



# GALVESTON COUNTY HEALTH DISTRICT

UNITED BOARD OF HEALTH

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

## AGENDA

Wednesday, July 26, 2017 – 6:00 PM

**CONSENT AGENDA:** ALL ITEMS MARKED WITH A SINGLE ASTERICK (\*) ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE UNITED BOARD OF HEALTH. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

### *PROCEED TO BOTTOM OF THIS DOCUMENT FOR APPEARANCE & EXECUTIVE SESSION GUIDELINES*

In accordance with the provisions of the Americans with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall, within three (3) days prior to any proceeding contact the Executive Office at 9850-A.108 Texas City, Texas 77591 (409) 938-2401.

ANY MEMBERS NEEDING TO BE REACHED DURING THE MEETING MAY BE CONTACTED AT 409-938-2288

## REGULARLY SCHEDULED MEETING

### Meeting Called to Order

### Pledge of Allegiance

- \*Item #1**ACTION** .....Agenda
- \*Item #2**ACTION**..... Excused Absence(s)
- \*Item #3**ACTION** .....Consider for Approval Minutes from June 28, 2017
- \*Item #4**ACTION**.....Annual Policy/Plan Review
  - Employee Complaint/Issue Resolution
  - Communications Policy
  - Employee Leave Policy
  - Anti-Fraud Policy
- \*Item #5**ACTION** .....Quarterly Investment Report
- \*Item #6**ACTION** .....Quarterly Worker’s Compensation Report
- \*Item #7 .....Informational Reports
  - CHW May 2017 Financials
  - Morbidity Report
  - Letter to Cities Regarding Animal Services Policy Revisions
  - Letter of Support for American Heart Association
- \*Item #8 .....Consider for Approval FY17 Audit Engagement with BKD, LLP
- Item #9**EXECUTIVE SESSION**.....The United Board of Health will enter into Executive Session as permitted under the Open Meetings Act, Chapter 551 of the Texas Government Code, pursuant to Section 551.074 of the Government Code, Personnel Matters: to deliberate the appointment, employment, evaluation, reassignment, or duties of a public employee (Chief Information Officer).
- Item #10.....Reconvene Regular Open Meeting
- Item #11.....Executive Report
- Item #12**ACTION**.....Consider for Approval June 2017 Financial Committee Report

Item #13**ACTION**.....Quarterly Compliance Report

Item #14**ACTION**.....Animal Services Policy (Step 3 of 3): Consider for Final Approval Proposed Changes to the Galveston County Health District’s *Animal Services Local Regulations and Rabies Control Policy*.

Item #15.....Follow Up on the Impact of Reducing the Inspection Frequency For High Risk Food Establishments

Item #16.....Update on County EMS Operations

Adjournment

Next Meeting: August 30, 2017

**Appearances before United Board of Health**

A citizen desiring to make comment to the Board shall submit a written request to the Chief Executive Officer by noon on the Wednesday preceding the Wednesday Board meeting. A statement of the nature of the matter to be considered shall accompany the request. The Chief Executive Officer shall include the requested appearance on the agenda, and the person shall be heard if he or she appears.

**Executive Sessions**

The United Board of Health may recess into closed meeting (Executive Session) on any item listed on this agenda if the Executive Session is authorized under the Open Meetings Act pursuant to one or more the following exceptions: Tex. Gov’t Code §§ 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding a prospective gift or donation), 551.074 (personnel matters), 551.0745 (personnel matters affecting County advisory body), 551.076 (deliberation regarding security devices or security audits), and/or 551.087 (deliberations regarding economic development negotiations). The Presiding Officer of the United Board of Health shall announce the basis for the Executive Session prior to recessing into Executive Session. However, the United Board of Health may only enter into the Executive Session on any agenda item for which a separate Executive Session has not been separately posted if, prior to conducting the Executive Session, a majority of the Board votes to go into Executive Session. This motion requirement does not apply to any agenda item that has been previously noticed to constitute or include an Executive Session.

The steps for enacting this procedure shall be as follows:

1. *A Board member recommends that the discussion, so long as it pertains to one of the permissible exceptions noted above, be moved to a closed forum;*
2. *Additional detail about the subject-matter and why it should be discussed by the Board in private be provided to citizens in attendance, and citizens be offered the opportunity to ask questions about the matter which are to be answered at the discretion of the Board; and*
3. *An action or vote to commence for moving into Executive Session be passed by a majority Board members.*

*The Galveston County Health District Boardroom is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact GCHD’s Compliance Officer at 409-938-2213, or via e-mail at [rmosquera@gchd.org](mailto:rmosquera@gchd.org) at least 48 hours prior to the meeting so that appropriate arrangements can be made.*