

**Galveston County United Board of Health  
May 31, 2017**

**Board Members**

**Present:** Dr. Raimer  
John Hackbarth, DDS  
Patrick McGinnis, MD,  
Tim Rainey  
Mark Sonnier  
Mary Jo Godinich, MD

**Staff:** Kathy Barroso  
Dr. Keiser  
Ronnie Schultz  
Randy Valcin  
Sandra Cuellar  
Scott Packard  
Richard Mosquera  
Mary Orange  
Amber Adams  
Nathan Jung  
Mark Hummel  
Mary McClure  
Andrea Cortinas  
Paul Salvo  
Mario Acosta  
Amanda Wolff

**Excused Absence(s):** Eric Froeschner, Curtis Klages, DVM, DACLAM, Jason Lawrence, PE, and Tripp Montalbo

**Unexcused Absence(s):** None

**Guests:** Barry Willey, County of Galveston Legal Department

**Items # 1-9 Consent Agenda**

A motion was made by Dr. Hackbarth to approve the consent agenda; items one through nine. Mr. Rainey seconded the motion and the Board unanimously approved the consent agenda.

**Item #10 EXECUTIVE SESSION**

The United Board of Health will enter into Executive Session as permitted under the Open Meetings Act, Chapter 551 of the Texas Government Code, pursuant to Section 551.074 of the Government Code, Personnel Matters: specifically, to facilitate annual board evaluations.; and

**Item #11 EXECUTIVE SESSION**

The United Board of Health will enter into Executive Session as permitted under the Open Meetings Act, Chapter 551 of the Texas Government Code, pursuant to *Section 551.074 of the Government Code, Personnel Matters*: specifically, to conduct the Chief Executive Officer's annual evaluation

**Item #12 Reconvene into Regular Open Meeting**

The Board reconvened into regular open meeting at 6:32.

**Item #13 Executive Report**

Kathy Barroso, Chief Executive Officer, presented the May 2017 Executive Report to the Board.

**Item #14 Consider for Approval April 2017 Financial Report**

Kathy Barroso, Chief Executive Officer, presented the April 2017 financial report to the Board. A motion to approve the April 2017 financial report as presented was made by Dr. McGinnis and seconded by Dr. Hackbarth. The Board unanimously approved the financial report.

**Item #15 Follow Up to Board Request for Comparative Data Regarding Employee Leave Policy**

Sandra Cuellar, Human Resources Manager, presented the Board with employee leave information obtained from other agencies and a comparison chart of their leave policy versus GCHD's employee leave policy. Mr. Sonnier made a motion to form a sub committee to review the employee leave policy, define "personal leave" and address the carryover amounts. Mr. Sonnier asked that all Board members provide their employee leave policy from their employer. The subcommittee members will be Mr. Sonnier, Mr. Rainey, Dr. McGinnis, and Dr. Godinich. Dr. Godinich seconded the motion and the Board unanimously approved.

**Item #16 Introduction of Proposed Change to Animal Services Policy as Recommended by the Animal Services Advisory Committee (Step 1 of 3)**

Marty Entringer, Consumer Health Services Manager, presented the Board with the proposed changes to the Animal Services Policy made by Galveston County Legal Department and the Animal Services Advisory Committee. A motion to accept the changes and move on to step two (public comments) was made by Dr. Hackbarth and seconded by Dr. Godinich. The Board unanimously approved the motion.

**Item #17 Consider for Approval FY18 ARC Fee Schedule as Recommended by the Animal Services Advisory Committee**

Kathy Barroso presented the proposed FY18 fee schedule and asked the Board to consider the approval of the FY18 ARC fee schedule as recommended by the Animal Services Advisory Committee. Dr. McGinnis made a motion to accept the fee schedule as presented and Mr. Rainey seconded the motion. The Board unanimously approved the motion.

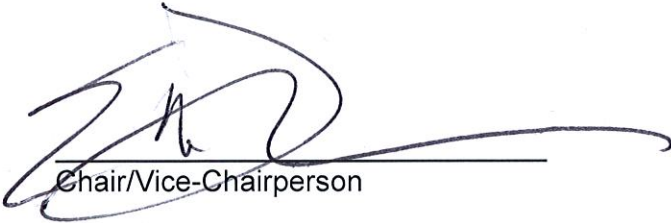
**Item #18 Consider for Approval New Gold Ribbon Award Criteria**

Marty Entringer, Consumer Health Services Manager, presented the Board with the new criteria developed for the Gold Ribbon Awards. A motion to accept the new criteria was made by Mr. Sonnier and seconded by Dr. Godinich. The Board unanimously approved the motion.

**Item #19 Presentation on Zika Communication Plan**

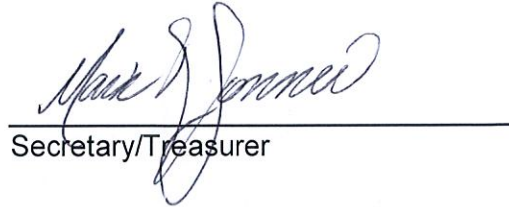
Scott Packard, Director of Communications, presented the Board with the Zika Communications plan for GCHD.

The meeting adjourned at 7:27 p.m.



Chair/Vice-Chairperson

6-28-17  
Date



Secretary/Treasurer

6-28-17  
Date