

Galveston County Coordinated Community Clinics
Governing Board Meeting
June 26, 2003

Members

Present: Thelma Logan
Rosie Morales
Shirley Keith
Mary McCall
Tony Juarez
Jamal Islam, MD (ex-officio)
Mark Guidry, MD, MPH (ex-officio)

Staff:

Present: Umair Shah, MD, MPH
Jay Holland
Kathy Barosso
Pam Jahnke
Brian Rutherford
Wayne Milner
Charles Kelly
Kurt Koopmann
Leta Melancon

Members

Absent: Brian Maxwell, Dorothy Goodman

Agenda

Upon a motion duly made and seconded, the agenda of June 26, 2003 was unanimously approved.

Excused Absences

Upon a motion made and duly seconded, the board approved the excused absences for Dorothy Goodman and Brian Maxwell.

Minutes

Upon a motion duly made and seconded the minutes of May 29, 2003 were unanimously approved as circulated.

Item #1 Executive Report

Dr. Guidry presented a plaque to Charles Kelly in appreciation of his service on the Galveston County United Board of Health and the 4C's Governing Board. Dr. Nickeson was presented a plaque in appreciation of his service to the Galveston County Health District and the 4C's Governing Board. Dr. Guidry reported events in the District over the past month as outlined in the written report.

Item #2 Financial Committee Report

Kathy Barosso, Chief Financial Officer, gave the financial committee report as circulated. Mary McCall made a motion to approve the May financial committee report, Rosie Morales seconded and the motion was carried unanimously.

Item #6 Approval of Nominees to the Governing Board

The United Board of Health nominated Milton Howard, DDS and Virginia Valentino for the two vacancies on the Governing Board. Mary McCall made a motion to approve the two new members, Rosie Morales seconded, and the motion was carried unanimously.

Item #4 Update on Existing 4C's Evening Clinic Hours

Dr. Umair Shah, MD, MPH, 4C's Medical Director presented a report on the 4C's evening clinic hours. He stated the most important thing is to provide access for patients who come in, and that when they do come in, we provide high quality care. At present, they are looking at staffing schedules and cross training in order to provide the full array of services that are provided during the day. Staff is also looking at clinic capacity and increasing the patient awareness of clinic hours. Dr. Shah will keep the Board updated regarding this. Thelma Logan asked about increasing access for walk-ins. She asked for a motion that staff develop a plan to see more walk-ins. Rosie Morales made a motion that staff develop a plan to accommodate more walk-ins, Mary McCall seconded, and the motion was carried unanimously.

Item #5 Patient Fee Schedule

Kathy Barosso stated the patient fee schedule is reviewed on an annual basis. Kathy discussed the handout and explained how costs are based. Mary McCall made a motion to approve the patient fee schedule, Shirley Keith seconded and the patient fee schedule was unanimously approved.

Item #6 Credentialing Committee Recommendation Regarding Privileges

Pam Jahnke, Quality Management Director, asked the board to approve the credentialing committee recommendation to grant privileges to Dr. Tamara Watson, DDS. Upon a motion duly made and seconded, the privileges were unanimously approved.

Item #7 Recommendation to Revise By-laws

Jay Holland, Chief Operating Officer, stated there were some issues in the by-laws that need to be revised. These by-laws also need to be more compatible with the United Board of Health by-laws which are presently being revised. Mary McCall made a motion to approve the revision of the by-laws, Shirley Keith seconded and the motion was carried unanimously.

Item #8 Senior Health Coordinator Monthly Report

Charles Kelly, Senior Health Coordinator, reviewed a report that has been developed to track the activities of the senior health coordinator program.

Item #9 Update on Plan to Establish Employee Incentive Program for Senior Health Priority

Dr. Guidry reported on the plan to use the \$5000 that the governing board approved for employee bonus' for contributions to seniors health. He distributed an outline of the plan and will keep the Board informed of the progress.

Item #10 Update on Transportation Barriers for 4C's Patients

Dr. Shah, Medical Director, gave an update on transportation barriers for 4C's patients. He stated staff is drafting a one page brochure with information regarding transportation options, and this includes a number of a staff contact if patients have problems. The Board asked Dr. Shah and staff to continue to evaluate all means of transportation in

Galveston County and to increase patient awareness of the transportation options in the county.

Adjournment

Upon a motion duly made and seconded, the meeting was adjourned at 12:52 p.m.

Thelma Logan, Chair

Date