

**Coastal Health & Wellness
Governing Board Meeting
September 29, 2016**

Board Members

Present:

Dorothy Goodman
Jose Boix
Virginia Valentino
Helene Little
Jay Holland
Mario Hernandez
David Delac
Cassandra Arceneaux

Staff:

Tammy Babcock, Executive Director
Dr. Foster
Dr. Alhassan
Laura Walker
Sandra Cuellar
Mary Orange
Eileen Dawley
Kristina Garcia
Tikeshia Thompson
Anthony Hernandez

Kathy Barroso, CEO
Sergio Barrera
Paul Salvo
Richard Mosquera
Peri Bluemer
Malek Bohsali
Mary McClure
Mario Acosta

Excused Absence: Dr, Milton Howard

Unexcused Absence:

***Approval of Consent Agenda**

Upon a motion by Dorothy Goodman, seconded by Virginia Valentino, Consent Agenda items one through three were unanimously approved.

Jose Boix, Vice Chair asked that the Board review policies and plans has a whole.

- Tammy Babcock, Executive Director, asked the Board to table the Fiscal Management policy until the Bylaws are completed.
- Tammy Babcock, Executive Director, informed the Board that all Coastal Health & Wellness Policies will be in the new CHW format and after approved by the Governing Board the dates will be changes.

Jose Boix, Vice Chair, asked the Board to consider for approval all policies and plans with the exception of the Fiscal Management policy. Upon a motion made by Virginia Valentino, seconded by Mario Hernandez the consideration was unanimously approved by the Board.

Item #5 Executive Report

Tammy Babcock, Executive Director, presented the September 2016 Executive Report to the Board

Item #6 Consider for Approval Financial Committee Report August 2016

Malek Bohsali, Chief Financial Officer, asked the Board to consider for approval financial committee report August 2016. Malek pointed out to the Board the monthly fund balance increase \$1,303,882. YTD fund balance increased \$1,655,579. PTD patient revenue lower than budget, except for private insurance & pharmacy revenue. The YTD patient revenue \$113,859 lower than budget. DSRIP revenue of \$1,330,000, now that the audit has been completed. The August expenses were over budget by \$19,478; \$11,383 was drawn from IT Expenditure Reserve Funds for software licenses, and \$10,650 was drawn from Medical/Dental Equipment and Replacement reserves for two EVA Select-Adult Sensors (dental). Malek also informed the Board that the Title V grant funds has been expended for this grant period. Future funding will not be available until 9/1/2016 when the new grant period start. Professional Services is over budget because of \$4,700 payment to Sanderson and Scheffer for 2016 interim audit. Lease expense in Galveston is over budget YTD by \$37,652 based on prior reduction of space projection. Upon a motion made by Virginia Valentino, seconded by Dorothy Goodman, the consideration was unanimously approved by the Board.

Item #7 Consider for Approval the Coastal Health & Wellness Reserved Funds Balance

Malek Bohsali, Chief Financial Officer, asked the Board to consider for approval the Coastal Health & Wellness Reserved Funds Balance.

- Jay Holland, asked that the date on the proposed CHW reserved funds balance be changed to reflect the date approved by the Board. Jay Holland, also asked Paul Salvo, Chief Information Officer, if IT would be increasing the size of the SAN or replacing it. Paul informed the Board that the units that we currently have will be replaced.
- Paul Salvo, Chief Information Officer, informed the Board that the switches are County switches and they are slower/older than the proposed switches and IT is looking to replace them. The wireless is to expand the wireless capacity throughout the entire facility and will be shared between both locations. Jay Holland asked that IT wait on the wireless for Galveston until we know what we are going to do about the remodel.

Upon a motion made by Jay Holland, seconded by Mario Hernandez the consideration was unanimously approved by the Board.

Item #8 Notification of HRSA QI Funds in the Amount of \$50,813 and Approval for Spending \$35,054

Tammy Babcock, Executive Director, informed the Board of the notifications of HRSA funds in the amount of \$50,813 and approval for spending \$35,054. Tammy informed the Board that we receive QI funds from HRSA on an annual bases. Malek Bohsali, CFO, informed the Board that CHW was awarded \$33,425 last fiscal year, we spent \$12,583 to date, and we have \$20,842 remaining and we should spend those dollars first before we spend the next. Tammy stated Dental equipment, Lab & X-Ray equipment, phone services (messaging system), and a stethoscope that needs to be replaced in the mobile clinic.

- David Delac, requested that Tammy present the 2015-2016 and 2016-2017 so that we have a roundabout date when some of these things will be done.

- Malek Bohsali, informed the Board that we did get an extension on fiscal year 2016 dollars and we now have until March 31, 2017 to spend those funds. The fiscal year 2017 funds will need to be spent by August 31, 2017 without an extension.
- Kathy Barroso, CEO, explained to the Board that on the annual HRSA report they want you to tell them how you used the QI funds and that is one of the requirements and will need to be reported. Kathy asked that the amount of money spent so far this FY and what we are proposing to spend this FY be brought back to the Board.

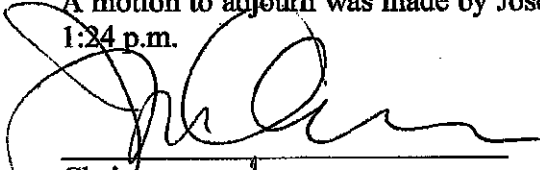
Upon a motion made by Dorothy Goodman, seconded by Mario Hernandez the consideration was unanimously approved by the Board to approve QI funds in the amount of \$35,054.

Item #9 Update on Galveston Clinic

Tammy Babcock, Executive Director, updated the Board on Galveston Clinic. Tammy informed the Board that an architect has been chosen and a meeting has been schedule to meet with the subcommittee, and Housing Authority for next week. This meeting is to clarify some points on who's responsible for what. Once the subcommittee and staff has meet with the Housing Authority a webinar with the architect, subcommittee, and staff will be set up and will bring back the information to the Board.

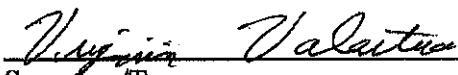
Adjournment

A motion to adjourn was made by Jose Boix, seconded by Jay Holland. The Board adjourned at 1:24 p.m.



 Chair

 Date 10/27/2016



 Secretary/Treasurer

 Date 10/27/2016