



# GALVESTON COUNTY HEALTH DISTRICT

UNITED BOARD OF HEALTH

9850-A.106 Boardroom Emmett F. Lowry Expressway, Texas City

## AGENDA

Wednesday, June 29, 2016 – 6:00 PM

**CONSENT AGENDA:** ALL ITEMS MARKED WITH A SINGLE ASTERICK (\*) ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE UNITED BOARD OF HEALTH. ANY BOARD MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

***PROCEED TO BOTTOM OF THIS DOCUMENT FOR APPEARANCE & EXECUTIVE SESSION GUIDELINES***

In accordance with the provisions of the Americans with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall, within three (3) days prior to any proceeding contact the Executive Office at 9850-A.108 Texas City, Texas 77591 (409) 938-2401.

ANY MEMBERS NEEDING TO BE REACHED DURING THE MEETING MAY BE CONTACTED AT 409-938-2288

## REGULARLY SCHEDULED MEETING

### Meeting Called to Order

### Pledge of Allegiance

- \*Item #1**ACTION** .....Agenda
- \*Item #2**ACTION** .....Excused Absence(s)
- \*Item #3**ACTION** .....Consider for Approval Minutes from May 25, 2016
- \*Item #4**ACTION** .....Annual Policy/Plan Review
  - Americans with Disabilities Act
  - Attendance
  - Customer Service
  - Family & Medical Leave
  - Hiring Process Policy
- \*Item #5 .....Informational Reports
  - Morbidity Report
  - Letter of Support- Teen Pregnancy Prevention Program
  - Letter of Support- Investing in a Healthier Next Generation
  - Implementation of House Bill 1295 (Form 1295)
- \*Item #6**ACTION** .....Consider for Approval Appointments and Re Appointments to the Animal Services Advisory Committee
- \*Item #7**ACTION** .....Consider for Approval FY16 Audit Engagement with Sanderson & Knox
- \*Item #8**ACTION** .....Resolution Recognizing the Retirement of Lenora Marie Kingston
- Item #9**ACTION** .....Consider Request of Cody Hammond to Subdivide Properties in Breach of Title 30 of the Texas Administrative Code, Chapter 285.4(a)(1)(A) – Subdivisions Served by a Public Water System
- Item #10 .....Executive Report
- Item #11**ACTION** .....Consider for Approval May 2016 Financial Report

- Item #12**ACTION** .....Consider for Approval IGT Payment of \$151,615.31 as related to 1115 Waiver Project
- Item #13**ACTION** .....Consider for Approval FY17 Animal Service Fees Schedule as Recommended by the Animal Services Advisory Committee
- Item #14**ACTION** .....Consider for Approval FY17 GCHD General Fund Funding Request to Galveston County
- Item #15**ACTION**.....Consider for Approval FY17 GAAA Funding Request to the City of Galveston and Galveston County
- Item #16**ACTION** .....Consider for Approval Digitization of Vital Records
- Item #17**ACTION** .....Consider for Approval Nomination to Fill Vacancy on the UBOH Finance Committee

*Next Meeting: July 27, 2016*

**Adjournment**

**Appearances before United Board of Health**

A citizen desiring to make comment to the Board shall submit a written request to the Chief Executive Officer by noon on the Wednesday preceding the Wednesday Board meeting. A statement of the nature of the matter to be considered shall accompany the request. The Chief Executive Officer shall include the requested appearance on the agenda, and the person shall be heard if he or she appears.

**Executive Sessions**

The United Board of Health may recess into closed meeting (Executive Session) on any item listed on this agenda if the Executive Session is authorized under the Open Meetings Act pursuant to one or more the following exceptions: Tex. Gov't Code §§ 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding a prospective gift or donation), 551.074 (personnel matters), 551.0745 (personnel matters affecting County advisory body), 551.076 (deliberation regarding security devices or security audits), and/or 551.087 (deliberations regarding economic development negotiations). The Presiding Officer of the United Board of Health shall announce the basis for the Executive Session prior to recessing into Executive Session. However, the United Board of Health may only enter into the Executive Session on any agenda item for which a separate Executive Session has not been separately posted if, prior to conducting the Executive Session, a majority of the Board votes to go into Executive Session. This motion requirement does not apply to any agenda item that has been previously noticed to constitute or include an Executive Session.

The steps for enacting this procedure shall be as follows:

1. *A Board member recommends that the discussion, so long as it pertains to one of the permissible exceptions noted above, be moved to a closed forum;*
2. *Additional detail about the subject-matter and why it should be discussed by the Board in private be provided to citizens in attendance, and citizens be offered the opportunity to ask questions about the matter which are to be answered at the discretion of the Board; and*



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- 3. An action or vote to commence for moving into Executive Session be passed by a majority Board members.*

*The Galveston County Health District Boardroom is wheelchair accessible. Persons with disabilities who plan to attend this meeting and who may need accommodations, auxiliary aids, or services such as interpreters, readers, or large print are requested to contact GCHD's Compliance Officer at 409-938-2213, or via e-mail at [rmosquera@gchd.org](mailto:rmosquera@gchd.org) at least 48 hours prior to the meeting so that appropriate arrangements can be made.*