

Animal Services Advisory Committee Meeting Minutes
August 10, 2017 12:00 Noon

In Attendance:

Curtis Klages DVM, UBOH
Jonathon Givens, DVM
Commissioner Stephen Holmes, Galveston County
Sherlyn Linton, Galveston County
James Osteen, City of La Marque
Dee Ann Haney, City of Texas City
Kyle Burks, City of Kemah
Nick Finan, City of Texas City
Mark Johnston, City of Bayou Vista
Fard Abdullah, City of Hitchcock
Jerry Finch, Animal Welfare
Cynthia Kelley, Animal Welfare
Amber Adams, Daily Operator of an Animal Shelter

Absent:

Eric Froeschner, UBOH
Karen Hearing, City of Tiki Island
Monique Ryans, Daily Operator of an Animal Shelter

GCHD Staff:

Kathy Barroso, Chief Executive Officer
Scott Packard, Director of Communications
Andrea Cortinas, Controller
Kenna Pruitt, Budget & Grant Manager
Amanda Wolff, Executive Assistant III

Guest:

Yvonne Downs

Unexcused Absences:

None

Item #1 Agenda

James Osteen, Chair, asked for a motion to approve the August 2017 agenda. A motion was made by Commissioner Holmes, seconded by Ms. Haney and unanimously approved by the Committee.

Item #2 Excused Absences

James Osteen, Chair, asked for a motion to approve the excused absence for the City of Tiki Island. A motion was made by Commissioner Holmes, seconded by Ms. Haney and unanimously approved by the Committee.

Item #3 Approval of Minutes

James Osteen, Chair, asked for a motion to approve the May 11, 2017 minutes. A motion was made by Ms. Tedesco, seconded by Ms. Haney and unanimously approved by the Committee.

Item #4 Animal Services Manager Report

Amber Adams, Animal Services Manager, presented the manager's report.

Item #5 June 2017 Financial Report

Kathy Barroso, Chief Executive Officer, presented the June 2017 financial report to the Committee. A motion to accept the June 2017 financial report as presented was made by Ms. Haney and seconded by Mr. Tedesco. The Committee unanimously approved the financial report.

Item #6 Review Proposed FY18 Animal Services Budget

Andrea Cortinas, Controller, presented the proposed FY18 animal services budget to the Committee. Dr. Klages recommended one new truck be purchased for field services. Ms. Haney made a motion to take the recommendation made by Dr. Klages to UBOH for approval. Commissioner Holmes seconded the motion. Ms. Haney then made a motion to approve the proposed budget as presented and Commissioner Holmes seconded the motion. The committee unanimously approved the FY18 proposed animal services budget.

Item #7 Discussion/Update on In House Spay/Neuter Suite

Dr. Klages updated the Committee on the in-house spay/neuter suite. Due to the monetary component, Dr. Klages recommended that the ARC hold off on building the in house suite and look into hiring a part time Veterinarian that can help with vaccines on site and other needs that will provide a more financial benefit to the ARC. No action was taken on this item.

Item #8 Discussion on City/County Ordinances Regarding the Limit of Number of Animals Allowed

Amber Adams, Animal Services Manager, asked the Committee how they would like animal services to handle calls within their cities regarding number of animals due to the change in policy. The new policy does not allow the County to tell people how many animals they are allowed to have. The Committee advised Ms. Adams that their individual cities will rely on their city ordinances to handle these situations. They will work in conjunction with the County when needed and use the County as a resource. No action was taken on this item.

Item #9 Comparative Data Summary (FY2017-2016) (Intake and Dispositions)

Kathy Barroso, Chief Executive Officer presented the comparative data summary 2017-2016 (intake and disposition).

Item #10 Progress Report on Animal Services Strategic Plan

Amber Adams, Animal Services Manager, provided the Committee with the 3 year Animal Strategic Plan update summary.

Item #11 Update from Animal Services Advisory Committee Members

Updates from the Animal Service Advisory Committee members were given by each member city.

Item #12 Public Comments

There were no comments made by the public.

James Osteen
Chair

11-09-2017
Date

St. A. H.
Secretary/Treasurer

11.9-2017
Date