



GALVESTON COUNTY HEALTH DISTRICT

UNITED BOARD OF HEALTH

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

AGENDA

Wednesday, March 29, 2017 – 6:00 PM

CONSENT AGENDA: ALL ITEMS MARKED WITH A SINGLE ASTERICK (*) ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE UNITED BOARD OF HEALTH. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

PROCEED TO BOTTOM OF THIS DOCUMENT FOR APPEARANCE & EXECUTIVE SESSION GUIDELINES

In accordance with the provisions of the Americans with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall, within three (3) days prior to any proceeding contact the Executive Office at 9850-A.108 Texas City, Texas 77591 (409) 938-2401.

ANY MEMBERS NEEDING TO BE REACHED DURING THE MEETING MAY BE CONTACTED AT 409-938-2288

REGULARLY SCHEDULED MEETING

Meeting Called to Order
Pledge of Allegiance

- *Item #1**ACTION** Agenda
- *Item #2**ACTION** Excused Absence(s)
- *Item #3**ACTION** Consider for Approval March 6, 2017 Minutes
- *Item #4**ACTION** Consider for Approval Annual Policy Review
 - Computer and Digital Communications Usage
 - Hours Worked and Compensatory Overtime
- *Item #5**ACTION** Consider for Approval Appointment to the Animal Services Advisory Committee
- *Item #6..... Informational Reports
 - Morbidity Report
 - CHW January 2017 Financial Report
- Item #7**EXECUTIVE SESSION**.....Convene into Executive Session Pursuant to Texas Government Code, Section 551.074 (Personnel Matters). The United Board of Health will enter into executive session as permitted under the Open Meetings Act, Chapter 551 of the Texas Government Code, pursuant to Section 551.074 of the Texas Government Code, Personnel Matters; to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; respectively, to discuss a formal complaint.
- Item #8.....Reconvene into Regular Open Meeting
- Item #9.....Executive Report
- Item #10**ACTION** Consider for Approval Single Agency Financial Audit Report 2016

- Item #11**ACTION**..... Consider for Approval Employee Ethics, Standards of Conduct, and Conflict of Interest Policy
- Item #12**ACTION**..... Consider for Approval Employee Leave Policy
- Item #13**ACTION**..... Consider for Approval February 2017 Financial Report
- Item #14**ACTION**..... Additional Information to Address Questions Related to FY17 GAAA Budget Amendment and Subsequent Impact to FY18 Budget
- Item #15**ACTION**..... Consider for Approval the Shared Services Agreement
- Item #16..... Presentation on Zika Communication Plan

Adjournment

Next Meeting: April 26, 2017

Appearances before United Board of Health

A citizen desiring to make comment to the Board shall submit a written request to the Chief Executive Officer by noon on the Wednesday preceding the Wednesday Board meeting. A statement of the nature of the matter to be considered shall accompany the request. The Chief Executive Officer shall include the requested appearance on the agenda, and the person shall be heard if he or she appears.

Executive Sessions

The United Board of Health may recess into closed meeting (Executive Session) on any item listed on this agenda if the Executive Session is authorized under the Open Meetings Act pursuant to one or more the following exceptions: Tex. Gov't Code §§ 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding a prospective gift or donation), 551.074 (personnel matters), 551.0745 (personnel matters affecting County advisory body), 551.076 (deliberation regarding security devices or security audits), and/or 551.087 (deliberations regarding economic development negotiations). The Presiding Officer of the United Board of Health shall announce the basis for the Executive Session prior to recessing into Executive Session. However, the United Board of Health may only enter into the Executive Session on any agenda item for which a separate Executive Session has not been separately posted if, prior to conducting the Executive Session, a majority of the Board votes to go into Executive Session. This motion requirement does not apply to any agenda item that has been previously noticed to constitute or include an Executive Session.

The steps for enacting this procedure shall be as follows:

1. *A Board member recommends that the discussion, so long as it pertains to one of the permissible exceptions noted above, be moved to a closed forum;*
2. *Additional detail about the subject-matter and why it should be discussed by the Board in private be provided to citizens in attendance, and citizens be offered the opportunity to ask questions about the matter which are to be answered at the discretion of the Board; and*
3. *An action or vote to commence for moving into Executive Session be passed by a majority Board members.*