

MEDICAL RECORDS FEE SCHEDULE

Requested BY PATIENT or Patient's Authorized Representative

Medical Records:

<u>Pages</u>	<u>Charge</u>
1-19	\$1.25 per page
First 20	\$25
21+	\$25 + \$0.50 per page thereafter

Dental Records:

<u>Pages</u>	<u>Charge</u>
1-19	\$1.25 per page
First 20	\$25
21+	\$25 + 0.15 per page

Dental Radiographs:

- If copied by a radiograph duplicating service, fee is equal to actual cost verified by invoice.
- If not copied by such a service, the following maximum charges apply:
 - Full mouth radiograph series: \$15.00;
 - Panoramic radiograph: \$15.00;
 - Single extra-oral radiograph: \$5.00;
 - Single intra-oral radiograph: \$5.00.

For Disability Claim or Appeal: No Charge (one-copy)

Requested BY ATTORNEY or INSURANCE COMPANY

Medical Records:

<u>Pages</u>	<u>Charge</u>
1-20	\$25 flat rate
21+	\$25 + \$0.50 per page thereafter

Dental Records:

<u>Pages</u>	<u>Charge</u>
1-20	\$25 flat rate
21+	\$25 + 0.15 per page

Dental Radiographs:

- If copied by a radiograph duplicating service, fee is equal to actual cost verified by invoice.
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 - Panoramic radiograph: \$15.00;
 - Single extra-oral radiograph: \$5.00;
 - Single intra-oral radiograph: \$5.00.

For Disability Claim or Appeal: No Charge (one-copy)

Requested BY GOVERNMENTAL AGENCY or CONTRACTORS

Governmental Agencies shall provide in writing:

- (1) Amount of Reimbursement to be Invoiced (if any) and
- (2) Authorization to Release Patient's PHI

For Disability Claim or Appeal:

Ex. SSA-Disability Determination Services Austin, TX
"Amount Invoiced: Not to Exceed \$18"

Patient Billing Statements (1-2 pages):

Patients: No charge
Insurance Companies: No charge
Attorneys: \$25

Additional Specialized Fees:

- **Postage:** Actual Cost
- **Retrieval from Storage fee:** \$50 (Actual Cost)
- **Medical X-rays and other diagnostic films:** \$8 per copy
- **Notary fee:** \$6
- **Executing an Affidavit:** \$15

Digital Image Copy Fees (Board approved and added to fee schedule 7/28/2011)

Now that the 4C's Clinic has converted to electronic medical records and digital x-ray images, in the event that a patient requests a copy of their x-ray image, the following is the fee:

- For each x-ray image copied onto a CD - \$8.00
- For each CD - \$1.00

All medical records releases will be provided in accordance with applicable state and federal laws. Requests other than those indicated above should be forwarded to the Compliance Auditor for review; a final determination of appropriate action and fees will be given by the Chief Operating Officer or Chief Executive Officer.