

**Coastal Health & Wellness  
Governing Board Meeting  
January 26, 2017**

**Board Members**

**Present:**

Dr. Milton Howard  
Jose Boix  
Virginia Valentino  
Jay Holland  
David Delac  
Mario Hernandez  
Dorothy Goodman  
Cassandra Arceneaux

**Staff:**

Mary McClure, Interim Executive Director  
Dr. Foster  
Dr. Alhassan  
Laura Walker  
Malek Bohsali  
Michelle Peacock  
Eileen Dawley  
Sandra Cuellar  
Mario Acosta  
Tikeshia Thompson Rollins

Kathy Barroso, CEO  
Pisa Ring  
Paul Salvo  
Richard Mosquera  
Kristina Garcia  
Scott Packard  
Cynthia Franklin  
Mary Orange  
Anthony Hernandez

**Excused Absence:** Helene Little

**Unexcused Absence:**

**Guest:** Tammy Babcock, Minerva Vargas, & Jose Vargas

**\*Approval of Consent Agenda**

Dr. Milton Howard asked for a modification to agenda item #1 to include the minutes from the December 15, 2016 meeting. It has been motion by Virginia Valentino, seconded by Jay Holland that the December 15, 2016 minutes be added to the agenda. Dr. Howard asked for a motion for Consent Agenda items two through five. Upon a motion by Dorothy Goodman, seconded by Mario Hernandez, Consent Agenda items two through five were unanimously approved.

**Item #6 EXECUTIVE SESSION**

**Convene into Executive Session Pursuant to Government Code, Section 551.074 (Personnel Matters).** The Coastal Health & Wellness Governing Board will enter into executive session as permitted under the Open Meetings Act, Chapter 551 of the Texas Government Code, pursuant to *Section 551.074 of the Texas Government Code, Personnel Matters:* to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, respectively, the Interim Executive Director.

The Coastal Health & Wellness Governing Board will enter into executive session as permitted under the Open Meetings Act, Chapter 551 of the Texas Government Code, pursuant to *Section 551.0785 of the Texas Government Code, Deliberations Involving Medical or Psychiatric Records of Patients:* to deliberate the medical records or psychiatric records of an individual applicant for a benefit from the plan or on a matter that includes a consideration of information in the medical or psychiatric records of an individual applicant for a benefit from the plan relating to patient appeal of termination of clinic services.

**Item #7 EXECUTIVE SESSION**

**Convene into Executive Session Pursuant to Texas Government Code, Sec. 551.0785 (Deliberations Involving Medical or Psychiatric Records of Patients).** The Coastal Health & Wellness Governing Board will enter into executive session as permitted under the Open Meetings Act, Chapter 551 of the Texas

Government Code, pursuant to *Section 551.0785 of the Texas Government Code, Deliberations Involving Medical or Psychiatric Records of Patients*: to deliberate the medical records or psychiatric records of an individual applicant for a benefit from the plan or on a matter that includes a consideration of information in the medical or psychiatric records of an individual applicant for a benefit from the plan relating to patient appeal of termination of clinic services.

**Item#8 Reconvene Regular Open Meeting**

Reconvene to regular meeting at 12:31

**Item#9 Take appropriate action resulting from the executive session deliberation regarding the appointment of an Interim Executive Director.**

Dr. Milton Howard ask the Board to make a motion to appointment of Interim Executive Director. Mario Hernandez, made a motion to appoint Mary McClure as the Interim Executive Director with a 10% increase in pay, second by Jay Holland, the consideration was unanimously approved by the Board.

**Item#10 Take appropriate action resulting from the executive session deliberation regarding the appeal from Patient #1.**

Dr. Milton Howard ask the Board to make a motion regarding the appeal of patient #1. Virginia Valentino, made a motion to reinstate patient #1, second by Dorothy Goodman, the consideration was unanimously approved by the Board

**Item#11 Take appropriate action resulting from the executive session deliberation regarding the appeal from Patient #2.**

Dr. Milton Howard ask the Board to make a motion regarding the appeal of patient #2. Dorothy Goodman, made a motion to reinstate patient #2, second by Virginia Valentino, the consideration was unanimously approved by the Board

**Item#12 Take appropriate action resulting from the executive session deliberation regarding the appeal from Patient #3.**

Dr. Milton Howard ask the Board to make a motion regarding the appeal of patient #3. Virginia Valentino, made a motion to not reinstate patient #3, second by Dorothy Goodman, the consideration was unanimously approved by the Board

**Item#13 Executive Report**

Mary McClure, Interim Executive Director, presented the January 2017 Executive Report to the Board

**Item#14 Consider for Approval Financial Committee Report for November & December 2016**

Malek Bohsali, Chief Financial Officer, asked the Board to consider for approval financial committee report for November 2016. Malek informed the Board of the November monthly fund balance decreased \$13,941. YTD fund balance is now \$1,815,259. Revenue from patient services lower than budget, except pharmacy revenue. YTD patient revenue \$254k lower than budget. PTD expenses were underbudget by \$53,590, YTD underbudget \$24,829. Operating supplies is overbudget \$17,708 due to cost of dental handpieces \$6,887 and vein illuminators \$11,387, purchased with previously Board approved 2015 QI grant funds. Offset by Pharmaceutical supplies underbudget \$8,207. Malek also informed the Board that the training Out of Town is overbudget \$2,915 for Texas Association of Family Practitioners (TAFP, Dr. Al), National Network for Oral Health Access (NNOHA, Dr. Foster) conferences. Lease expense is currently over budget YTD by \$60,241 based on prior space reduction projection. Professional Fees/License is overbudget due to Medical Board License renewal.

