

**Coastal Health & Wellness
Governing Board Meeting
January 29, 2016**

Board Members

Present:

Dr. Milton Howard
Jose Boix
Virginia Valentino
Dorothy Goodman
Helene Little
Mario Hernandez
Sadie Smith

Staff:

Tammy Babcock, Executive Director	Kathy Barroso, GCHD CEO
Dr. Al	Sergio Barrera
Dr. Foster	Eileen Dawley
Mary McClure	Richard Mosquera
Sandra Cuellar	Scott Packard
Hill Olson	Mario Acosta
Mike Lyons	Tikeshia Thompson
Kristina Garcia	

Excused Absence: Cassandra Arceneaux, and Eligah Smith

Unexcused Absence:

***Approval of Consent Agenda**

Upon a motion by Virginia Valentino, seconded by Jose Boix, Consent Agenda items one through five were unanimously approved.

Item #5 Consider for Approval the Annual Purchasing Policy

Dr. Milton Howard, Board chair, asked the Board to consider for approval of the annual purchasing policy be removed from consent agenda. Jose Boix asked that the Board approval of acceptance of the annual purchasing policy. Upon a motion made by Jose Boix, seconded by Dorothy Goodman the consideration was unanimously approved by the Board.

Item #7 Executive Report

Tammy Babcock, Executive Director, presented the January 2016 Executive Report to the Board.

Item #8 Consider Re-Privileging of Coastal Health & Wellness

Tammy Babcock, Executive Director asked the Board to consider re-privileging for Abdul-Aziz Alhassan, MD, Medical Director and Beverly Foster, DDS, MHA, Dental Director.

Beverly Foster, DDS, MHA, Dental Director asked the Board to consider re-privileging for Bang G. Nguyen, DDS. Upon a motion made by Virginia Valentino, seconded by Dorothy Goodman the consideration was unanimously approved by the Board.

Item #9 Consider for Approval Financial Committee Report for November and December 2015

Holly Copeland, Controller, asked the Board to consider for approval the financial committee report for November and December 2015. Holly pointed out to the Board that in the month of November we had a slight decrease in the fund balance by \$2000.00 in comparison to budget revenues were lower than budgeted and expenses were also lower than budgeted during this period. It was also noted that pharmacy expense was higher this month than in the prior period. December we had a decrease in fund balance of about \$60,000, and an increase in revenue from the HHS grant revenue due to our expended services grant that we were able to draw back in December. County revenue was lower than budgeted through the rest of the physical year with Coastal Health & Wellness because of the change in the budget amount that is transferred from general fund that was affective in October. Upon a motion made by Virginia Valentino, seconded by Dorothy Goodman the consideration was unanimously approved by the Board.

#10 Consider for approval the United Board of Health and Commissioners Court Nominee, David Delac, to Fill Community Representative Vacancy

Kathy Barroso, Galveston County Health District Chief Executive Officer, asked the Board to consider for approval the United Board of Health and Commissioners Court Nominee, David Delac to fill Community Representative Vacancy. Upon a motion made by Virginia Valentino, seconded by Dorothy Goodman the consideration was unanimously approved by the Board.

Item #11 Consider for Approval Quarterly Compliance Auditor Report

Richard Mosquera, Compliance Auditor, asked the Board to consider for approval quarterly compliance report. Jose Boix, vice chair, inquired about signs being put up on the building due to the new open carry law that went into effect January 2016. Richard Mosquera, informed the Board that staff has under gone extensive training in event that someone enters the building with threating behavior. Kathy Barroso, Galveston County Health District Chief Executive Officer, also informed the Board that this is a county building and under Governmental law we cannot say an individual can't carry a hand gun however, you should have a license to carry. Dr. Milton Howard, vice chair, asked that we explore what we can and cannot address. Richard Mosquera, informed the Board that more information regarding open carry will be brought to the next compliance quarterly report.

- a) Termination- Coastal Health & Wellness had bad debt terminations for 304 and reinstatement for 179. Mary McClure informed the Board that the 179 patients made agreements and also had to make their first payment before reinstated.
- b) Patient Advocate- Dr. Howard inquired about if a patient comes in to be seen and does not have their minimum payment is there a patient advocate on staff to determine if the patient should be seen or not seen. Mary McClure informed the Board that this was a HRSA change in the Billing and Collection policy. Dr. Howard ask that the patient advocate be prioritized to address.

Upon a motion made by Mario Hernandez, seconded by Dorothy Goodman the consideration was unanimously approved by the Board.

