

**Coastal Health & Wellness
Governing Board Meeting
March 30, 2017**

Board Members

Present:

Dr. Milton Howard
Jay Holland
David Delac
Dorothy Goodman
Virginia Valentino
Mario Hernandez

Staff:

Mary McClure, Interim Executive Director
Dr. Foster
Dr. Alhassan
Andrea Cortinas
Mary Orange
Michelle Peacock
Eileen Dawley
Sandra Cuellar
Tikeshia Thompson Rollins

Kathy Barroso, CEO
Pisa Ring
Paul Salvo
Richard Mosquera
Scott Packard
Cynthia Franklin
Mario Acosta
Anthony Hernandez

Excused Absence: Helene Little, Jose Boix

Unexcused Absence:

Guest: Alan Sandersen, & Cassandra Arceneaux

***Approval of Consent Agenda**

Upon a motion by Dorothy Goodman, seconded by Jay Holland, Consent Agenda items one through five were unanimously approved.

Item #6 EXECUTIVE SESSION

The Coastal Health & Wellness Governing Board will enter into Executive Session as permitted under the Open Meetings Act, Chapter 551 of the Texas Government Code, pursuant to *Section 551.0785 of the Texas Government Code, Deliberations Involving Medical or Psychiatric Records of Patients*: specifically, to deliberate the medical or psychiatric records of an patient appealing their termination of clinic services;
AND

Item #7 EXECUTIVE SESSION

The Coastal Health & Wellness Governing Board will enter into Executive Session as permitted under the Open Meeting Act, Chapter 551 of the Texas Government Code, pursuant to *Section 551.074 of the Government Code, Personnel Matter*: specifically, to facilitate annual board member evaluations.

Item#8 Reconvene Regular Open Meeting

Reconvene to regular meeting at 12:18 p.m.

Item#9 Take appropriate action resulting from the executive session deliberation regarding the appeal from Patient #1.

Dr. Milton Howard, Chair, ask the Board to make a motion regarding the appeal of patient #1. Virginia Valentino, made a motion to reinstate patient #1, second by Jay Holland, the consideration was unanimously approved by the Board

Item#10 Possible Action from Executive Session Regarding Annual Board Evaluation

No Action. Upon a motion made by Jay Holland, seconded by Virginia Valentino, the consideration was unanimously approved by the Board.

Item#11 Executive Report

Mary McClure, Interim Executive Director, presented the March 2017 Executive Report to the Board

Item#12 Consider for Approval Single Agency Financial Audit Report 2016

Alan Sandersen, Sandersen & Scheffer, PLLC, asked the Board to consider for approval single agency financial audit report 2016. Alan informed the Board that there were no finding. Upon a motion made by Jay Holland, seconded by Mario Hernandez, the consideration was unanimously approved by the Board.

Item#13 Consider for Approval Financial Committee Report February 2017

Kathy Barroso, Chief Executive Officer, asked the Board to consider for approval financial committee report for February 2017. Kathy pointed out to the Board MTD increase in Fund Balance of \$103,459. Revenues were \$19K lower than budgeted this month. MTD revenues related to Title V and private insurance were higher than budgeted while revenues from Self-pay, Medicare were lower than budgets for this period. YTD revenues were \$1,591,638 higher than budgeted largely due to DSRIP revenue of \$1,680,000. MTD expenses were \$122,361 lower than budgeted and are under budget YTD by \$159,040. Kathy also informed the Board that the expenses this month included travel coast for staff to attend the Health Info Tech Summit (\$1.2k), as well as increase in operating supplies (\$3k) and Pharmaceutical supplies (\$11k); while expenses were under budget for personnel (\$125k), outside lab (\$9k) and office supplies (\$4k). YTD expenses were \$159, 040 lower than budgeted. Overages in Security (\$13k), Misc Contact (\$31k), Pharmacy (\$58K), Training (\$12k) Lease Expense (\$83k), IGT (\$152k) and IT expense (\$109k) were offset thru savings in YTD Personnel expenses (\$600k). YTD increase in fund balance of \$1,760,680 based on CHW grant year. Total fund balance \$4,463,540 as of 2/28/2017. Upon a motion made by Virginia Valentino, seconded by Dorothy Goodman, the consideration was unanimously approved by the Board.

