Galveston County United Board of Health
August 31, 2016

Board Members
Present: Dr. Rainer
         John Hackbarth, DDS
         Mark Sonnier
         Tim Rainey
         Curtis Klages, DVM, DACLAM
         Eric Froeschner
         Mary Jo Godinich, MD
         Patrick McGinnis, MD
         Tripp Montalbo

Staff: Kathy Barroso
      Peri Bluemer
      Malek Bohsali
      Randy Valcin
      Eileen Dawley
      Sandra Cuellar
      Ron Schultz
      Scott Packard
      Richard Mosquera
      Paul Salvo
      Marty Entringer
      Toni Long
      Lori Fritz-Simmons
      Mario Acosta
      Amanda Taber

Excused Absence(s): Jason Lawrence, PE and Steve Pratt

Unexcused Absence(s): None

Guests: None

Items #1-5 Consent Agenda
A motion was made by Mr. Froeschner to approve the consent agenda items one through five. The motion was seconded by Mr. Rainey. The Board unanimously approved the consent agenda items 1-5.

Item #6 Executive Session
The United Board of Health will convene into Executive Session as permitted under provisions of the Texas Open Meetings Act, pursuant to Section 551.074 of the Texas Government Code. The purpose of this specific Executive Session regards a personnel matter, during which time the Board will consider the Search Committee’s proposal for the selection of a permanent Local Health Authority for Galveston County.

Item #7 Reconvene Regular Open Meeting
The Board reconvened at 6:22pm

Item #8 Possible Action from Executive Session
Dr. McGinnis made a motion that the CEO, Kathy Barroso, extend the offer of Local Health Authority to Dr. Philip Kaiser and notify Commissioner’s Court accordingly for appointment. Mr. Sonnier seconded the motion and the Board unanimously approved.
**Item #9 Executive Report**
Kathy Barroso, Chief Executive Officer, presented the August 2016 Executive Report to the Board.

**Item #10 Consider for Approval July 2016 Financial Report**
Malek Bohsali, Chief Financial Officer, presented the July 2016 financial report to the Board. A motion to approve the July 2016 financial report as presented was made by Mr. Rainey and seconded by Dr. Godinich. The Board unanimously approved the financial report.

**Item #11 Consideration of Proposed Fees: Community Health Services, Vital Statistics and Environmental Fees**
Malek Bohsali, Chief Financial Officer, presented the fee schedules for Community Health Services, Vital Statistics and Environmental Fees. The Board made a suggestion that a standardized fee increase schedule be developed for future use. A motion to approve the fees as presented was made by Dr. Hackbarth and seconded by Mr. Rainey. The Board unanimously approved.

**Item #12 Consider Proposed Changes to the Galveston County Animal Services Interlocal Agreement as Recommended by the Animal Services Advisory Committee**
Kathy Barroso advised the Board that a subcommittee of the Animal Services Advisory Committee had met over the last several months to discuss and bring forth a new Animal Services Interlocal Agreement. The revised interlocal agreement submitted by the Committee was presented to the Board. A motion was made by Mr. Rainey and seconded by Dr. Godinich to approve the new interlocal agreement. Dr. Hackbarth made a motion to amend the word "portion" to proportion" in the document. Mr. Rainey seconded the amendment and the Board unanimously approved.

**Item #13 Consider for Approval Agreement with Feldesman Tucker Leifer Fidell LLP to Update CHW Bylaws and Agreement of Services Between GCHD and CHW**
Kathy Barroso advised the Board that due to the recent organizational changes between GCHD and Coastal Health & Wellness (CHW), current bylaws must be updated as well as an agreement developed that defines the shared services between the two parties. Feldesman Tucker Leifer Fidell LLP has been approached to revise the bylaws and prepare the agreement that will define the shared services between both Coastal Health & Wellness and GCHD. Although Coastal Health & Wellness funds will be used to pay for the engagement, Feldesman, Tucker, Leifer, Fidell requested that a guaranty of payment be signed by Galveston County Health District for the estimated engagement amount of $7,500.00. A motion to approve this agreement was made by Mr. Rainey and seconded by Dr. Godinich. Dr. Hackbarth abstained and the Board unanimously approved.

**Item #14 Consider Proposal for New Employee Handbook**
Peri Bluemer, Chief Operating Officer, provided the Board with a presentation on a proposed new employee handbook. The new handbook would include all current GCHD policies and would allow employees to access information quickly and easily. A motion to proceed with developing the new employee handbook was made by Dr. Hackbarth and seconded by Dr. Godinich. The Board unanimously approved.
Item #15 Update on Strategic Health Plan (Stakeholder Survey)
Kathy Barroso updated the Board on the Strategic Health Plan process. The Board was presented with a draft Stakeholder survey. If approved, the survey will be sent to all GCHD Stakeholders. A motion to approve the survey was made by Mr. Rainey. The motion was seconded by Mr. Froeschner and the Board unanimously approved.

The meeting adjourned at 7:56 p.m.

Chair/Vice-Chairperson

Secretary/Treasurer

Date

9/28/16

Date