Coastal Health & Wellness  
Governing Board Meeting  
January 29, 2016

Board Members  
Present:  
Dr. Milton Howard  
Jose Boix  
Virginia Valentino  
Dorothy Goodman  
Helene Little  
Mario Hernandez  
Sadie Smith

Staff:  
Tammy Babcock, Executive Director  
Dr. Al  
Dr. Foster  
Mary McClure  
Sandra Cuellar  
Hill Olson  
Mike Lyons  
Kristina Garcia  
Kathy Barroso, GCHD CEO  
Sergio Barrera  
Eileen Dawley  
Richard Mosquera  
Scott Packard  
Mario Acosta  
Tikeshia Thompson

Excused Absence: Cassandra Arceneaux, and Eligah Smith  
Unexcused Absence:

*Approval of Consent Agenda
Upon a motion by Virginia Valentino, seconded by Jose Boix, Consent Agenda items one through five were unanimously approved.

Item #5 Consider for Approval the Annual Purchasing Policy
Dr. Milton Howard, Board chair, asked the Board to consider for approval of the annual purchasing policy be removed from consent agenda. Jose Boix asked that the Board approval of acceptance of the annual purchasing policy. Upon a motion made by Jose Boix, seconded by Dorothy Goodman the consideration was unanimously approved by the Board.

Item #7 Executive Report
Tammy Babcock, Executive Director, presented the January 2016 Executive Report to the Board.

Item #8 Consider Re-Privileging of Coastal Health & Wellness
Tammy Babcock, Executive Director asked the Board to consider re-privileging for Abdul-Aziz Aliassan, MD, Medical Director and Beverly Foster, DDS, MHA, Dental Director.

Beverly Foster, DDS, MHA, Dental Director asked the Board to consider re-privileging for Bang G. Nguyen, DDS. Upon a motion made by Virginia Valentino, seconded by Dorothy Goodman the consideration was unanimously approved by the Board.
Item #9 Consider for Approval Financial Committee Report for November and December 2015
Holly Copeland, Controller, asked the Board to consider for approval the financial committee report for November and December 2015. Holly pointed out to the Board that in the month of November we had a slight decrease in the fund balance by $2000.00 in comparison to budget revenues were lower than budgeted and expenses were also lower than budgeted during this period. It was also noted that pharmacy expense was higher this month than in the prior period. December we had a decrease in fund balance of about $60,000, and an increase in revenue from the HHS grant revenue due to our expended services grant that we were able to draw back in December. County revenue was lower than budgeted through the rest of the physical year with Coastal Health & Wellness because of the change in the budget amount that is transferred from general fund that was affective in October. Upon a motion made by Virginia Valentino, seconded by Dorothy Goodman the consideration was unanimously approved by the Board.

#10 Consider for approval the United Board of Health and Commissioners Court Nominee, David Delac, to Fill Community Representative Vacancy
Kathy Barroso, Galveston County Health District Chief Executive Officer, asked the Board to consider for approval the United Board of Health and Commissioners Court Nominee, David Delac to fill Community Representative Vacancy. Upon a motion made by Virginia Valentino, seconded by Dorothy Goodman the consideration was unanimously approved by the Board.

Item #11 Consider for Approval Quarterly Compliance Auditor Report
Richard Mosquera, Compliance Auditor, asked the Board to consider for approval quarterly compliance report. Jose Boix, vice chair, inquired about signs being put up on the building due to the new open carry law that went into effect January 2016. Richard Mosquera, informed the Board that staff has undergone extensive training in event that someone enters the building with threatening behavior. Kathy Barroso, Galveston County Health District Chief Executive Officer, also informed the Board that this is a county building and under Governmental law we cannot say an individual can’t carry a hand gun however, you should have a license to carry. Dr. Milton Howard, vice chair, asked that we explore what we can and cannot address. Richard Mosquera, informed the Board that more information regarding open carry will be brought to the next compliance quarterly report.

a) Termination- Coastal Health & Wellness had bad debt terminations for 304 and reinstatement for 179. Mary McClure informed the Board that the 179 patients made agreements and also had to make their first payment before reinstated.

b) Patient Advocate- Dr. Howard inquired about if a patient comes in to be seen and does not have their minimum payment is there a patient advocate on staff to determine if the patient should be seen or not seen. Mary McClure informed the Board that this was a HRSA change in the Billing and Collection policy. Dr. Howard asks that the patient advocate be prioritized to address.
Upon a motion made by Mario Hernandez, seconded by Dorothy Goodman the consideration was unanimously approved by the Board.

