (conversion to a virtual appliance to replace legacy system)</td>
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<td>$500</td>
<td>$500</td>
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<tr>
<td>Security Badge Machine Programming Upgrades</td>
<td>$575</td>
<td>$575</td>
<td>$575</td>
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<tr>
<td>Computer refreshes (replace GF HP 7900, 6000, 6005, and OneTouch desktops) 56 @ $1,077</td>
<td>$60,312</td>
<td>$60,312</td>
<td>$60,312</td>
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<tr>
<td>Starpoint - Provisioning (system resource configurations and deployments)</td>
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<td>$19,200</td>
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<tr>
<td>Replace desktop PC’s</td>
<td>$37,050</td>
<td>$37,050</td>
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<tr>
<td>EMF and MCA Firewall Replacement</td>
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<td>$6,400</td>
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<tr>
<td>Network Security Evaluations</td>
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<tr>
<td><strong>Subtotal - IT Equipment / Software / Consulting</strong></td>
<td>$216,425</td>
<td>$13,900</td>
<td>$44,550</td>
</tr>
<tr>
<td>Public Health Emergency Fund (related to public health emergencies, i.e. hurricanes, public health outbreaks, etc.)</td>
<td>$250,000</td>
<td>$250,000</td>
<td>$250,000</td>
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<tr>
<td><strong>Subtotal - Public Health Emergencies</strong></td>
<td>$250,000</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Payout of CHW Vacation Leave Balances</td>
<td>$53,000</td>
<td>$53,000</td>
<td>$53,000</td>
</tr>
<tr>
<td>CHW Clinic Operations (earmarked for CHW operations that were designated by UBOH and CHW Governing Boards to hold in reserve for future expenditures)</td>
<td>$547,000</td>
<td>$547,000</td>
<td>$547,000</td>
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<tr>
<td><strong>Subtotal - CHW Clinic Operations</strong></td>
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<td>$0</td>
</tr>
<tr>
<td>Payout of GF Vacation Leave Balances</td>
<td>$135,000</td>
<td>$135,000</td>
<td>$135,000</td>
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<tr>
<td>Reserve Pay for Leave Payouts due to Retirements</td>
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<td>$30,000</td>
<td>$30,000</td>
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<tr>
<td><strong>Subtotal - Leave Payouts</strong></td>
<td>$165,000</td>
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<td>$0</td>
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<tr>
<td>GPS Navigation (4 @ $193.75 each) for ACO Vehicles (100% Field)</td>
<td>$775</td>
<td>$775</td>
<td>$775</td>
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<tr>
<td>ACO Truck Replacement (100% Field)</td>
<td>$30,000</td>
<td>$30,000</td>
<td>$30,000</td>
</tr>
<tr>
<td>Additional Video Camera Surveillance Units Inside &amp; Behind ARC (split 50/50 Field/Shelter)</td>
<td>$2,250</td>
<td>$2,250</td>
<td>$2,250</td>
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<tr>
<td>Operating Reserve</td>
<td>$200,635</td>
<td>$200,635</td>
<td>$200,635</td>
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<tr>
<td><strong>Shelter Services:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Additional Video Camera Surveillance Units Inside &amp; Behind ARC (split 50/50 Field/Shelter)</td>
<td>$2,250</td>
<td>$2,250</td>
<td>$2,250</td>
</tr>
<tr>
<td>Operating Reserve</td>
<td>$50,611</td>
<td>$50,611</td>
<td>$50,611</td>
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<tr>
<td><strong>Donations (discounted adoptions, promotions, etc.)</strong></td>
<td>$75,087</td>
<td>$75,087</td>
<td>$75,087</td>
</tr>
<tr>
<td><strong>Subtotal - Animal Services</strong></td>
<td>$361,608</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Total Fund Balance Reserve Expenditures</strong></td>
<td>$1,593,033</td>
<td>$13,900</td>
<td>$44,550</td>
</tr>
<tr>
<td><strong>Total Operating Reserve</strong></td>
<td>$2,400,000</td>
<td>$2,400,000</td>
<td>$2,400,000</td>
</tr>
<tr>
<td><strong>Unreserved</strong></td>
<td>$232,597</td>
<td>$232,597</td>
<td>$232,597</td>
</tr>
</tbody>
</table>

**Operating reserve represents ~19% of the FY2018 operating budget or ~2.3 months of budgeted operating expenditures.**

Back to Agenda
United Board of Health
December 2017
Item #12
Consider for Approval IGT Payment of $258,720 as Related to
1115 Waiver Project
Consider for Approval IGT Payment of $258,720 as related to the 1115 Waiver Project

The estimated IGT payment as related to the 1115 Waiver project to be transferred on behalf of Coastal Health & Wellness (CHW) is **$258,720**. This is based on a total metrix achievement valued at $600,000 with **$341,280 DSRIP Reimbursement to CHW**.

