

**Coastal Health & Wellness
Governing Board Meeting
October 26, 2017**

Board Members

Present:

Dr. Howard
Jose Boix
Jay Holland
David Delac
Mario Hernandez
Victoria Dougharty
Virginia Valentino

Staff:

Mary McClure, Interim Executive Director	Kathy Barroso, GCHD CEO
Dr. Foster	Pisa Ring
Dr. Alhassan	Laura Walker
Andrea Cortinas	Mary Orange
Sandra Cuellar	Kristina Garcia
Lea Williams	Scott Packard
Tikeshia Thompson Rollins	Mario Acosta

Excused Absence: Dorothy Goodman, and Miroslava Bustamante

Unexcused Absence:

Guest: Robert Booth

***Approval of Consent Agenda**

Upon a motion by Virginia Valentino, seconded by Mario Hernandez, Consent Agenda items one through six were unanimously approved.

Item #7 EXECUTIVE SESSION

Texas Government Code Section 551.071, Consultation with Attorney: the Coastal Health & Wellness Governing Board will enter into an executive session as permitted under the Texas Open Meetings Act, Chapter 551 of the Texas Government Code, pursuant to Section 551.071 of the Government Code: to seek the advice of its attorney about pending or contemplated litigation or on a matter in which the duty of the attorney to the Coastal Health & Wellness under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act relating to 17-CV-00109, United States of America, ex rel. Tammy Lynn Babcock and Malek Bohsali v. Coastal Health & Wellness, and Galveston County Health District.

Item #8 Reconvene Regular Meeting

Reconvene to regular meeting at 12:20 p.m.

Item #9 Executive Report

Mary McClure, Interim Executive Director/Business Director, presented the October 2017 Executive Report to the Board.

Item #10 Consider for Approval Financial Committee Report September 2017

Mary Orange, Business Office Manager, asked the Board to consider for approval financial committee report for September 2017. Mary informed the Board that the MTD increase in Fund Balance of \$43,860. Reserves were \$1,034,998 higher than budgeted this month. MTD revenue related to Self-Pay, Privates Insurance, Medicaid, Medicare, and Contract Revenue were all higher than budgeted due to recording Receivables. Mary also pointed out HHS Grant revenue is underbudget MTD \$247,995 because there was no draw for September 2017. YTD revenues are \$3,382,360 higher than budgeted due to recording of AR balances. Private insurance, Self-Pay, Medicaid, Medicare and Contract Revenue are higher than budgeted, while Title V is on target for new contract effective 9/1/17. Expenses were (\$991,138) higher MTD than budgeted due to recording of Bad Debt Expense, and are (2,892,107) higher YTD than budgeted, but are offset by savings in personnel. YTD increase in fund balance of \$287,156. Total fund balance \$4,706,434 as of 9/30/17.

- Jay Holland, informed the Board that we did not drawn down federal dollars this quarter to meet the other requirements to draw at the end of the month after all expenses are made. Kathy Barroso, GCHD CEO stated one of the other recommendations from HRSA was since the budget is split between federal and non-federal funds. Now Mary (Orange) is reviewing those federal dollars to make sure we do drawdowns that are in line with the federal spend.
- David Delac, suggested that going forward if there are expenditures with multiple parts the Board be informed of how much was approved for fund balance reserves and give updates of where we're at on making the approved purchases. Such as with IT licensing, software, hardware, etc.
- David Delac, asked that the April through March grant budget year of unduplicated patients and visits also be shown on the report.

Upon a motion made by Jay Holland, seconded by David Delac, the consideration was unanimously approved by the Board.

Item#11 Consider for Approval Quarterly Compliance Report

Mary McClure, Interim Executive Director, asked the Board to consider for approval quarterly compliance report. Upon a motion made by Virginia Valentino, seconded by Mario Hernandez, the consideration was unanimously approved by the Board.

- Jose Boix, asked what is the protocol is for patients that become belligerent in the clinic. Mary McClure, Interim Executive Director, informed the Board that she was not aware of the patient that became belligerent until she received a copy of the Incident Report from Risk and Safety however, normally if the patient is verbally abusive a warning letter, if the patient make threats a termination letter is mailed out.
- David Delac, suggested in the future that Executive Director (ED) go back to the individual that did not notify the ED of an incident in the clinic to ensure that in the future the ED is contacted and aware.