**Item #12 Consider for Approval the GCHD/CHW Sign Proposal**
Randy Valcin, Epidemiology manager, asked the Board to consider for approval the GCHD/CHW sign proposal. Upon a motion made by Jose Boix, seconded by Dorothy Goodman the consideration was unanimously approved by the Board.

**Item #13 Consider for Approval the Quarterly Visits and Collections Report Including a Breakdown Payer Source for Recent New Patients**
Kathy Barroso, Galveston County Health District Chief Executive Officer, asked the Board to consider for approval the quarterly visits and collection report including a breakdown by payer source for recent new patients. Upon a motion made by Virginia Valentino, seconded by Dorothy Goodman the consideration was unanimously approved by the Board.

**Item #14 Consider for Approval to Expend $52,008.87 for Year 3 of 6 of Coastal Health & Wellness’s Portion of the Microsoft Licensing Agreement**
Kathy Barroso, Galveston County Health District Chief Executive Officer, asked the Board to consider for approval to expend $52,008.87 for year 3 of 6 of Coastal Health & Wellness’s portion of the Microsoft licensing agreement. Kathy Barroso pointed out to the Board that the $52,008.87 is the same amount Coastal Health & Wellness paid last year however, in years 4 through 6 this amount will go down. Upon a motion made by Virginia Valentino, seconded by Jose Boix the consideration was unanimously approved by the Board.

**Item #15 Follow-up on October Pharmacy Cost**
Holly Copeland, Controller, presented to the Board a followed up on the October Pharmacy Cost. Holly presented to the Board data going from June through December and the numbers have increased. The expenses were over budgeted in July, September, October, November and December. Holly recommended that we possibly increase patient fee’s to help increase the revenue, and review prescriptions by provider etc.

**Item #16 Update on Website**
Scott Packard, Public Information Officer, presented to the Board the update on the website.

**Item #17 Discussion Regarding the Selection Process of Vacant Board Positions**
Dr. Milton Howard, Board chair, asked that the Board to form a subcommittee. Those that will be a part of the sub-committee will consist of Dorothy Goodman, Mario Hernandez, Jose Boix, and Dr. Milton Howard. Helen Little suggested that an email or memo be sent to the staff in an effort to find a consumer Board member. Dr. Howard would like to see if we can find someone to fill the consumer position by the next Board meeting. Tammy Babcock will also be part of this sub-committee.
Adjournment
Upon a motion to adjourn was made by Virginia Valentino, seconded by Dorothy Goodman. The Board adjourned at 1:29 p.m.

Chair 2-25-2016
Date

Secretary/Treasurer 2-23-2016
Date
Item #1 Consider for Approval the Collaboration Between Coastal Health & Wellness and TACHC Data Sharing from NexGen
Tammy Babcock, Executive Director asked the Board to consider for approval the collaboration between Coastal Health & Wellness and TACHC data sharing from NexGen. Tammy informed the Board that TACHC collects data from all different health centers looking at benchmarking data, and data on quality improvement measures. TACHC also gets information that they are looking for like blood pressure control, no show rates, control of other quality measures from NexGen. Tammy pointed out to the Board they are applying for HRSA grant funding and the funding is only two years that are approved but after that two year period there is a possibility that HCCN will fund the $3000.00 a year for the next three years however, if this does not go through Coastal Health & Wellness will be responsible for a minimum of $3000.00 a year. Upon a motion made by Virginia Valentino, seconded by Jose Boix the consideration was unanimously approved by the Board.

Adjournment
Upon a motion to adjourn was made by Virginia Valentino, seconded by Dorothy Goodman. The Board adjourned at 10:23 a.m.