IGT Payment is due 1/3/18.

IGT Reporting Period 10/31/17

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td><strong>DY5 Round 2</strong></td>
<td><strong>300,000.00</strong></td>
</tr>
<tr>
<td>Expected DSRIP (CHW)</td>
<td>170,640.00</td>
</tr>
<tr>
<td>Expected IGT (GCHD)</td>
<td>129,360.00</td>
</tr>
<tr>
<td></td>
<td>300,000.00</td>
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<p>| | |</p>
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<tr>
<td><strong>DY6 Round 2</strong></td>
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<tr>
<td>Expected DSRIP (CHW)</td>
<td>170,640.00</td>
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<tr>
<td>Expected IGT (GCHD)</td>
<td>129,360.00</td>
</tr>
<tr>
<td></td>
<td>300,000.00</td>
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</tbody>
</table>

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total DSRIP (CHW)</td>
<td>341,280.00</td>
</tr>
<tr>
<td>Total IGT (GCHD)</td>
<td><strong>258,720.00</strong></td>
</tr>
<tr>
<td></td>
<td>600,000.00</td>
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</tbody>
</table>

**Back to Agenda**
United Board of Health
December 2017
Item #13
Update on GAAA Vacancies, 12 Hour Shifts and Proposed Next Steps
Update on GAAA Vacancies, 12 Hour Shifts & Proposed Next Steps

Background

- In September 2017, the UBOH approved the GAAA FY18 budget which included the following:
  - 12 new positions in order to move from 24 hour to 12 hour shifts
  - Reduction from a 96 hour bi-weekly pay period to a 84 hour bi-weekly pay period
  - Salary increases based on market analysis (average increase of 15%)
  - Safety and Performance Initiative (SPI) – pay would be supplemented monthly based on criteria established in an effort to increase safety and performance.

Vacancies

- GAAA currently has 25 vacant positions (12 new positions and 13 previously vacant positions)
- Job postings appear on multiple websites, community colleges and on social media
- Since October 1, 2017 we have received 10 applications, have interviewed 6 and hired 3 individuals, with another 2 potential candidates currently in the hiring process.

Challenges

There are a few challenges related to recruiting, which have proven difficult to overcome.

- 12 Hour Schedule
  While it is safer to work only 12 hours instead of 24, the industry as a whole is overwhelmingly still operating on 24 hour shifts. Some of our staff are in favor of 12 hours, the majority do not want to work 12 hour shifts and would prefer to keep the 24 hour shifts. This has been the situation with agencies that have attempted to move to 12 hour shifts and failed.

- Hurricane Harvey
  The impacts of Hurricane Harvey were thought initially to be little to none on our ability to recruit employees. The damage to homes throughout Galveston County has placed quality rental property above the means of most of our workforce.

- EMS Personnel Shortage
  Hiring EMS personnel has become a challenge for most agencies due to the limited number of certified and licensed personnel. The industry is seeing more personnel exit then enter due to the low wages, working conditions, and lack of benefits. While GCHD/GAAA is working to create
a career instead of a job, this is not the case throughout the industry and as such EMS tends to be a stepping stone into another related field for most. We are also currently competing with the private sector, whose wages are comparable to or higher than our pay and offer flexible scheduling.

Proposed Next Steps
Due to the current number of vacancies, we are unable to convert all crews to 12 hour shifts at this time and recommend the following steps:

- Continue with recruitment efforts and explore expanding outreach options
- Remain on 24 hour schedules for the time being due to inability to move to a 12 hour schedule format
- Continue with a scheduled 48 hour work week and implement pay increases proposed in the FY18 budget effective January 4, 2018.
- Eliminate the Safety and Performance Initiative (SPI) in order to revert to 24 hour shifts and fund a scheduled 96 week bi-weekly pay period.
- As staffing is achieved, explore moving to a phased in approach to 12 hour shifts, moving the highest utilized units first.
United Board of Health

December 2017

Item #14

Discuss Communication Plan for “It’s Time Texas Community Challenge”
2018 Communications Plan Overview

United Board of Health
December 6, 2017
Scott Packard, Dir. of Communications
What is the Community Challenge?

