



GALVESTON COUNTY HEALTH DISTRICT

UNITED BOARD OF HEALTH

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

AGENDA

Wednesday, August 31, 2016 – 6:00 PM

CONSENT AGENDA: ALL ITEMS MARKED WITH A SINGLE ASTERICK (*) ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE UNITED BOARD OF HEALTH. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

PROCEED TO BOTTOM OF THIS DOCUMENT FOR APPEARANCE & EXECUTIVE SESSION GUIDELINES

In accordance with the provisions of the Americans with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall, within three (3) days prior to any proceeding contact the Executive Office at 9850-A.108 Texas City, Texas 77591 (409) 938-2401.

ANY MEMBERS NEEDING TO BE REACHED DURING THE MEETING MAY BE CONTACTED AT 409-938-2288

REGULARLY SCHEDULED MEETING

Meeting Called to Order

Pledge of Allegiance

*Item #1**ACTION**Agenda

*Item #2**ACTION**Excused Absence(s)

*Item #3**ACTION**Consider for Approval Minutes from July 27, 2016

*Item #4**ACTION**Annual Policy/Plan Review

- Fiscal Management Policy
- Records Management Plan
- Communications Policy
- Drug Free Workplace Policy
- Employee Assistance Program Policy
- Employee Corrective Action Policy
- Performance Evaluations Policy
- Separation of Employment Policy
- Sexual Harassment Policy
- Vehicular Accidents/Incidents Policy
- Volunteer Policy
- Infection Control Plan Policy

*Item #5Informational Reports

- Morbidity Report
- Letter to Judge Henry and Commissioner’s Court Regarding Security Concerns in the Mid County Annex

Item#6**EXECUTIVE SESSION**.....The United Board of Health will convene into Executive Session as permitted under provisions of the Texas Open Meetings Act, pursuant to Section 551.074 of the Texas Government Code. The purpose of this specific Executive Session regards a personnel matter, during which time the Board will consider the Search Committee’s proposal for the selection of a permanent Local Health Authority for Galveston County.

Item #7 Reconvene Regular Open Meeting

Item #8**ACTION** Possible Action from Executive Session

- Item #9.....Executive Report
- Item #10**ACTION**.....Consider for Approval Financial Committee Report July 2016
- Item #11**ACTION**.....Consideration of Proposed Fees:
 - Community Health Services
 - Vital Statistics
 - Environmental Fees
- Item #12**ACTION**Consider Proposed Changes to the Galveston County Animal Services Interlocal Agreement as Recommended by the Animal Services Advisory Committee
- Item #13**ACTION**.....Consider for Approval Agreement with Feldesman Tucker Leifer Fidell LLP to Update CHW Bylaws and Agreement of Services Between GCHD and CHW
- Item #14**ACTION**.....Consider Proposal for New Employee Handbook
- Item #15**ACTION**Update on Strategic Health Plan (Stakeholder Survey)

Adjournment

Next Meeting: September 28, 2016

Appearances before United Board of Health

A citizen desiring to make comment to the Board shall submit a written request to the Chief Executive Officer by noon on the Wednesday preceding the Wednesday Board meeting. A statement of the nature of the matter to be considered shall accompany the request. The Chief Executive Officer shall include the requested appearance on the agenda, and the person shall be heard if he or she appears.

Executive Sessions

The United Board of Health may recess into closed meeting (Executive Session) on any item listed on this agenda if the Executive Session is authorized under the Open Meetings Act pursuant to one or more the following exceptions: Tex. Gov't Code §§ 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding a prospective gift or donation), 551.074 (personnel matters), 551.0745 (personnel matters affecting County advisory body), 551.076 (deliberation regarding security devices or security audits), and/or 551.087 (deliberations regarding economic development negotiations). The Presiding Officer of the United Board of Health shall announce the basis for the Executive Session prior to recessing into Executive Session. However, the United Board of Health may only enter into the Executive Session on any agenda item for which a separate Executive Session has not been separately posted if, prior to conducting the Executive Session, a majority of the Board votes to go into Executive Session. This motion requirement does not apply to any agenda item that has been previously noticed to constitute or include an Executive Session.

The steps for enacting this procedure shall be as follows:

1. *A Board member recommends that the discussion, so long as it pertains to one of the permissible exceptions noted above, be moved to a closed forum;*
2. *Additional detail about the subject-matter and why it should be discussed by the Board in private be provided to citizens in attendance, and citizens be offered the opportunity to ask questions about the matter which are to be answered at the discretion of the Board; and*



GALVESTON COUNTY HEALTH DISTRICT

UNITED BOARD OF HEALTH

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

- 3. An action or vote to commence for moving into Executive Session be passed by a majority Board members.*

The Galveston County Health District Boardroom is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact GCHD's Compliance Officer at 409-938-2213, or via e-mail at rmosquera@gchd.org at least 48 hours prior to the meeting so that appropriate arrangements can be made.