

**Animal Services Advisory Committee Meeting Minutes
February 9, 2017 12:00 Noon**

In Attendance:

James Osteen, City of La Marque
Dee Ann Haney, City of Texas City
Nick Finan, City of Texas City
Mark Johnston, City of Bayou Vista
Fard Abdullah, City of Hitchcock
Curtis Klages DVM, DAACLAM, UBOH
Eric Froeschner, UBOH
Jonathon Givens, DVM
Sherlyn Linton, Galveston County
Lark Tedesco, Animal Welfare
Cynthia Kelley, Animal Welfare
Amber Adams, Daily Operator of an Animal Shelter

Absent:

Commissioner Stephen Holmes,
Galveston County
Kyle Burks, City of Kemah

GCHD Staff:

Kathy Barroso, Chief Executive Officer
Scott Packard, Public Information Officer
Amanda Taber, Executive Assistant III

Guest:

Commissioner Appfel and Seth Collins

Unexcused Absences:

None

Item #1 Agenda

James Osteen, Chair, asked for a motion to approve the February 2017 agenda. A motion was made by Mr. Froeschner, seconded by Ms. Haney and unanimously approved by the Committee.

Item #2 Excused Absences

James Osteen, Chair, asked for a motion to approve the excused absence for the City of Kemah. A motion was made by Ms. Haney, seconded by Mr. Froeschner and unanimously approved by the Committee.

Item #3 Approval of Minutes

James Osteen, Chair, asked for a motion to approve the November 10, 2016 minutes. A motion was made by Ms. Haney, seconded by Ms. Linton and unanimously approved by the Committee.

**A request was made to discuss all action items prior to the ARC manager report.

Item #5 Update on In-House Surgical Suite

Dr. Klages presented an update on the possibility of the Animal Resource Center building an in house surgical suite for spay and neuters. All cities agreed that this idea should be explored further. A motion was made by Ms. Haney for staff to come back to this Committee with more

specific numbers regarding how the budget would be affected, how much of a financial increase there would be to the member cities, and how much the County would or would not be willing to contribute to this project. Mr. Froeschner seconded this motion and the Committee unanimously approved the motion.

Item #6 Consider for Approval December 2016 Financial Report

Kathy Barroso, Chief Executive Officer, presented the financial report for December 2016 to the Committee. A motion to accept the December 2016 financial report as presented was made by Mr. Froeschner and seconded by Ms. Haney. The Committee unanimously approved the financial report.

Item #7 Consider for Approval Recommendations to the Animals Services Policy

Kathy Barroso, Chief Executive Officer, presented the recommended changes to the Animal Services policy to the Committee. Committee members had a few suggested wording changes. A motion was made by Ms. Haney to approve the Animal Services policy as written with County Legal review and approval. The motion was seconded by Mr. Froeschner and unanimously approved by the Committee.

Item #4 ARC Manager Report

Amber Adams, Animal Services Manager, presented the manager's report and also the day to day challenges that the staff endures.

Item #8 Comparative Data Summary (FY2017-2016) (Intake and Dispositions)


Kathy Barroso, Chief Executive Officer presented the comparative data summary 2017-2016 (intake and disposition).

Item #9 Update from Animal Services Advisory Committee Members

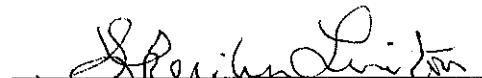
Updates from the Animal Service Advisory Committee members were given by each member city.

Item #10 Public Comments

No public comments.



Chair



Secretary/Treasurer

05-12-17

Date

05-11-17

Date