- The only statewide competition that gets entire Texas communities to demonstrate commitment to healthy living.
- Individuals, municipalities, schools, businesses and organizations earn points for their cities and towns by making healthy choices.
Earning Points in the Challenge

• Register at ittcommunitychallenge.com

• Individuals earn points by:
  • Posting healthy selfies
  • Tracking physical activities
  • Tracking weight

• Cities, schools, businesses and organizations earn points by:
  • Mayor challenge videos
  • Hosting events
  • Signing pledges
Last Year in Galveston County

• Encouraged community participation via media, website, social media, emails, weekly point updates

• GCHD signed pledges and conducted competition among employees

• City of Texas City finished in top three in Texas for communities of its size
This Year in Galveston County

• Communication Objectives for 2018
  • Promote and gain support for the Challenge
  • Encourage community participation in the Challenge
  • Encourage stakeholder participation in the Challenge
  • Give accurate and timely information about the Challenge

• Target Audiences
  • Individuals
  • Municipalities
  • School districts
  • Organizations/businesses
This Year in Galveston County

• Communication Message and Delivery
  • **Individuals:** Website posts, e-notifications, videos, social media graphics/posts, collateral at events
  • **Municipalities:** Meeting, collateral, updates, video offer
  • **School districts:** Meeting, collateral, updates
  • **Organizations/businesses:** Meeting, collateral, updates
Communication Collateral

- It’s Time Texas
  - Graphics on how to participate and earn points
  - Video overview of participation
- GCHD Collateral
  - Video overview
  - Social media graphics
  - Point update graphics
Questions?

United Board of Health
December 6, 2017
Scott Packard, Dir. of Communications
United Board of Health
December 2017
Item #15
Animal Services Strategic Plan Progress Report
Animal Services
5 Year Strategic Plan

Year 3 Update
(Aug 2016- Aug 2017)

Promote Live Release
Promote Live Release

Join us August 19, 2017 for $20 Cats and Kittens!

Adopt a cat or kitten for only $20 between June 21 and June 24.

All adoptions include spay/neuter, rabies vaccination, and microchip.

ARC PETS
Galveston County Resource Center
3412 Loop 187 North (20th Avenue North), Texas City
Promote Live Release

**Tabby Tuesday**

The Galveston County Animal Resource Center presents

$42.50

**Tuesday, December 13th**
12:00-6:00pm

ALL CATS WITH TABBY MARKINGS ARE HALF-PRICE TO ADOPT!
ADOPTION FEE INCLUDES: SPAY/NEUTER, RABIES, & MICROCHIP.

ARC PEATS

National Adopt-a-Shelter-Pet Day

Half-Price Adoptions

Saturday, April 29, 2017

$42.50 INCLUDES:
Spray/Neuter
Rabies Vaccine
Microchip

Galveston County Animal Resource Center
1412 Loop 187 North (25th Ave) North Texas City, TX 77550
(409) 448-2450  www.arcpets.org

Promote Live Release

**Black Cat Appreciation**

Adopt a Mini Panther $20

ARC IS OFFERING
FREE MICROCHIPS & HALF PRICE ADOPTIONS
OCTOBER 27-28

PSS WILL ALSO BE OFFERING LOW COST VACCINES
SATURDAY, OCTOBER 28
FROM 10AM - 2PM
Promote Responsible Pet Guardianship

Promote Responsible Pet Guardianship
Enhance Community Collaboration

Make a Difference... Volunteer!

Volunteer Orientations
New Volunteer Brochure
Volunteer Facebook Page
Enhance Community Collaboration

Improve and Enhance Resources

DSHS Host
Basic ACO Course
Improve Animal Control and Field Operations

Develop Competent Workforce
### 2017

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<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
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**Summary FY17**

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**Net Change**

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### FY17/FY16 Comparison

#### Ingoing

- **FY16:** 463
- **FY17:** 463

#### Rehomed

- **FY16:** 111
- **FY17:** 111

#### Adoptions

- **FY16:** 111
- **FY17:** 111

#### Removed

- **FY16:** 33
- **FY17:** 33

#### Euthanized

- **FY16:** 166
- **FY17:** 166

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**Happy Tails**

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