Galveston County United Board of Health
January 28, 27, 2016

Board Members
Present: Ben Raimer, MD
         Mark Sonnier
         John Hackbarth, DDS
         Jason Lawrence, PE
         Michael Roussos
         Steve Pratt
         Tim Rainey
         Patrick McGinnis, MD

Staff: Kathy Barroso
       Abdul-Aziz Alhassan, MD
       Mike Lyons
       Andy Mann
       Randy Valcin
       Hill Olson
       Sandra Cuellar
       Marty Entinger
       Toni Long
       Holly Copeland
       Nathan Jung
       Mark Hummel
       Scott Packard
       Eileen Dawley
       Mary Orange
       Amber Adams
       Richard Mosquera
       Mary McClure
       Mario Acosta
       Amanda Taber

Excused Absence(s): Eric Froeschner and Mary Jo Godinich, MD.

Unexcused Absence(s): None

Guests: Brad Bricker- citizen

Items #1-6 Consent Agenda
Upon a motion made by Jason Lawrence to approve the consent agenda and seconded by Dr. McGinnis. The Board unanimously approved the consent agenda items 1-6.

Item #7 Consider for Approval Quarterly Worker’s Compensation Report
Dr. McGinnis made a motion to approve the Worker’s Compensation report once the error on the report is corrected. Mr. Sonnier seconded the motion and the Board unanimously approved the report.

Item #8 Executive Session
The United Board of Health will convene into Executive Session as permitted under provisions of the Texas Open Meetings Act, pursuant to Section 551.074 of the Texas Government Code. The purpose this specific Executive Session regards a personnel matter, during which time the Board will consider the Search Committee’s proposal for the selection of the new Galveston County Health District Chief Executive Officer.
Item #9 Reconvene Regular Open Meeting
The Board reconvened at 6:18pm

Item #10 Consider for Approval Search Committee’s Recommendation of Chief Executive Officer
Mark Sonnier made a motion to appoint Kathy Barroso as Galveston County Health District’s Chief Executive Officer. This motion was seconded by Tim Rainy and unanimously approved by the Board.

Item #11 Executive Report
Kathy Barroso, Chief Executive Officer, presented the January 2016 Executive Report to the Board.

Item #12 Consider for Approval Financial Report
Holly Copeland, Controller, presented the November and December 2016 2015 financial reports to the Board. A motion to approve the November and December financial reports as presented was made by Mark Sonnier and seconded by Michael Roussos. The Board unanimously approved the financial report.

Item #13 Quarterly GAAA Overtime Report
Nathan Jung, EMS Administrator, presented the GAAA overtime report to the Board. The report proved that the amount of overtime has decreased this quarter. The reduction in overtime was achieved primarily by a reduction in the number of vacancies for paramedics and the continued enforcement of vacation, sick time and call off policies.

Item #14 Consider for Approval Commissioners Court Nominee to Fill Coastal Health & Wellness Governing Board Community Representative Position
Kath Barroso, CEO, asked the Board to consider approving Commissioners Court nominee, David Delac, to fill the Governing Board Community Representation position. A motion to approve Mr. Delac was made by Mr. Rainey and seconded by Dr. Hackbart. The Board unanimously approved the motion.

Item #15 Consider for Approval Quarterly Compliance Report
Richard Mosquera, Compliance Auditor, presented the quarterly compliance report to the Board. Dr. Hackbart advised that a checklist needs to be developed for the mobile clinic on what needs to be done to the unit before it is driven each time. A motion was made to approve the report as presented by Mr. Roussos and seconded by Mr. Rainey. The Board unanimously approved the motion.

Item #16 Further Consideration: Policy Adoption or Revision: Proposed Revisions to the Galveston County Health District Food Service Establishments Policy to Conform with Amendment to Title 25, Chapter 228 of the Texas Administrative Code Policy (Step 3 of 3)
Martin Entringer, Consumer Health Services Manager, advised the Board that one person submitted a comment regarding potentially hazardous food. Mr. Entringer advised the Board that the potentially hazardous food is defined in the state regulations that were adapted in our local policy. A motion to pass and adopt the revisions made to the Galveston County Health District
Food Service Establishments Policy and to send a response to the person who submitted the comment was made by Dr. Hackbarth. The motion was seconded by Mr. Sonnier and the Board unanimously approved the motion.

**Item #17 Update on Texas Food Establishment Rules Communication Strategy**
Scott Packard, Public Information Officer, presented the communication strategy plan for communicating the new regulations to the public regarding the recent changes in the Texas Food Establishment Rules in compliance with the state requirements.

**Item #18 Consider for Approval Galveston County Health District Sign Proposal**
Randy Valcin, Manager of Diseases & Disasters, presented the external sign proposal for the Mid County Annex and asked the Board to approve the purchase of the sign. A motion to purchase the sign was made by Mr. Rainey and seconded by Dr. Hackbarth. The Board unanimously approved the motion.

**Item #19 Consider for Approval Engine Replacement for GAAA Non-Emergency Transfer Unit**
Nathan Jung, EMS Administrator, asked the Board to consider for approval the replacement of an engine in Unit 1492. A motion to proceed with the replacement was made by Mr. Sonnier. Dr. Hackbarth seconded the motion and the Board unanimously approved.

**Item #20 Update on Website**
Scott Packard, Public Information Officer, provided an update to the Board on the progression of the new web site.

The meeting adjourned at 7:15 p.m.

Chair/Vice-Chairperson

Secretary/Treasurer

Date 3/30/16

Date 5/20/16