Item #12 Consider for Approval the GCHD/CHW Sign Proposal

Randy Valcin, Epidemiology manager, asked the Board to consider for approval the GCHD/CHW sign proposal. Upon a motion made by Jose Boix, seconded by Dorothy Goodman the consideration was unanimously approved by the Board.

Item #13 Consider for Approval the Quarterly Visits and Collections Report Including a Breakdown Payer Source for Recent New Patients

Kathy Barroso, Galveston County Health District Chief Executive Officer, asked the Board to consider for approval the quarterly visits and collection report including a breakdown by payer source for recent new patients. Upon a motion made by Virginia Valentino, seconded by Dorothy Goodman the consideration was unanimously approved by the Board.

Item #14 Consider for Approval to Expend \$52,008.87 for Year 3 of 6 of Coastal Health & Wellness's Portion of the Microsoft Licensing Agreement

Kathy Barroso, Galveston County Health District Chief Executive Officer, asked the Board to consider for approval to expend \$52,008.87 for year 3 of 6 of Coastal Health & Wellness's portion of the Microsoft licensing agreement. Kathy Barroso pointed out to the Board that the \$52,008.87 is the same amount Coastal Health & Wellness paid last year however, in years 4 through 6 this amount will go down. Upon a motion made by Virginia Valentino, seconded by Jose Boix the consideration was unanimously approved by the Board.

Item #15 Follow-up on October Pharmacy Cost

Holly Copeland, Controller, presented to the Board a followed up on the October Pharmacy Cost. Holly presented to the Board data going from June through December and the numbers have increased. The expenses were over budgeted in July, September, October, November and December. Holly recommended that we possibly increase patient fee's to help increase the revenue, and review prescriptions by provider etc.

Item #16 Update on Website


Scott Packard, Public Information Officer, presented to the Board the update on the website.

Item #17 Discussion Regarding the Selection Process of Vacant Board Positions

Dr. Milton Howard, Board chair, asked that the Board to form a subcommittee. Those that will be a part of the sub-committee will consist of Dorothy Goodman, Mario Hernandez, Jose Boix, and Dr. Milton Howard. Helen Little suggested that an email or memo be sent to the staff in an effort to find a consumer Board member. Dr. Howard would like to see if we can find someone to fill the consumer position by the next Board meeting. Tammy Babcock will also be part of this sub-committee.

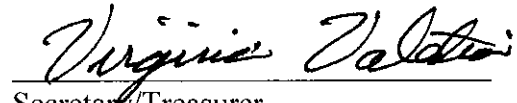
Adjournment

Upon a motion to adjourn was made by Virginia Valentino, seconded by Dorothy Goodman. The Board adjourned at 1:29 p.m.



Chair
2-25-2016

Date



Secretary/Treasurer
2/23/2016

Date

Coastal Health & Wellness
Governing Board
Executive Committee Call
February 5, 2016

**Board Committee
Members:**

Dr. Milton Howard
Virginia Valentino
Jose Boix (Phone)

Staff:

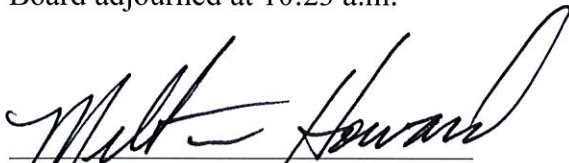
Tammy Babcock, Executive Director
Kathy Barroso, GCHD CEO
Mary McClure
Richard Monquera
Tikeshia Thompson Rollins


Item #1 Consider for Approval the Collaboration Between Coastal Health & Wellness and TACHC Data Sharing from NexGen

Tammy Babcock, Executive Director asked the Board to consider for approval the collaboration between Coastal Health & Wellness and TACHC data sharing from NexGen. Tammy informed the Board that TACHC collects data from all different health centers looking at bench marking data, and data on quality improvement measures. TACHC also gets information that they are looking for like blood pressure control, no show rates, control of other quality measures from NexGen. Tammy pointed out to the Board they are applying for HRSA grant funding and the funding is only two years that are approved but after that two year period there is a possibility that HCCN will fund the \$3000.00 a year for the next three years however, if this does not go through Coastal Health & Wellness will be responsible for a minimum of \$3000.00 a year. Upon a motion made by Virginia Valentino, seconded by Jose Boix the consideration was unanimously approved by the Board.

Adjournment

Upon a motion to adjourn was made by Virginia Valentino, seconded by Dorothy Goodman. The Board adjourned at 10:23 a.m.


Chair
Date Feb 25, 2016


Secretary/Treasurer
Date 2/25/2016