

**Coastal Health & Wellness
Governing Board Meeting
April 28, 2016**

Board Members

Present:

Dr. Milton Howard
Jose Boix
Virginia Valentino
Dorothy Goodman
Sadie Smith
Cassandra Arceneaux
David Delac
Jay Holland

Staff:

Tammy Babcock, Executive Director	Kathy Barroso, CFO
Dr. Al	Sergio Barrera
Dr. Foster	Eileen Dawley
Mary McClure	Paul Salvo
Sandra Cuellar	Scott Packard
Laura Walker	Mary Orange
Loretta Johansen	Pisa Ring
Kristina Garcia	Mario Acosta
Holly Copeland	
Tikeshia Thompson Rollins	

Excused Absence: Eligah Smith, Helene Little, Mario Hernandez

Unexcused Absence:

***Approval of Consent Agenda**

Upon a motion by Virginia Valentino, seconded by Jay Holland, Consent Agenda items one through five were unanimously approved.

Item #6 Executive Report

Tammy Babcock, Executive Director, presented the April 2016 Executive Report to the Board

Item #7 Consider for Approval Financial Committee Report for March 2016

Holly Copeland, Controller, asked the Board to consider for approval the financial committee report for March 2016. Holly pointed out to the Board that there was a decrease in fund balance this month in the amount of \$847,000. In comparison to budget, revenue was lower than budgeted for the period and expenses were higher for the period. The revenue of \$731,172 recorded from the HHS grant in March, included some carry over funding that was approved by HRSA for expanded services. County revenue of \$329,033 was reported in March, and was \$10,834 less than budgeted due to a decrease in the County funding amount effective October 2015. Collections related to patient services were \$256,135 this month compared to \$255,141 reported in February (an increase of \$994). Upon a motion made by Virginia Valentino, seconded by David Delac the consideration was unanimously approved by the Board.

Item #8 Consider for Approval Quarterly Analysis Report and Breakdown of New Patients by Payer Source

Kathy Barroso, CFO, asked the Board to consider for approval the quarterly visit analysis report and breakdown of new patients by payer source. Kathy pointed out an increase in total visits in comparison to last year. Medical visits were up by 4.6%, dental visits by 3% and counseling visits by 40% due in large part to the additional counselors funded by the BHI grant. The

payer mix reflected a slight decrease in self-pay, private insurance and contract services, while Medicare, Medicaid and Title V payers increased during this period. The total users were up by 2.6% in comparison to last year, with medical users up by 3.7%, dental users down by 2%, and counseling users up by 47%. Upon a motion made by Virginia Valentino, seconded by Jose Boix the consideration was unanimously approved by the Board.

Item #9 Consider for Approval Quarterly Compliance Report

Tammy Babcock, Executive Director, asked the Board to consider for approval the quarterly compliance report. Tammy pointed out that there were a few audit findings from the compliance audit report. In January, February, and March there were a few discrepancies in Texas City on the 340 medication log. January medication log compliance was at 92%, February was 95% and down a little bit in March with 83% compliance. In Galveston January medication log compliance was at 77%, February 71%, and March 77%. Title V eligibility and DSHS x-ray equipment audit revealed 100% compliance.

Incident reports:

- Patient tried to take one of the Coastal Health & Wellness wheelchairs however the wheelchair was recovered.
 - 27” Bluetooth stethoscope that was on the mobile unit that cannot be located. At this time the stethoscope will not be replace due to having another one.
 - Medical Assistant reported that someone rolled down the window in the parking lot and pointed a gun. The police were called and did and watched the area for the next couple of weeks.
- a) Termination/Debt Collections- Coastal Health & Wellness had 309 terminations and 159 reinstatements.

Upon a motion made by Virginia Valentino, seconded by Dorothy Goodman the consideration was unanimously approved by the Board.

Item #10 Consider for Approval the Prohibition of Firearms to Governing Board Meeting

Tammy Babcock, Executive Director, asked the Board to consider for approval the prohibition of firearms to Governing Board meetings. Upon a motion made by Dr. Howard, seconded by Dorothy Goodman, the consideration was unanimously approved by the Board.

Item #11 Consider for Approval Placement Fee in the Amount of \$15,000 for Recruitment of Primary Care Lead Physician

Kathy Barroso, CFO, asked the Board to consider for approval a placement fee in the amount of \$15,000 for recruitment of a primary care lead physician. Kathy pointed out to the Board that in May of 2015 Coastal Health & Wellness entered into an agreement with Catapult Healthcare to provide Locum Tenens (Provider) through temporary or permanent placement in the event of provider staffing shortages. Catapult recently notified Coastal Health & Wellness of a physician candidate. Per the Catapult agreement, Catapult will provide a limited guarantee for direct placement of the candidate. If the employee leaves within the first 90 days, then at our option, the Agency will replace the employee at no cost or return a partial fee. If the employee leaves after 60 days and before 90 days of employment then the Agency will reimburse 25%. No fee

will be returned after 90 days of employment. Upon a motion made by Jay Holland, seconded by Jose Boix the consideration was unanimously approved by the Board.

Item #12 Consider for Approval Appointment of Warren Jay Holland to the Finance Committee

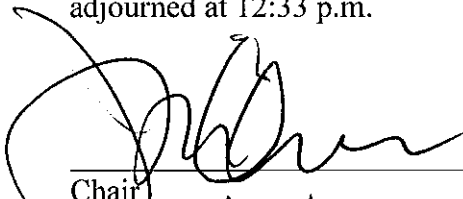
Dr. Howard, Chair, asked the Board to consider for approval appointment of Jay Holland to the Finance Committee. Dr. Howard stated the finance committee was at the maximum number of members, but after speaking with Mario Hernandez, he agreed to step down and allow Jay Holland to be represent the Governing Board Finance Committee. Upon a motion made by Dr. Howard, seconded by Dorothy Goodman, the consideration was unanimously approved by the Board.

Item #13 Consider for Approval Dental Sensor/Repair in the Amount of \$11,900

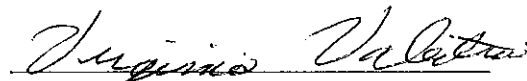
Dr. Foster, Dental Director, asked the Board to consider for approval dental sensor/repair in the amount of \$11,900. Kathy Barroso, CFO, pointed out to the Board that it was mentioned in the finance committee meeting to do an assessment of at all dental sensors and determine if they would need to be replaced in the upcoming budget. Upon a motion made by Virginia Valentino, seconded by Dorothy Goodman the consideration was unanimously approved by the Board.

Adjournment

Upon a motion to adjourn was made by Virginia Valentino, seconded by Jay Holland. The Board adjourned at 12:33 p.m.



Chair
Date 05/26/2016



Secretary/Treasurer
Date 05/26/2016