

**Animal Services Advisory Committee Meeting Minutes
May 11, 2017 12:00 Noon**

In Attendance:

Eric Froeschner, UBOH
Commissioner Stephen Holmes, Galveston County
Sherlyn Linton, Galveston County
James Osteen, City of La Marque
Dee Ann Haney, City of Texas City
Nick Finan, City of Texas City
Mark Johnston, City of Bayou Vista
Fard Abdullah, City of Hitchcock
Jerry Finch, Animal Welfare
Cynthia Kelley, Animal Welfare
Amber Adams, Daily Operator of an Animal Shelter
Monique Ryans, Daily Operator of an Animal Shelter

Absent:

Curtis Klages DVM, UBOH
Jonathon Givens, DVM
Kyle Burks, City of Kemah
Karen Hearing, City of Tiki Island

GCHD Staff:

Kathy Barroso, Chief Executive Officer
Scott Packard, Director of Communications
Andrea Cortinas, Controller
Ron Schultz, Director of Environmental
Marty Entringer, Consumer Health Services Manager
Amanda Wolff, Executive Assistant III

Guest:

Barry Willey, County of Galveston Legal Department, Tim Hall and Yvonne Downs

Unexcused Absences:

None

Item #1 Agenda

James Osteen, Chair, asked for a motion to approve the May 2017 agenda. A motion was made by Commissioner Holmes, seconded by Ms. Haney and unanimously approved by the Committee.

Item #2 Excused Absences

James Osteen, Chair, asked for a motion to approve the excused absences for the City of Kemah and City of Tiki Island. A motion was made by Ms. Haney, seconded by Commissioner Holmes and unanimously approved by the Committee.

Item #3 Approval of Minutes

James Osteen, Chair, asked for a motion to approve the February 9, 2017 minutes. A motion was made by Ms. Haney, seconded by Mr. Finch and unanimously approved by the Committee.

Item #4 Consider Proposed Changes to Galveston County Animal Services Policy

Kathy Barroso, Chief Executive Officer, and Barry Willey from Galveston County Legal Department, presented the recommended changes to the Animal Services policy to the Committee. A motion was made by Eric Froeschner to approve the Animal Services policy as

written and begin the three step process through the United Board of Health to get the proposed changes to the policy adopted. The motion was seconded by Ms. Haney and unanimously approved by the Committee.

Item #5 Animal Services Manager Report

Amber Adams, Animal Services Manager, presented the manager’s report.

Item #6 March 2017 Financial Report

Kathy Barroso, Chief Executive Officer, presented the March 2017 financial report to the Committee. A motion to accept the March 2017 financial report as presented was made by Ms. Haney and seconded by Mr. Finch. The Committee unanimously approved the financial report.

Item #7 Review of Proposed FY18 ARC Fee Schedule

Kathy Barroso presented the proposed FY18 fee schedule to the Committee. A motion was made by Ms. Haney to approve the fee schedule as presented and Mr. Finch seconded this motion. The Committee unanimously approved the motion.

Item #8 Discuss New Spay and Neuter Proposal with Animal Alliance

Kathy Barroso discussed the new spay and neuter proposal with Animal Alliance which would allow the Animal Alliance to park their mobile unit in the ARC parking lot every Tuesday from 7:30-3:00. The proposed fee schedule was also presented to the Committee. A motion was made by Ms. Haney to accept the proposal as long as the Animal Alliance pays for the power supply needed for the unit. The motion was seconded by Mr. Finch and then Committee approved the motion with the exception of Sherlyn Linton who abstained her vote.

Item #9 Comparative Data Summary (FY2017-2016) (Intake and Dispositions)

Kathy Barroso, Chief Executive Officer presented the comparative data summary 2017-2016 (intake and disposition).

Item #11 Update from Animal Services Advisory Committee Members

Updates from the Animal Service Advisory Committee members were given by each member city.

Item #12 Public Comments

One comment was made by the public.

James Osteen
Chair

Sherlyn Linton
Secretary/Treasurer

08-10-2017
Date

08-10-2017
Date