Malek Bohsali, Chief Financial Officer, asked the Board to consider for approval financial committee report for December 2016. Malek informed the Board of the December monthly fund balance decreased \$33,671.

YTD fund balance \$1,781,588. Revenue from patient services lower than budget, except pharmacy revenue. YTD patient revenue \$311k lower than budget. Expenses were underbudget PTD \$26,608, and YTD \$51,437. Contractual expenses were overbudget for payments to Lab Corp \$1,947. Temp staffing for Dr. Ghandi, lab and dental staff is not budgeted and overbudget PTD \$9,081, YTD \$93,983. Temps fill in for vacant positions. Those items were offset by decreases in payments to United Solutions for billing services \$2,279. Malek also informed the Board that the training Out of Town is overbudget \$1,016 for travel for UDS Conference in Austin. Lease expense is currently over budget YTD by \$67,771 based on prior space reduction projection. Credit Card and check processing fees are \$8,700 higher than budget PTD due to one-time vendor termination fees, equipment purchase; expenses allocated by location. District to save \$24,866 annually via lower fees. Upon a motion made by Jay Holland, seconded by Mario Hernandez, the consideration was unanimously approved by the Board.

**Item#15 Consider for Approval the Quarterly Compliance Auditor Report**

Richard Mosquera, Compliance Auditor, asked the Board to consider for approval quarterly compliance report. Upon a motion made by Jay Holland, seconded by Dorothy Goodman the consideration was unanimously approved by the Board.

**Item #16 Consider for Approval the Quarterly Visits and Collections Report Including a Breakdown By Payer Source for Recent New Patients**

Malek Bohsali, Chief Financial Officer, asked the Board to consider for approval the quarterly visits and collection report including a breakdown by payer source for recent new patient. Upon a motion made by Virginia Valentino, seconded by Mario Hernandez, the consideration was unanimously approved by the Board.

**Item #17 Consider for Approval Expenditure from previously Board Approved Fund Balance Reserves of funds for IT SAN's (50% of total)**

Malek Bohsali, Chief Financial Officer, asked the Board to consider for approval expenditure from previously board approved fund balance reserves of funds for IT SAN's (50% of total) in the amount of \$189,829. This amount represented approximately 50 % of the \$398,747 required for new SAN's (Storage Area Networks), the balance of which will be picked up by the general fund. Malek informed the Board that during the Finance Committee call there was a question on what items are going to be on going year after year. Malek stated the Microsoft Licensing, Barracuda Web Filter, Provisioning & Tech. Services, Cleverbridge, and VMWare Licensing are items that will be ongoing year to year. The Aruba Replacement and Core Switch is something that is done every three years. Upon a motion made by Virginia Valentino, seconded by Jay Holland the consideration was unanimously approved by the Board.

**Item #18 Consider for Approval Privileging Rights for Hetal Gandhi, MD**

Dr. Abdul- Aziz Alhassan, Medical Director, asked the board to consider for approval privileging rights for Hetal Gandhi, MD. Upon a motion made by Virginia Valentino, seconded by Jose Boix the consideration was unanimously approved by the Board.

**Item #19 Consider for Approval Re-Privileging Rights for Suma Shetty, DDS**

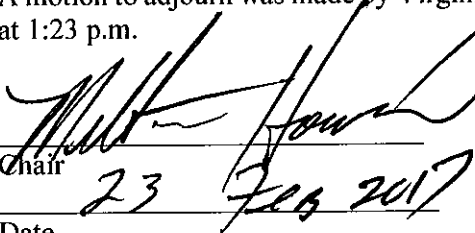
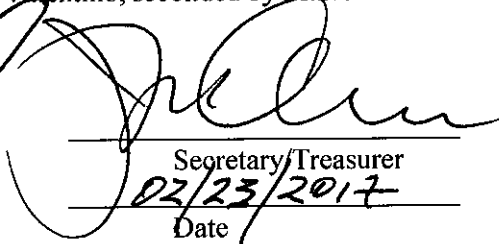
Dr. Beverly Foster, Dental Director, asked the board to consider for approval re-privileging rights for Suma Shetty, DDS. Upon a motion made by Virginia Valentino, seconded by Mario Hernandez the consideration was unanimously approved by the Board.

**Item #20 Consider Approval Revisions to Coastal Health & Wellness Governing Board Bylaws**

Richard Mosquera, Director of Compliance and Contracts, asked the Board to consider for approval revisions to Coastal Health & Wellness Governing Board Bylaws. Jose Boix, asked that the Governing Board Bylaws be looked at a little more in detail. Richard Mosquera, assured Jose Boix that if he had any concerns regarding the revisions to the Governing Board Bylaws that he would sit down with him one on one to address any concerns he may have. Upon a motion made by Virginia Valentino, seconded by Jay Holland, the consideration was unanimously approved by the Board.

**Adjournment**

A motion to adjourn was made by Virginia Valentino, seconded by Mario Hernandez. The Board adjourned at 1:23 p.m.

	
Chair	Secretary/Treasurer
23 Feb 2017	02/23/2017
Date	Date