

**Coastal Health & Wellness  
Governing Board Meeting  
June 29, 2017**

**Board Members**

**Present:**

Jose Boix  
Jay Holland  
David Delac  
Dorothy Goodman  
Virginia Valentino  
Helene Little  
Mario Hernandez  
Wendoll Baziel

**Staff:**

Mary McClure, Interim Executive Director	Kathy Barroso, GCHD CEO
Dr. Foster	Pisa Ring
Dr. Alhassan	Paul Salvo
Andrea Cortinas	Richard Mosquera
Mary Orange	Scott Packard
Michelle Peacock	Kristina Garcia
Sandra Cuellar	Tiffany Carlson
Tikeshia Thompson Rollins	Laura Walker
	Mario Acosta

**Excused Absence:** Dr. Howard, Miroslava Bustamante

**Unexcused Absence:**

**\*Approval of Consent Agenda**

Upon a motion by Virginia Valentino, seconded by Mario Hernandez, Consent Agenda items one through five were unanimously approved.

- Jose Boix, Vice Chair, Welcomed new Board member Wendoll Baziel to the Governing Board.
- Jose Boix, Vice Chair, informed the Board that Helene Little will be resigning from the Governing Board and presented her with a plaque recognizing her years of service.

**Item #6 Executive Report**

Mary McClure, Interim Executive Director/Business Director, presented the June 2017 Executive Report to the Board.

- Jay Holland, asked was there any way of determining how many contacts from the Community outreach events end up in our clinic and if the patients are asked when registering how did they hear about the clinic. Mary suggested adding how the patient heard about the clinic to the registration application.
- David Delac, suggested on the graphs for collections that up front sliding fee collection verbiage be added to the graph.

**Item #7 Consider for Approval Financial Committee Report May 2017**

Andrea Cortinas, Controller, asked the Board to consider for approval financial committee report for May 2017. Andrea informed the Board that the MTD increased in Fund balance of \$12,757. Revenues were \$56,513 lower than budgeted this month. MTD revenues related to Medical Incentive Payments and Private Insurance were higher than budgeted while revenues from Self Pay, Medicare, and Medicaid were lower than budgeted. Andrea also pointed out YTD revenues were \$148,074 lower than budgeted due to lower Self Pay, Medicare, and Medicaid revenue. Expenses were \$69,270 lower than budgeted this month, and \$187,839 lower than budgeted YTD due mostly to saving in personnel. MTD IT Software/License-include

\$12,160 for Microsoft license which was approved by the Board to be expended from fund balance reserves. YTD increase in fund balance of \$39,765. Total funds balance \$4,255,946 as of 5/31/17.

- David Delac, suggested on the front graph where it saying current month revenues & expenses to change to actual revenue & expenses.

Upon a motion made by Jay Holland, seconded by Mario Hernandez, the consideration was unanimously approved by the Board.

**Item#8 Consider for Approval Recommendation from Finance Committee for FY17-FY19 Audit Engagement**

Kathy Barroso, GCHD Chief Executive Officer, asked the Board to consider for approval recommendation from finance committee for FY17-FY19 audit engagement. Kathy informed the Board that there was a joint finance committee call between the United Board of Health and Governing Board in which a summary was provided of all the responses. It was asked by the finance committee's to do reference checks on BKD. BKD deals with Governmental, as well as Community Health Centers. Kathy also informed the Board that the cost for the 1<sup>st</sup> year is \$36,500, 2<sup>nd</sup> year \$37,750, and the 3<sup>rd</sup> year \$38,750. Upon a motion made by Virginia Valentino, seconded by Jay Holland, the consideration was unanimously approved by the Board.

**Item#9 Consider for Approval Medical Records Fee Schedule**

Richard Mosquera, Director of Compliance and Contracts, asked the Board to consider for approval medical records fee schedule. Richard, informed the Board the following verbiage was added to the fee schedule "The Executive Director reserves the right to waive or reduce fees for the transmission of clinical records as he/she deems appropriate". Upon a motion made by Jay Holland, seconded by Virginia Valentino, the consideration was unanimously approved by the Board

**Item#10 Consider for Approval one Adult Digital X-Ray Sensor in the Amount of \$5301.00**

Dr. Beverly Foster, Dental Director, asked the Board to consider for approval one adult digital x-ray sensor in the amount of \$5301.00. David Delac, informed Dr. Foster that if there is ever a need that and Executive Committee Call can be scheduled so that waiting does not impact patient services. Upon a motion made by Virginia Valentino, seconded by Dorothy Goodman, the consideration was unanimously approved by the Board.

**Item#11 Assess Board Member Whose Terms Expire June 2017 and Their Willingness to Serve Another 3 Years**

Virginia Valentino, Board Secretary/Treasurer, assessed Board members whose term expired June 2017 and their willingness to serve another 3years. Virginia asked Jose Boix, and Mario Hernandez if they were willing to serve another three year term as a Board member, and both Jose Boix and Mario Hernandez accepts. Upon a motion made by Virginia Valentino, seconded by Dorothy Goodman, the consideration was unanimously approved by the Board.

**Item#12 Consider Privileging Rights for Christina Harris, DDS**

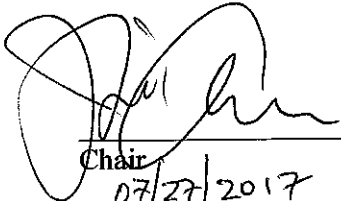
Dr. Beverly Foster, Dental Director, asked the Board to consider for approval privileging rights for locum Christiana Harris, DDS. Upon a motion made by Virginia Valentino, seconded by Dorothy Goodman, the consideration was unanimously approved by the Board.

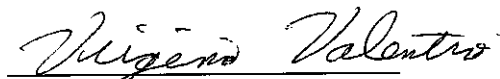
**Item#13 Update on HRSA Notice of Grant Award with Program Specific Conditions based on HRSA Site Review**

Mary McClure, Interim Executive Director/Business Director updated the Board on the HRSA notice of grant award with program specific conditions based on HRSA site review. Mary informed the Board that we received the final report and the notice of award with the conditions that we have 90 days to report to HRSA the action plan to make the changes or that the changes have been made.

**Adjournment**

A motion to adjourn was made by Dorothy Goodman, seconded by Virginia Valentino. The Board adjourned at 12:32 p.m.

  
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Chair  
07/27/2017  
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Date

  
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Secretary/Treasurer  
7/27/2017  
\_\_\_\_\_  
Date