Item #14 Consider for Approval Request to Expend \$30,691.95 for Year Four of the Microsoft Licensing Program

Paul Salvo, Chief Information Officer, asked the Board to consider for approval request to expend \$30,691.95 for the year for of the Microsoft licensing program. David Delac, requested that Paul submit a list of what was previously approved a couple months ago and where we are now. David Delac, also asked that the \$30,691.95 be amended to reflect the amount of \$42,852 that is now being requested by the Board. Dr. Milton Howard, Chair, asked the Board to make a motion to amend in the amount of \$42,852 Upon a motion made by Jay Holland, seconded by Dorothy Goodman, the consideration was unanimously approved by the Board.

Item #15 Consider for Approval New Sliding Fee Scale/Policy 2017-2018 Effective April 1, 2017

Mary Orange, Accounting Manager, asked the Board to consider for approval new sliding fee scale/policy 2017-2018 effective April 1, 2017. Mary, informed the Board that there were no changes to the policy, the only change is Appendix A and that's the new Federal Poverty Guidelines that came out in January 2017. Upon a motion made by Jay Holland, seconded by Mario Hernandez, the consideration was unanimously approved by the Board.

Item #17 Assess Board Members Whose Term Expire March 2017 and Their Willingness to Serve Another 3 Years

Dr. Milton Howard, Board Chair, asked assess Board member whose term expire March 2017 and their willingness to serve another three years. Dr. Howard asked David Delac is he willing to serve another three year term as a Board member, David Delac accepts. Upon a motion made by Jay Holland, seconded by Mario Hernandez, the consideration was unanimously approved by the Board

Item #16 Consider for Approval Co-Applicant/Shared Services Agreement

Richard Mosquera, Director of Compliance & Contracts, asked the Board to consider for approval co-applicant/shared services agreement. Upon a motion made by Virginia Valentino, seconded by Dorothy Goodman, the consideration was unanimously approved by the Board.

Item #19 Consider Governing Board Nominee Miroslava Bustamante, to fill Consumer Representative Vacancy

Dr. Milton Howard, Board Chair, asked the Board to consider Governing Board nominee Miroslava Bustamante, to fill the consumer representative vacancy. Upon a motion made by Jay Holland, seconded by Dorothy Goodman, the consideration was unanimously approved by the Board

Item #20 Consider for Approval the Appointment of Board Members to Quality Assurance Committee

Mary, McClure, Interim Executive Director/Business Director, asked the Board to consider for approval the appointment of Board members to Quality Assurance Committee. Mary informed the Board that according to the bylaws it states that there should be a Quality Assurance Committee made up of Board members. Kathy Barroso, CEO, informed the Board that it is a HRSA requirement. Dr. Howard, Board Chair, asked the Board for a motion to accept David Delac, Jose Boix, and Milton Howard to be on the Quality Assurance Committee. Upon a motion made by Dorothy Goodman, seconded by Mario Hernandez, the consideration was unanimously approved by the Board

Item #18 Review Governing Board Nominee Process

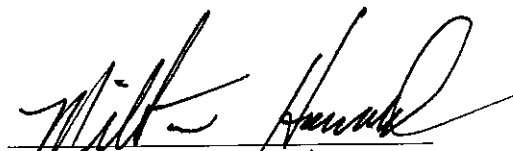
Jay Holland, reviewed the governing board nominee process to the Board. Kathy Barroso, CEO, asked that Interim be removed from step one and to reflect Executive Director.

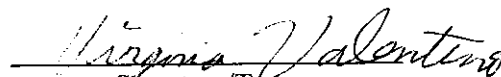
Item #21 Complete Annual Conflict of Disclosure Statement

Richard Mosquera, Director of Compliance & Contracts, asked the Board to review the conflict of disclosure statement, vendor list and a signature is required on the form.

Adjournment

A motion to adjourn was made by Virginia Valentino, seconded by Mario Hernandez. The Board adjourned at 1:08 p.m.


Chair
Date 4/27/2017


Secretary/Treasurer
Date 4/27/2017