Upon a motion made by Virginia Valentino, seconded by Mario Hernandez, the consideration was unanimously approved by the Board.

Item#12 Quarterly Visits and Analysis Report Including Breakdown Payer Source for Recent New Patients

Mary Orange, Business Office Manager, asked the Board to consider for approval the Quarterly Visits and Analysis Report Including Breakdown Payer Source for Recent New Patients. Mary informed the Board that the total visits by financial class for September 2017 was 3,655 and September 2016 we had 3,295 so there is a 10% increase. The YTD average for 2017 is 3,578 for 2016 it was 3,600 so there is a 1% change. YTD Payer mix for 2017 compared to 2016 we went down a little in self-pay, Medicare, and Title V were up a little in Medicaid, contract, and private insurance. YTD total visits by type for September 2017 is 32,205 for September 2016 it was 32,422 so there is about a 1% difference. We had a big change in medical visits now that we are now fully staff. Dental and counseling are down. Unduplicated Visits for September 2017 we were at 11,721 and for September 2016 11,659 so there is a 0.5% difference. Mary also informed the Board that the account aging by payer type we are now reporting account receiving with the same AR report that we are using to record the accounts receivable and bad debt on the financial statements. Charges and collection 2017 compared to 2016 we are down 1% and YTD we are higher by 2%. The payor mix and total visits 2017 32,205 the average net revenue per visit is \$67.38 and for 2016 36,938 with the average net revenue per visit of \$56.59. The self-pay gross chargers we have gone down from 80.9% to 80.6%. HRSA goal is to be equal or above 14.1% and we are in the range of 12.9-13.3 range.

- Jose Boix, suggested that the report show just a summary.

Upon a motion made by Virginia Valentino, seconded by Mario Hernandez, the consideration was unanimously approved by the Board.

Item#13 Consider for Approval Privileging Rights for Emily Bailey, MSW, LCSW

Dr. Alhassan, Medical Director, asked the Board to consider for approval privileging rights for Emily Bailey, MSW, LCSW. Upon a motion made by Virginia Valentino, seconded by Mario Hernandez, the consideration was unanimously approved by the Board.

Item#14 Consider for Approval the TACHC Optimizing Comprehensive Clinic Care (OC³) 2017-2019 Learning Program

Mary McClure, Interim Executive Director, asked the Board to consider for approval the TACHC Optimizing Comprehensive Clinic Care (OC³) 2017-2019 learning program. Mary informed the Board that this is an 18 month learning program and the participation fee is \$2,250. There will also be some offsite conferences and webinars that the staff will participate in. Upon a motion made by Jay Holland, seconded by Jose Boix, the consideration was unanimously approved by the Board.

Item#15 Consider for Approval One Time Pay Out for Employees with 6 Months Employment to be Paid \$46,671.20 in the Pay Period Before Thanksgiving

Mary McClure, Interim Executive Director, asked the Board to consider for approval one time pay out for employees with 6 months employment to be paid \$46,671.20 in the pay period before Thanksgiving.

- David Delac, suggested in the future that the request be put into the budget.

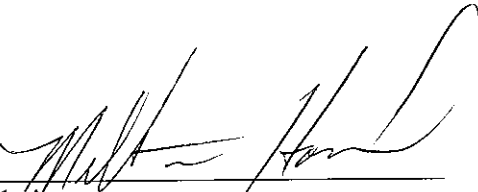
Upon a motion made by David Delac, seconded by Jay Holland, the consideration was unanimously approved by the Board.

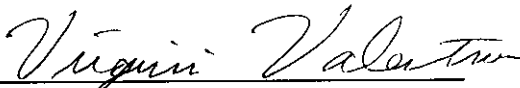
Item#16 Notice of Grant Award with Program Specific Conditions for Program Requirements based on Action Plan Submitted to HRSA from Site Visit Review

Mary McClure, Interim Executive Director, informed the Board that back in September the action plan and things that needed to be completed to HRSA based on the site review was submitted. A new notice of award was sent stating some things were completed and they are off your notice of award conditions however, we still have the things that were not completed. We now have 120 days to work on those things and respond back.

Adjournment

A motion to adjourn was made by Virginia Valentino, seconded by Mario Hernandez. The Board adjourned at 1:13 p.m.


Chair
11 - 16 - 2017
Date


Secretary/Treasurer
11/16/2017
Date