



GALVESTON COUNTY HEALTH DISTRICT

4C's Clinics, Public Health Programs, Galveston E.M.S.

www.gchd.org

Position Announcement

DEPARTMENT:	4C's Dental Clinic	POSITION NUMBER:	244
POSITION:	Dentist	LOCATION:	Texas City / Galveston
SALARY/RANGE:	Based on Experience	STATUS:	Full-time or Part-time

Under the supervision of the 4C's Dental, the 4C's Dentist is responsible for providing dental care to registered 4C's patients under the scope of services established by the 4C's Governing Board, the approved dental practice guidelines and operational business procedures. Responsible for increasing access to care for the underserved, providing care for both acute care walk-in patients and those with appointments according to procedures; providing excellent customer service and quality of care; participating in assuring all standards and requirements are met for satisfactory performance in a federally-qualified community dental clinic that is JCAHO accredited.

Essential Job Functions

90%-Performs direct dental care to 4C's patients according to scope of services and related procedures; obtains medical/dental history with a comprehensive evaluation of the patient's general health; addresses all contra-indications pertaining to treatment and identifies patient's chief complaint or reason for visit; provides quality clinical and radiographic evaluations to diagnose and treat diseases of the oral cavity; promotes oral health by providing educational information on all phases of preventive and restorative dentistry and oral hygiene; assists Dental Director in reviews and follows all dental clinic protocols, policies, and procedures; documents and follows treatment plans that include appropriate preventive and restorative therapy according to scope of services and dental practice guidelines; accurately documents care given and proper procedural codes according to procedures; maintains baseline radiographs and any other radiographs necessary to diagnose and treatment plan the case. Proficiently utilizes computer skills with electronic dental records and digital radiography. 5%-Participates in dental quality assurance programs such as monthly peer review, infection control and OSHA regulations; assists Dental Director in evaluating and implementing improvements to dental operations and services to patients; and assures access to care for walk-in patients. participates in assuring all standards and requirements are met for satisfactory performance in a federally-qualified community dental clinic that is accredited by The Joint Commission. (formerly known as JCAHO). 5%-Other duties as assigned by the Dental Director. Assists in responding to public health needs including, but not limited to, exercises, special projects (conferences, health district trainings), and environmental or weather emergencies.

Knowledge, Skills, and Abilities

Knowledge of appropriate level of care. Skill in providing excellent patient care and follow-up; organizing and promoting the completion of treatment plans in an appropriate and efficient time frame; excellent customer service and support; organizing and prioritizing workload and meeting deadlines; and excellent written and verbal communication. Ability to identify appropriate level of care, adhere to the standard of care, perform sequenced itemization of therapy based upon the medical/dental history, clinical examination, and diagnosis. Treatment should include but not be limited to the following: elimination of pain, removal of carious lesions, restorative, periodontics, endodontics, prosthodontics, and oral surgery. Ability to interact effectively and professionally with persons from diverse cultural, socioeconomic, education, racial, ethnic and professional backgrounds; work effectively with managers, co-workers, members of the public and professional groups; manage and coordinate activities and projects; communicate effectively, clearly, concisely with others (internal and external customers, both verbally and in writing), consistently demonstrate positive/proactive customer service attitude; consistently maintains ethical behaviors exemplary of quality public service and fair standards, inclusively, among all employees and members of the public; work as an effective team member; function independently, exercise sound judgment and initiative; be flexible to shift priorities; maintain confidentiality; establish and maintain effective interpersonal work relationships, effectively assist providers; work toward goals and objectives of draft priorities; follow 4Cs Clinic practice guidelines and Health District policies – including adhering to the Health District's immunization policy and the mission, vision, and Guiding Principles of the Health District; receive constructive feedback including evaluation of one's productivity and practice attributes; and be available to accept new assignments to meet disaster-related Health District responsibilities.

Education / Experience

Required: DDS or DMD (a degree in dentistry).
Licensed to practice as a dentist in the State of Texas.

Preferred: Minimum two (2) years related full-time experience.

License and/or Certification

Licensed to practice in the State of Texas
Texas Drivers License, Class C
CPR certification

Special Requirements

Must have reliable transportation and be willing to travel between GCHD facilities. Must be willing to work evening hours.

Deadline

Applications accepted on a continuous basis until filled.
Equal Opportunity Employer